

**REGULAR MEETING OF THE BREWSTER  
COUNTY COMMISSIONERS COURT  
TUESDAY, FEBRUARY 14 , 2017, 9:00A.M.**

Judge Cano called the meeting to order and the following Elected Officials were present:  
Commissioner Ortega was absent.

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Mike “Coach” Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Babett Mann</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation, Pledge of Allegiance**

Judge Cano led the Court in an Invocation and the Pledge of Allegiance.

**2. Public Comment**

Patti Manning, Bonnie Glaves, Paul Glaves, and Steven Rogers and spoke against the Border wall.

**3. Minutes / additions / corrections / approval**

Minutes for January 10, 2017 and January 17, 2017 were presented for approval.

Commissioner Garrett moved to approve the minutes for January 10, 2017 and January 17, 2017 with minor recommended changes. Commissioner Esparza seconded the motion and the motion passed unanimously.

**4. Treasurer’s Office**

**A. General Bills / Discussion and appropriate action**

Treasurer Babett Mann reported the General Bills. Judge Cano abstained from mileage pertaining to his reimbursement. Commissioner Esparza abstained from Printco bills.

Commissioner Garrett moved to approve the general bills. Commissioner Esparza seconded the motion and the motion passed unanimously.

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

<b>Specified Activity Report</b>	<b>Payroll Reports</b>
<b>Cash Flow Predictions</b>	<b>Check Register</b>

**Budget Analysis Usage Report  
Receipt File Listings  
Cash Report  
Grants Reports**

**Transfers  
Personnel/Overtime Reports  
Other Financial Reports as Requested  
by Commissioners**

Treasurer Mann reported the Combined Statement and Revenue for January, Receipt register for January and Comptroller Transparency Check Registry.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go Forward**

Nothing further at this time.

**5. Officials' Monthly Reports**

Commissioner Pallanez read into record the Official Monthly Report for January 2017.

Commissioner Esparza moved to approve the Official Monthly Report for January 2017. Commissioner Garrett seconded the motion and the motion passed unanimously.

**6. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

Superintendent Frenchie Causey reported to the Court on the work that has been done in the last week. Judge Cano reminded Causey of a few limbs to be picked up around Holy Angel Cemetery.

Judge Cano commended Road and Bridge of the work being done in the District Courtroom.

**B. Reminder of Countywide Dump Day on February 25, 2017, Alpine, Road & Bridge Yard, 2601 N. Hwy 118, Marathon, Old Landfill Site on Albert Road and Terlingua Road & Bridge Yard on FM 170**

Commissioner Garrett reminded the Court of Dump Day on February 25, 2017 in Alpine, Marathon and Terlingua.

**C. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

Nothing further at this time.

**7. Brewster County Auditor**

**A. New Credit Card Policy / Approve New Credit Card Policy as discussed on January 24, 2017, Commissioners Court Meeting / Discussion and appropriate action**

County Auditor Treva Watson provided a written policy for the use of the new credit card policy. Cards have been received and will be released once the policy is in place, informed Auditor Watson.

Commissioner Esparza moved to approved the New Credit Card Policy. Commissioner Pallanez seconded the motion and the motion passed unanimously.

**B. Brewster County Policy Handbook / Revision of 2A-5: Work Weeks and Work Periods to change from work week shall begin at 5:00 A.M. on Friday and end at 4:59 P.M., the following Friday to work week shall begin at 12:00 A.M. on Monday and end seven (7) consecutive days later at 11:59 P.M. on Sunday / Discussion and appropriate action**

Auditor Watson reviewed and explained the changes in the work week and the work periods.

Commissioner Garrett moved to approve the changes to Brewster County Policy Handbook to section 2A-5. Commissioner Esparza seconded the motion and the motion passed unanimously.

**8. County Jail / Review of pending jail infrastructure issues for the compliance of the next Jail Inspection / Discussion and appropriate action**

Jail Administrator Marisol Skelton reported and reviewed the items that need attention before next Inspection. Estimated total cost for all repairs would be \$21,240.00 with a required ½ down for the work to be done.

Please see the print out for details.

Commissioner Esparza moved to bring in an assessment firm to access the needs of the jail. Commissioner Garrett seconded the motion and the motion passed unanimously.

