

**CALLED MEETING OF THE BREWSTER
COUNTY COMMISSIONERS COURT
WEDNESDAY, APRIL 27, 2016 AT 9:00 A.M.**

Judge Cano called the Court to order and the following Elected Officials were present:

*Eleazar R. Cano
Luc Novovitch
Hugh Garrett
Babett Mann*

*County Judge
Commissioner Pct. 1
Commissioner Pct. 2
County Treasurer*

1. Treasurer's Office

A. General Bills / Discussion and appropriate action

Treasurer Babett Mann reported that the invoice for Texas Association of Counties (TAC) in the amount of \$180.00 has been removed from the total as it was paid previously. Also, the invoice for Hays County Treasurer \$1,020.00 is a Tri-County bill and will be fixed prior to the check being issued.

Commissioner Garrett asked about the Comptroller Fees in the County Clerk's Expenditures. Treasurer Mann stated that is payment to the State.

Judge Cano asked about GRP on page 5 and Treasurer Mann stated that was charge for the Tri-County Audit.

Judge Cano informed the Court that the large amount to AT&T will be lower as changes are being made at the County Sheriff's Office.

Commissioner Garrett moved to approve the bills as presented. Commissioner Novovitch seconded the motion and the motion passed unanimously.

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

**Specified Activity Report
Cash Flow Predictions
Budget Analysis Usage Report
Receipt File Listings
Cash Report
Grants Reports**

**Payroll Reports
Check Register
Transfers
Personnel/Overtime Reports
Other Financial Reports as Requested
by Commissioners**

Judge Cano informed the Court that GRP, the County's outside auditors, will be in the Courtroom within the hour to finalize the 2015 audit.

Commissioner Novovitch asked who the contact for grants would be. Treasurer Mann informed the Court that Julie Morton would be the contact for all grants and she will come to Treasurer Mann for information requested.

Commissioner Novovitch asked who will be preparing for any grants that will be applied for.

Judge Cano explained that Julie Morton, his assistant, is the grant liaison between the Judge's

Office and the Treasurer Office. A lengthy discussion of having one person to focus only on the grants took place. Treasurer Mann informed the Court that running the grant numbers has become easier and she reorganized her office.

C. Accept \$500 Donation for the Vanguard Charitable, non-profit organization that administers a donor-advised fund / Transfer funds to 010-413-580 fund for AVFD / Discussion and appropriate action

Judge Cano explained that the check has been approved but needs a budget amendment to be voted on in order to place into the appropriate account. Treasurer Mann read into record the budget amendment for the \$500.00 donation by the Vanguard Charitable non-profit organization.

Commissioner Garrett moved to approve the Vanguard Charitable Donation of \$500.00 to be moved to 10-413-580. Commissioner Novovitch seconded the motion and the motion passed unanimously.

D. TexPool / Resolution Amending Authorized Representatives / Discussion and appropriate action

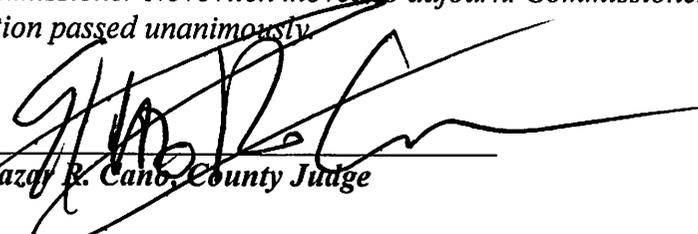
Treasurer Mann explained to the Court that she discovered that those previously employed still had access to the TexPool account and recommends the changes to have Treasurer Babett Mann, Auditor Treva Watson and Assistant Auditor John Sudduth as representatives of the account.

Commissioner Garrett moved to approve Treasurer Babett Mann, Auditor Treva Watson and Assistant Auditor John Sudduth as representatives of the Tex Pool Account. Commissioner Novovitch seconded the motion and the motion passed unanimously.

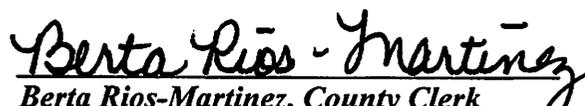
E. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

Nothing further at this time.

Commissioner Novovitch moved to adjourn. Commissioner Garrett seconded the motion and the motion passed unanimously.


 Eleazar R. Cano, County Judge

ATTEST:


 Berta Rios-Martinez, County Clerk