

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, AUGUST 08, 2017, 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:03 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Mike “Coach” Pallanez	Commissioner Pct. 4
Babett Mann	County Treasurer

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Public Comment- Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No public comment

3. Recognitions & Announcements

Judge Cano stated he will be in Odessa on Thursday, August 10, 2017 for the West Texas Food Bank Board meeting.

4. Minutes / additions / corrections / approval

Commissioner Garrett moved to approve the Minutes for July 31, 2017. Commissioner Esparza seconded the motion; motion passed unanimously.

5. Treasurer’s Office

A. General Bills / Discussion and appropriate action

Treasurer Mann presented the general bills and walk-ins. Commissioner Pallanez moved to approve the general bills as presented as well as walk-ins. Commissioner Garrett seconded the motion; motion passed unanimously.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Treasurer Mann gave an update on the Financial Reports.

Specified Activity Report
Cash Flow Predictions
Budget Analysis Usage Report
Receipt File Listings
Cash Report
Grants Reports

Payroll Reports
Check Register
Transfers
Personnel/Overtime Reports
**Other Financial Reports as Requested
by Commissioners**

C. Permission to add Donna Nunley to authorized signature cards / Discussion and appropriate action

Treasurer Mann requested permission to add Donna Nunley to authorized signature cards. Commissioner Esparza moved to remove Judge Cano off the signature cards and add Donna Nunley to the signature cards as an authorized signer. Commissioner Pallanez seconded the motion; motion passed unanimously.

D. Review and approve County Investment Policy / Discussion and appropriate action

Treasurer Mann gave a brief review on the Brewster County Investment Policy. Commissioner Esparza moved to approve the Brewster County Investment Policy as presented. Commissioner Garrett seconded the motion; motion passed unanimously.

E. Review and approve Investment Brokers / Discussion and appropriate action

Treasurer Mann gave a brief review on our Investment Brokers, TexPool and Tex Class. Commissioner Esparza moved to approve the Investment Brokers as presented. Commissioner Garrett seconded the motion; motion passed unanimously.

F. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go Forward

No action

6. Brewster County Auditor / Monthly Reports

A. Permission to add Paty Saenz to authorized signature cards / Discussion and appropriate action

Treva Watson, Brewster County Auditor, requested permission to add Paty Saenz to authorized signature cards. Commissioner Esparza moved to approve permission for Treva Watson to add Paty Saenz as an authorized signer on signature cards. Commissioner Garrett seconded the motion; motion passed

unanimously.

7. Officials' Monthly Reports

Commissioner Pallanez read the Officials' Monthly Reports. Commissioner Esparza moved to approve the Officials' Monthly Reports. Commissioner Garrett seconded the motion; motion passed unanimously.

8. Road & Bridge Department / Community Facilities

- A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

Frenchie Causey, Superintendent of Road and Bridge Department gave a report on the R & B Department.

- B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action

9. County Emergency Management Office

- A. General Report including:**

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters

related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

Judge Cano stated he spoke to Sheriff Ronny Dodson and mentioned they lifted the burn ban. He also mentioned that Commissioner Garrett and Councilman Fitzgerald are working together on an interlocal agreement regarding the Alpine Volunteer Fire Department.

B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

Judge Cano stated the position for EMC is still being advertised and should fill position by September.

10. County Credit Cards / Policy recommendation from external auditor / Discussion and appropriate action

Judge Cano advised to table item #10 on the County Credit Cards policy recommendation from external auditor. Commissioner Esparza moved to table. Commissioner Pallanez seconded the motion; motion passed unanimously.

11. Veteran's Service Office / Update

Denise Yancy, from Veterans Service Office, gave an update on Brewster County Veterans. He also mentioned a Veteran's Clinic will open at Fort Stockton in 2018.

12. Reaffirm and Approve the County Judge's signature on the Resolution authorizing the County Grant for the Sunshine House in order access additional funds from the Texas Department of Agriculture Texans feeding Texas: Home Delivered Meal Grant Program

Judy C. Ford, Executive Director of the Sunshine House, gave a brief report on the Home Delivered Meal Grant Program. Judge Cano read the Resolution authorizing the County Grant for the Sunshine House in order to access additional funds from the Texas Department of Agriculture Texans feeding Texas. Commissioner Pallanez moved to approve and reaffirm the County Judge's signature of the Resolution authorizing the County Grant for the Sunshine House. Commissioner Esparza seconded the motion; motion passed unanimously.

13. Approval of the 2018 Tourism Budget / Discussion and appropriate action

Robert Alvarez, Brewster County Tourism Executive Director, gave a brief update on the 2018 Tourism Budget. Judge Cano and Commissioners reviewed the 2018 Tourism Budget. Commissioner Esparza moved to approve the 2018 Tourism Budget as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

14. Discussion on granting land in Marathon on 9th Street from Ave H through Ave I to the Marathon Water and Sewer Coop / Discussion and appropriate action

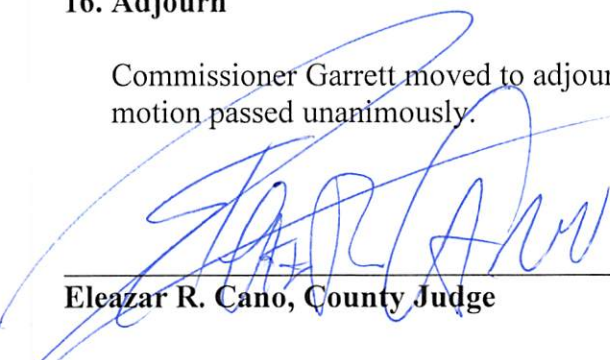
Judge Cano advised to table item # 14 in granting land in Marathon on 9th St. from Ave. H through Ave. I. Commissioner Garrett moved to table item #14 in granting land in Marathon on 9th St. from Ave. H through Ave. I. Commissioner Pallanez seconded the motion; motion passed unanimously.

15. Schedule next Commissioner Court Regular Meeting August 22, 2017, at 9:00 A.M.

Judge Cano informed the Court on the next Commissioner Court Meeting on August 22, 2017.


16. Adjourn

Commissioner Garrett moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk