

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
MONDAY, DECEMBER 10, 2012, AT 9:00 A.M.**

**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS**

FILED

At 3:50 o'clock PM

Date 12-10-2012

AGENDA

BERTA RIOS-MARTINEZ

County Clerk, Brewster County, TX

By Esther U. Alvarez Deputy

To discuss and take action as appropriate on the following

1. Invocation, Pledge of Allegiance & Welcome to New Commissioner, Pct. 4

2. Minutes / additions / corrections / approval

3. Treasurer

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, Discussion, Review and appropriate action

**Specified Activity Report
Cash Flow Predictions
Budget Analysis Usage Report
Receipt File Listings**

**Cash Report
Payroll Reports
Check Register
Other Financial Reports as Requested
by Commissioners**

C. Proposals to provide Retail Electrical Power to County

**1. Review of competitive process used to solicit proposals &
recommendations from Treasurer regarding which proposals are best**

**2. Discussion and appropriate action concerning proposals and entering
into new agreement for electrical power**

D. 2013 Texas County & District Retirement System Plan

1. Review Current Plan

**2. Discussion and appropriate action concerning renewing current plan
or making adjustments to plan**

**E. Other general administrative & procedural matters related to Treasurer's
Office / Discussion and appropriate action for work of Treasurer's Office
to go forward**

(Note: End of year closeout matters will be considered later in this agenda)

- 4. Officials' Monthly Reports / Discussion and appropriate action**
- 5. Resolution in support of Sul Ross State University & acknowledgement of recent support & cooperation by the Texas State University System / Discussion and appropriate action**
- 6. Tax Assessor Collector / Renewal of Surety Bond for Tax Assessor Collector which expires on December 31, 2012 / Discussion and appropriate action**

7. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans, insurance coverage, personnel issues related to emergency response, exercises & drills, matters related to pending & future Homeland Security & FEMA Grants and matters related to 911 & 911 addressing / Discussion and appropriate action

B. Bill from Allied International Emergency, LLC / Discussion and appropriate action concerning why bill was incurred, source of payment and making payment

C. Discussion and appropriate action for general administrative work of Emergency Management Office to go forward

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters, equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock, safety issues and equipment and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency

responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. TxDot Border Colonia Access Paving Grant / Matters related to concluding Project / Discussion and appropriate action to complete Terlingua Springs paving project, including other appropriate action regarding construction matters, payments, inspections and concluding project

9. Pending Infrastructure Grant Matters

A. Colonia Construction Fund Application (S. County 2nd Septic Tank replacement program) / Final Review of Project by Commissioner, Pct. 2 Kathy Killingsworth

B. 2011/2012 Texas Department of Rural Affairs Grant Program (R.O. facility for Study Butte Water Corp.)

1. Update on progress after award of bid

2. Reverse Osmosis Water Treatment Unit / Issues related to delayed payment to Engineer by State / Discussion and appropriate action to see that Engineer is timely paid

3. Discussion and appropriate action to go forward with grant project

C. 2013-2014 TXCDBG Application Process / Marathon Water Supply Corp. improvements

1. Update

2. Discussion and appropriate action to go forward with application

10. Judge's comments & discussion concerning federal & state grant mandates and other Federal requirements for County offices requirements and their impact on County, with particular emphasis on those impacts on matters in items 10 & 11 / Discussion

11. Brewster County Sheriff's Chief Deputy Ryan Skelton / Local Border Security Grant Program Presentation

A. Review of Border Star Grant Operation by Joint Operation Intelligence Centers and Administered by Texas Rangers / Review Application, reporting requirements, overtime & overtime policy for this grant and other law enforcement grants, fuel and operation cost reimbursements and other matters related to this grant / Discussion

B. CJIS Disposition Completeness Reporting as it impacts this grant application and other law enforcement, JAG, VOCA & VOWA grants grant matters / Discussion

C. Discussion and appropriate action re application for this grant

12. District Clerk Joann Salgado / Presentation concerning United States Department of State, Bureau of Consular Affairs, El Paso Passport Agency / New regulations concerning facilities for offices that issue passports / Discussion and appropriate action

13. County Holiday Schedule for 2013 / Proposal to keep number of holidays the same as in 2012 / Discussion and appropriate action to adopt achedule

14. Matters related to 2012 End of Year Closeout

A. Treasurer's Workshop / General discussion regarding end of year closeout matters, financial reports, budget line item transfers and amendments, general discussion regarding projected end of year financial status

B. Projections concerning financial status at End of Year / Discussion and appropriate action

C. Line item transfers / Budget amendments for County Departments:

County Judge	County Attorney
County Clerk	County Treasurer
County Veteran's Office	Tax Assessor-Collector
Non-Departmental	Courthouse
Contracting Agencies	County Jail
Community Facilities	Constable Pct. 1, 2, & 3
Emergency Management	Sheriff
County Court	Extension Officer
District Clerk	Exten. Serv. (Home Agent)
District Court	Road & Bridge Department
Justice of the Peace 1, 2, & 3	Records Management

Discussion and appropriate action concerning above transfers & amendments and end of year closeout

15. Recognitions

A. Resolutions of appreciation upon the pending retirements of Honorable Ken DeHart, Margie Brooks (394th Court Coordinator), & Lorina Uranga, County Attorneys Office & Senior County Employee

16. Old Library Renovation

Recess

Reconvene at 203 N. 7th Street (Old Library) for walk through tour of facility & inspection of work in progress. Return to Commissioners Courtroom & reconvene for any additional discussion related to ongoing renovation

17. Brewster County Child Welfare Board / Request for Appointment of Board Member

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

18. Brewster County Groundwater Conservation District / Board Vacancy / Personnel

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

19. Public Comment

20. General Personnel Matters / Upcoming Evaluations / Discuss procedures & methods for evaluating performance of employees, officials & board members appointed by Commissioners Court (Road & Bridge Superintendent, Veteran's Service Office and various other County Boards and County Affiliated Boards)

21. Marathon Visitor Contact Center / Tourism Council / Request to approve renewal of agreement concerning property / Discussion and appropriate action

22. Clarify & confirm canvass of November 6, 2012 General Election, including tabulation / County Clerk / Discussion and appropriate action

FILED
At 3:50 o'clock P M
Date 12-16-2012
BERTA RIOS-MARTINEZ
County Clerk, Brewster County, TX
By Cather U. Delgado Deputy