

**PUBLIC NOTICE**  
**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**  
**WEDNESDAY, DECEMBER 13, 2017, AT 9:00 A.M.**  
**BREWSTER COUNTY COURTHOUSE, COUNTY COURTROOM**  
**DOWNSTAIRS OLD COURTHOUSE**  
**201 W. AVE E**  
**ALPINE, TEXAS**

**FILED**  
At 1:00 o'clock PM  
Date 12-8-2017  
By BERTA RIOS-MARTINEZ  
Country Clerk, Brewster County, TX  
[Signature] Deputy

**AGENDA**

1. Invocation, Pledge of Allegiance
2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments
3. Minutes / additions / corrections / approval
4. Recognitions & Announcements
  - A. Recognize the Brewster County Road & Bridge Crew & Brewster County Maintenance Crew for their outstanding job in decorating our Brewster County Courthouse
  - B. Special Thank You for donations made for the to the Christmas Parade
    1. Tallent Roofing, Inc., donated the use of bucket to help put Christmas lights on the Courthouse Christmas Tree
    2. George Johnson, Johnson Feed & Western Ware loaning out bales of hay to put in the trailer the county used in the parade
    3. Ronny Dodson for loaning out the trailer used in the Christmas Parade
5. Treasurer's Office
  - A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Combined Statement of Revenues & Expenses	Payroll Reports
Check Register	Receipt File Listings
Personnel/Overtime Reports	Cash Reports
Other Financial Report as Requested by Commissioners	Grants Reports

**B. Accept donations from Alpine Community Credit Union, Alpine Plumbco and K-Gage Ranch to the Brewster County Sheriff's Office / Discussion and appropriate action**

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

**6. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

**B. Monthly Reports**

**C. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Statement of Cash Position  
Budget Analysis Usage Report**

**Transfers**

**D. Budget for other funds / Discussion and appropriate action**

**E. Matters related to 2017 End of Year Closeout**

**1. Line item transfers & Budget amendments for all County Departments:**

<b>County Judge</b>	<b>County Attorney</b>
<b>County Clerk</b>	<b>County Treasurer</b>
<b>County Veteran's Office</b>	<b>Tax Assessor-Collector</b>
<b>Non-Departmental</b>	<b>Courthouse</b>
<b>Contracting Agencies</b>	<b>County Jail</b>
<b>Community Facilities</b>	<b>Constable Pct. 1, 2, &amp; 3</b>
<b>Emergency Management</b>	<b>Sheriff</b>
<b>County Court</b>	<b>Extension Officer</b>
<b>District Clerk</b>	<b>Exten. Serv. (Home Agent)</b>
<b>District Court</b>	<b>Road &amp; Bridge Department</b>
<b>Justice of the Peace 1, 2, &amp; 3</b>	<b>Records Management</b>

**2. Other matters related to close out of 2017 year / Discussion and appropriate action**

**F. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

**7. Officials' Monthly Reports**

**8. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

**9. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

**B. Alpine Fire Department / Chief Scudder / Update on status of all Fire Department Equipment / Discussion and appropriate action**

**C. County Buildings Security / Discussion and appropriate action**

**D. Discussion and possible action for the sale & use of fireworks during December & January (Christmas time and New Year's Eve and Day) / Discussion and appropriate action**

**E. National Flood Insurance Program / Designate David J. Lambrix as the Brewster County Flood Plain Administrator / Discussion and appropriate action**

**1. Adopt Resolution that FEMA requires for the National Flood Insurance Program / Discussion and appropriate action**

**2. Adopt Development Permit Application that FEMA requires for the National Flood Insurance Program / Discussion and appropriate action**

**F. USDA Grants**

**1. Approval of \$50,000 from the USDA Grant to help fund the water tanker / Discussion and appropriate action**

**2. Approval of \$50,000 from the USDA Grant to help fund the purchase of two patrol trucks / Discussion and appropriate action**

**G. Discussion and appropriate action for work of Emergency Management Department to go forward**

**10. Elections Administrator / Update on position vacated by the Elections Administrator, Irma Ramirez on December 4, 2017 / Discussion and appropriate action**

**11. Holiday Schedule for 2018 / Discussion and appropriate action to adopt Holiday Schedule**

**12. 2018 Brewster County Commissioners Court Meeting Schedule / Discussion and appropriate action to set meeting schedule for 2017**

**13. Tax Collection Contracts for other Governmental Entities / Discussion of Tax Collection Agreement Contracts on behalf of Brewster County and other taxing entities throughout the county / Discussion and appropriate action**

**14. Schedule next Commissioners Court Regular Meeting on December 27, 2017**

**15. Adjourn**