

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
MONDAY, DECEMBER 9, 2013, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS**

AGENDA

To discuss and take action as appropriate on the following:

1. Invocation, Pledge of Allegiance

2. Minutes / additions / corrections / approval

3. Recognitions

A. Recognize Hipolito “Polo” Hernandez upon his Retirement from Brewster County Road & Bridge Department / Discussion and appropriate action

B. Recognize Deputy District Clerk Jose Morales upon his graduation from Sul Ross State University with a Bachelor’s Degree in Criminal Justice / Discussion and appropriate action

4. Treasurer

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

**Specified Activity Report
Cash Flow Predictions
Budget Analysis Usage Report
Receipt File Listings
Cash Report
Grant Reports**

**Payroll Reports
Check Register
Transfers
Personnel/Overtime Reports
Other Financial Reports as Requested by Commissioners**

C. Dental/Vision Insurance

1. Update on possible alternative plans/carriers

2. Discussion and appropriate action concerning changing plans or remaining with current plan (Ameritas)

D. Request Authorization to maintain Texas County & District Retirement System Plan Provisions, Plan Year 2014 / Discussion and appropriate action

E. Request to authorize debt payment for caterpillar Sheep's Foot Roller / Discussion and appropriate action

F. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

5. Officials' Monthly Reports / Discussion and appropriate action

6. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

B. Report on recent winter storm events / Discussion and appropriate action

C. Request to recognize utility workers and emergency responders for efforts during recent winter storms / Discussion and appropriate action

D. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

7. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency

responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. Terlingua CSD Track Construction Cooperative Project

1. Update

2. Discussion and appropriate action to conclude project

C. Discussion and appropriate action for general work of Road & Bridge Department to go forward

8. County Holiday Schedule for 2014

A. Proposal to keep number of holidays the same as in 2013

B. Discussion and appropriate action to adopt holiday schedule for 2014

9. 2014 Commissioners Court Regular Meeting Schedule

A. Review current 2013 schedule / Discussion

B. Propose and adopt schedule for 2014

10. Pending Infrastructure Grant Matters

A. 2011/2012 Texas Department of Rural Affairs Grant Program (R.O. facility for Study Butte Water Corp.) / Discussion and appropriate action to complete & closeout this grant project

B. 2013 TXCDBG Grant / Marathon Water Supply Corp. Improvements

1. Update

2. Discussion and appropriate action to go forward with grant project

11. 2013 Audit / Consider retaining Skinner & Lara to conduct that Audit or soliciting proposals for Audit / Discussion and appropriate action

12. County Clerk / Elections / Request to approve Joint Primary Resolution / Discussion and appropriate action

13. Pending Renovation & Maintenance Projects / Old Library Building Renovations

A. Update

- 1. Discussion and appropriate action to complete main building renovations**
- 2. Other renovations pending on Old Library Site / Review**

14. 2014 Indigent Defense Grant Program Resolution / Discussion and appropriate action

15. Rio Grande Council of Governments

- A. Update on activities of COG**
- B. Recognition of County's Retiring COG Board Member**

16. IT Department

- A. General update**
- B. County Hill Country Software Matters / Consideration of need for "view only" access for financial records and reports by Commissioners Court to Members, and "view only" access for County Judge to County Clerk's Court records / Discussion and appropriate action**

17. Veterans Service Officer / Workshop Session

- A. Update on activities and workshop session for general discussions concerning office**
- B. Judge's request to amend VSO's budget to provide for "in County" travel expenses and other expenses related to outreach for Veterans' Service**
- C. Discussion and appropriate action for work of Vet's Service Officer to go forward**

18. Treasurer's Office and New Administrative Services Department / Personnel Issues / Matters related to Treasurer's staff, support for staff and setting of salaries/wages for positions and new staff; matters related to pending vacancy in Treasurer's Office, filling that vacancy and related matters / Matters related to filling new administrative services position

- A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties compensation, or dismissal of a public officer or employee**

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

19. Public Comment

20. Criminal Justice Information System (CJIS) Reporting

A. Update

B. Discussion and appropriate action

21 Public Information / Recent changes / Updates to Website / Discussion

22. Voter Registrar (Tax Assessor Collector)

A. Update on status of voter rolls

B. Discussion and appropriate action concerning maintaining accuracy of rolls

Due to the length of this agenda, Commissioners may take recesses during the course of this meeting.