

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
MONDAY, FEBRUARY 9, 2009, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

PLEASE NOTE CHANGE OF TIME

AGENDA

FILED
At 3:20 o'clock P M

To discuss and take action as appropriate on the following:

1. Invocation and Pledge of Allegiance
2. Minutes / additions / corrections / approval
3. Treasurer
 - A. General Bills & Infrastructure Project Bills / Discussion and appropriate action concerning payment
 - B. Presentation regarding Hill Country Software / Software upgrade for Treasurer's Office / Treasurer's request to participate in trial project / Discussion and appropriate action
 - C. Treasurer & Sheriff / Seizure Account Report Certification and Asset Forfeiture Report / Request for approval / Discussion and appropriate action
 - D. Quarterly Report / Discussion and appropriate action
 - E. Court Costs / Family Protection Fee / Review State's inability to accept this fee & to rescind collection of fee / Discussion and appropriate action
 - F. Other matters related to Treasurer's Office / Discussion and appropriate action for Treasurer's general work to go forward
4. Officials' Monthly Reports / approval
5. Sheriff's Office / 2008 Citation Data / Discussion and appropriate action
6. Road & Bridge Department / Community Facilities
 - A. Road & Bridge Superintendent's Report
General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs); facilities (yards in Alpine, Marathon and S. County) and community facilities

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BERTA RIOS MARTINEZ
County Clerk, Brewster County, TX
By _____ Deputy

(assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety)

B. Confer with County Attorney concerning possible claim against County related to work done by Road & Bridge Department at 300 Blk. E. Holland Ave, Alpine, Texas

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1. Executive Session with County Attorney – Pursuant to Section § 551.071, Government Code, VTCA, to confer on a matter in which the duty of the attorney to the government body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this Chapter (Privileged Matters)

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Deputy

Reconvene in Open Session

2. Discussion and appropriate action resulting from Executive Session

C. Discussion and appropriate action for general work of Department to go forward

7. Tax Assessor Collector / Report on Tax Collections / Discussion and appropriate action
8. Request to U.S. Post Office to replace Downtown Alpine Mail Drop Boxes / Discussion and appropriate action
9. Personnel / Conduct of Voter Registration & Elections / Personnel Review with County Clerk & Tax Assessor Collector regarding duties, employment, compensation of Employees and officeholders as related to voter registration and elections
 - A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Reconvene In Open Session

B. Discussion and appropriate action resulting from Executive Session or discussion in regular session

10. County Judge / Report on TDA sponsored Economic Development Workshop held on January 29, 2009 in Alpine
11. Upcoming 2010 Census / Judge's report on Census Bureau presentation at Chihuahuan Desert Resource Conservation Annual Meeting on January 30, 2009 and ongoing County work to prepare for 2010 Census

12. Commissioners' duties related to County Finances, duties of Commissioners related to County infrastructure projects & duties of Commissioners as related to County employees, (with emphasis on Road & Bridge Department)

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Reconvene In Open Session

B. Discussion and appropriate action resulting from Executive Session

13. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; and personnel issues related to emergency response / Discussion

B. Wildfire Conditions & Burn Ban Update

C. Report on Governors Division of Emergency Management / Public Information Officer training undertaken by Betse Esparza

D. Discussion and appropriate action for general work of Department to go forward

14. Request for contract recreational funds from the Big Bend Amateur Softball Association / Discussion and appropriate action

15. Recognition of Dr. Vic Morgan for his leadership and many contributions to Brewster County/ Discussion and appropriate action

16. Public Comment

RECESS

17. Pending Community/ Public Safety Infrastructure Projects Workshop, to discuss

Major Projects:

South County Emergency Response Center (Housing for Terlingua Medics, Terlingua VFD, Deputy, J.P. & related support space)

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Alpine/N. Brewster County Area Emergency Response Center (Fire Station for Alpine VFD & Brewster County Emergency Operations Center)
Marathon Law Enforcement Facility (Housing for Deputy, J.P. Pct. 3 & training room),

Jail Renovations, and Construction Assistance for Alpine Public Library, a non-profit corporation

Smaller Projects:

Vehicle & Equipment Storage Building (shed design) for South Brewster County on 23221 FM 170, near Terlingua & Study Butte

Repairs & Modifications to Old County Library Building, 203 N. 7th Street, Alpine,

Outdoor Meeting Space for Marathon Town Square, adjacent to Community Center,

The Workshop will include:

General Review of all Projects and means of construction (Construction Management)

Review of budgets, designs, site preparation, personnel and temporary employees, discussion of possible phasing of projects and desired designs as related to budget, sequence of projects, purchasing & bids, pending bill costs & availability of materials and matters related to current economic conditions, matters related to utilities, and to neighboring properties, and general consultation with Construction Manager regarding other matters related to these projects

18. Infrastructure Projects / Discussion and appropriate action regarding the following:

A. Approve or Modify Designs for:

- 1. Fire Station for Alpine Volunteer Fire Department & E.O.C.**
- 2. Marathon Justice Center (Deputy & J.P. Offices)**
- 3. S. County Emergency Response Center / Discussion and appropriate action**

B. Discussion concerning Jail renovations and smaller projects / Discussion concerning scheduling smaller projects

C. Sequence & Plan of Work / Discussion and appropriate action to adopt preferred sequence and plan of work

D. Purchasing & Bids

(Bidding has been previously authorized by Commissioners Court)

- 1. Discussion & appropriate action concerning outstanding bid
Cement bid opened on December 15, 2008**
- 2. Announce / Review other upcoming bids**

**E. Professional Services Contract Approval (Kleinfelder) for soils testing /
Discussion and appropriate action**

**F. Procedures related to records keeping, documentation and payments /
Review by Treasurer's Office/ Discussion and appropriate action**

**This will be a lengthy meeting; Commissioners will take one or more recesses during
the course of the meeting.**

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