**9. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action**

Emergency Management Coordinator David Lambrix reported breakdown of calls for Terlingua Fire and EMS, Marathon and Aline.

Please see attached reports.

**B. Fire Apparatus Maintenance for Alpine and Marathon / Discussion and appropriate action**

EMC Lambrix continued with maintenance that is needed for the Fire Apparatus for Alpine and Marathon. The needed parts are filters and are not easy to come by and are not able to be purchased in Alpine and looking into estimates on these filters, informed EMC Lambrix

**C. Issues related to County Burn Ban & Regulating Fireworks / Discussion and appropriate action**

EMC Lambrix stated this is an update to the current burn ban to include all fireworks.

Commissioner Esparza moved to approve the update for the burn ban in Brewster County. Commissioner Pallanez seconded the motion and the motion passed unanimously.

**D. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward**

Nothing further at this time

Court recessed at 10:45 A.M.

Court Reconvened at 10:52 A.M

Judge Cano moved to item 14.

**10. Commissioner Precinct 1 / Resolution against the Executive Order to Build a Border Wall in Brewster County / Discussion and appropriate action**

Commissioner Esparza stated that she has not spoken with anyone who is for the Border Wall in Brewster County. The Resolution was read into record.

Commissioner Garrett moved to approve the Resolution as read. Commissioner Pallanez seconded the motion and the motion passed unanimously.

**11. Brewster County Judge / Update on conference attended on February 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>, VG Young Institute School for County Commissioners Courts in Austin**

Judge Cano reviewed changes that have taken place while in attendance at a conference. Judge Cano and Commissioner Esparza attended the conference.

Commissioner Esparza also spoke on behalf of her take on the changes and the conference.

**12. Brewster County Historical Commission / Appointment and Reappointment of Member of Commission / Discussion and appropriate action**

Bill Roberts speaks on behalf of the Tourism Council for Travis Roberts.

Mr. Roberts reviewed the names of four (4) current members who could no longer serve as a member and then read into record of the current Commissioner of the Commission.

Please see the attached list that was presented.

Commissioner Esparza moved to accept the list of members as presented. Commissioner Pallanez seconded the motion and the motion passed unanimously.

**13. Matters related to Interlocal Agreements / Request to ratify Interlocal Agreement with Pecos County acting as fiscal agent for Brewster County for 83<sup>rd</sup> Judicial District Budget / Discussion and appropriate action**

Judge Cano explained that this is something that happens each year and just needs that Courts approval. The amounts are consistent since Judge Cano has been in office, stated Judge Cano. Court recognized that the contract does not reflect quarterly payments.

Commissioner Esparza moves to approve the ratification pending amendment for quarterly payments. Commissioner Garrett seconded the motion and the motion passed unanimously.

**14. Pending Litigation / Notice of Lawsuit Filed; Cause No. 1:17cv-44, Ben Elmore, Plaintiff, vs. Brewster County, Texas, Defendant, In The United States District Court for the Western District of Texas Alpine Division / Confer with County Attorney**

**A. Executive Session - § 551.071, Government Code, VTCA, Pending Litigation and Consultation on a matter in which the duty of the attorney to**

**the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter (Privileged Matters)**

Judge Cano cleared the Courtroom and went into Executive Session at 10:53 AM.

Court reconvened into open session at 11:20 AM.

**B. Discussion and appropriate action resulting from Executive Session**

No discussion after Executive Session

**15. Schedule next Commissioners Court Regular Meeting on February 28, 2017**

Judge Cano informed the court that the next meeting will be on February 28, 2017 at 9:00 AM.

Discussion of the Road & Bridge Workshop took place.

**16. RECESS until 2:00 P.M.**

Judge Cano recessed the Court at 11:47 AM until 2:00 PM and will reconvene at the EOC.

**17. Hyper-Reach Emergency Notification System for County Offices / Presentation for Training at EOC**

Emergency Management Coordinator David Lambrix provided a presentation for training for the Hyper-Reach Emergency Notification System for the County.

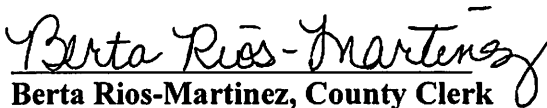
**18. Adjourn**

Commissioner Pallanez moved to adjourn. Commissioner Esparza seconded the motion and the motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk