

## **PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
TUESDAY, JANUARY 12, 2016 AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
6<sup>TH</sup> & AVE E  
ALPINE, TEXAS**

### **AGENDA**

- 1. Invocation, Pledge of Allegiance**
- 2. Public Comment**
- 3. Minutes / additions / corrections / approval**
- 4. Study Butte Water Supply Corporation Water Facility Improvements / Discuss and consider designating by Resolution administration and engineering service providers for TxCDBG Contract No. 7215049**
- 5. Accept resignation of Brewster County Treasurer Ruth Staton**
- 6. Discuss process to appoint Brewster County Treasurer**
- 7. Recognize Big Bend Livestock Show Association, 4-H, F.F.A., and Texas AgriLife Extension Service for show held on January 7<sup>th</sup> & 8<sup>th</sup>, 2016**
- 8. Road & Bridge Department / Community Facilities**
  - A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**
  - B. Discuss Road & Bridge Workshop**
  - C. Discussion and appropriate action for general work of Road & Bridge**

**Department to go forward**

**9. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action**

**B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward**

**10. Treasurer's Office**

**A. General Bills / Discussion and appropriate action**

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

<b>Specified Activity Report</b>	<b>Payroll Reports</b>
<b>Cash Flow Predictions</b>	<b>Check Register</b>
<b>Budget Analysis Usage Report</b>	<b>Transfers</b>
<b>Receipt File Listings</b>	<b>Personnel/Overtime Reports</b>
<b>Cash Report</b>	<b>Other Financial Reports as Requested by</b>
<b>Grant Reports</b>	<b>Commissioners</b>

**C. Matters related to 2015 End of Year Closeout**

**1. Line item transfers & Budget amendments for all County Departments:**

<b>County Judge</b>	<b>County Attorney</b>
<b>County Clerk</b>	<b>County Treasurer</b>
<b>County Veteran's Office</b>	<b>Tax Assessor-Collector</b>
<b>Non-Departmental</b>	<b>Courthouse</b>
<b>Contracting Agencies</b>	<b>County Jail</b>
<b>Community Facilities</b>	<b>Constable Pct. 1, 2, &amp; 3</b>

**Emergency Management  
County Court  
District Clerk  
District Court  
Justice of the Peace 1, 2, & 3  
County Auditor**

**Sheriff  
Extension Officer  
Exten. Serv. (Home Agent)  
Road & Bridge Department  
Records Management**

**2. Other matters related to close out of 2015 year / Discussion and appropriate action**

**D. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

**11. Perdue Brandon Fielder Collins & Mott LLP / Discuss and consider tax sale of properties and bids held in March 2015**

**13. Recognize BJ Gallego upon his retirement from Brewster County / Resolution in Honor of BJ Gallego upon his retirement**

**14. Schedule next Commissioners Court Regular Meeting / January 26, 2016 at 1:00 P.M.**

**15. Attend Retirement Luncheon for BJ Gallego**

**16. Adjourn**