

REGULAR MEETING OF THE BREWSTER
COUNTY COMMISSIONERS COURT
TUESDAY, DECEMBER 27, 2016, 9:00A.M. ↗

Judge Cano called the meeting to order and the following Elected Officials were present:

<i>Eleazar R. Cano</i>	<i>County Judge</i>
<i>Luc Novovitch</i>	<i>Commissioner Pct. 1</i>
<i>Hugh Garrett</i>	<i>Commissioner Pct. 2</i>
<i>Mike "Coach" Pallanez</i>	<i>Commissioner Pct. 4</i>
<i>Berta Rios-Martinez</i>	<i>County Clerk</i>
<i>Babett Mann</i>	<i>County Treasurer</i>

1. Invocation, Pledge of Allegiance

Judge Cano led the Court in an Invocation and the Pledge of Allegiance.

2. Public Comment

Daniel Hernandez informed the Court of his resignation with Marfa and Alpine Radio to seek another opportunity in El Paso for the Legislative Session. The Court expressed their appreciation for his dedication to the Alpine area and wished him the best of luck in his new journey.

3. Minutes / additions / corrections / approval

No minutes submitted for approval.

4. Treasurer's Office

A. General Bills / Discussion and appropriate action

County Treasurer Babett Mann presented the General Bills.

Commissioner Garrett moved to approve the General Bills as presented. Commissioner Pallanez seconded the motion and the motion passed unanimously.

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Cash Receipts & Disbursements	Payroll Reports
Statement of Revenue & Expenses	Check Register
Receipt Register	Grant Reports
Other Financial Reports	

as requested by Commissioners

*Treasurer Mann reported the Statement of Revenue & Expenses.
A brief review of the report took place.*

C. Matters related to 2016 End of Year Closeout

1. Line item transfers & Budget amendments for all County Departments:

County Judge	County Attorney
County Clerk	County Treasurer
County Veteran's Office	Tax Assessor-Collector
Non-Departmental	Courthouse
Contracting Agencies	County Jail
Community Facilities	Constable Pct. 1, 2, & 3
Emergency Management	Sheriff
County Court	Extension Officer
District Clerk	Exten. Serv. (Home Agent)
District Court	Road & Bridge Department
Justice of the Peace 1, 2, & 3	Records Management
County Auditor	

Judge Cano reviewed the line item transfers for each department that turned in their reports.

Commissioner Garrett motioned to approve the increase in PILT Distribution to TCSD and SCISD under the Non-Departmental Report. Commissioner Pallanez seconded the motion and the motion passed unanimously.

Commissioner Garrett moved to approve the line item transfers as presented. Commissioner Pallanez seconded the motion and the motion passed unanimously.

2. Other matters related to close out of 2016 year / Discussion and appropriate action

Commissioner Pallanez motioned to give Auditor Treva Watson permission to make reasonable line item transfers for those departments who will submit the report prior to the end of the year. Commissioner Garrett seconded the motion and the motion passed unanimously.

D. 2016 Audit / Selection of Auditor / Discussion concerning means of selection of Auditor and discussion and appropriate action concerning selecting auditor for 2016

Commissioner Garrett moved to enter into agreement with Gibson, Ruddock, Patterson, LLC as the outside auditors for Brewster County. Commissioner Pallanez seconded the motion and the motion passed unanimously.

E. Brewster County 2008 Series Certificates of Obligation / Update

Auditor Watson explained the 2008 Series Certificates of Obligation and recommend not to refinance the debt.

F. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

Nothing further to report.

5. Officials' Monthly Reports

Reports were presented at last meeting.

6. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

In the absence of Superintendent Frenchie Causey each Commissioner present reported a few things Road and Bridge have been working on.

Judge Cano informed the Court that there will be a workshop with Road and Bridge at the beginning of the year in order to line up the work for 2017.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

Nothing further.

7. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

Emergency Management Coordinator David Lambrix reported emergency responses which included two fires in the area. Lambrix also reported that the 80K Communication Grant is in place. Lambrix then reported that there was an accident in a vehicle that was a Brewster County vehicle and recommended doing an inventory.

B. Issues related to County Burn Ban / Discussion and appropriate action to renew burn ban

Lambrix asked the Court to put into place a burn ban for 90 days. Judge Cano read the order into record. Please see attached order.

Commissioner Garrett moved to approve the order restricting outdoor burning. Commissioner Pallanez seconded the motion and the motion passed unanimously.

C. Discussion and appropriate action for work of Emergency Management Department to go forward

Nothing further at this time.

8. Perdue Brandon Fielder Collins & Mott LLP / Discuss and consider Bid for Purchase of Property Held in trust by Alpine I.S.D. / Property Number R19491

Judge Cano reported that property number R19491 has a bid of \$200.00 to purchase. The Court decided more information is needed.

Commissioner Garret moved to table this item. Commissioner Novovitch seconded the motion and the motion passed unanimously.

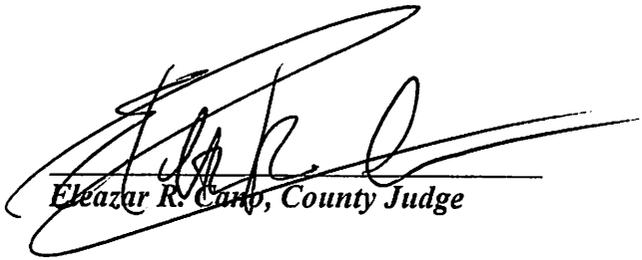
9. Schedule next Commissioners Court Regular Meeting on January 10, 2017

Judge Cano stated the next meeting would be on January 10, 2017 with a called meeting on January 3, 2017.

Judge Cano expressed his thanks to Commissioner Novovitch for his service to Brewster County. Judge Cano stated that he has learned a lot from Commissioner Novovitch and hopes he stays active as a citizen.

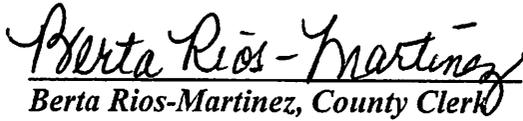
10. Adjourn

Commissioner Novovitch moved to adjourn. Commissioner Garrett seconded the motion and the motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk