

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, JANUARY 10, 2017, 9:00A.M.
BREWSTER COUNTY COURTHOUSE,
COMMISSIONERS COURTROOM
ALPINE, TEXAS**

The meeting was called to order by Judge Cano. A quorum was present. The following Elected Officials were present.

ELEAZAR R. CANO	COUNTY JUDGE
BETSE ESPARZA	COMMISSIONER PCT. 1
HUGH GARRETT	COMMISSIONER PCT. 2
RUBEN ORTEGA	COMMISSIONER PCT. 3
MIKE "COACH" PALLANEZ	COMMISSIONER PCT. 4
BERTA RIOS-MARTINEZ	COUNTY CLERK
BETTY JO ROONEY	TAX ASSESSOR/COLLECTOR
TREVA WATSON	COUNTY AUDITOR
BABETT MANN	COUNTY TREASURER

1. Invocation, Pledge of Allegiance

Invocation and pledge were led by Judge Cano.

2. Public Comment

No public comment

3. Minutes / additions / corrections / approval

Judge Cano asked Commissioners if there were any minutes to be approved. Commissioner Ortega moved to approve minutes for December 13th and December 27th, 2017 with minor changes. Commissioner Garrett seconded the motion and was passed unanimously.

4. Treasurer's Office

A. General Bills / Discussion and appropriate action

Treasurer Mann reported the General Bills and walk ins. Commissioner Ortega moved to approve the General Bills and walk-ins with the exception of HCSS invoices and Commissioner Esparza abstained from all Printco invoices. Commissioner Garrett seconded the motion.

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Cash Receipts & Disbursements

Payroll Reports

**Statement of Revenue & Expenses
Receipt Register
Other Financial Reports
as requested by Commissioners**

**Check Register
Grant Reports**

Treasurer Mann presented Statement of Revenue & Expenses for December 2016 and the Check Register.

C. Remaining 2016 End of Year Closeout Matters

1. Update

Treasurer Mann provided an update on matters related to the 2016 end of year closeout.

2. Discussion and appropriate action

Commissioner Ortega moved that discussed items be approved as presented. Commissioner Esparza seconded the motion and the motion was passed unanimously.

D. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

Nothing further at this time.

5. Officials' Monthly Reports

Commissioner Esparza read the report for December into record.

Commissioner Ortega moved to approve the Official's Monthly Reports for December. Commissioner Pallanez seconded the motion and the motion passed unanimously.

6. Road & Bridge Department / Community Facilities

- A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and**

appropriate action

Superintendent Frenchie Causey reported the work Road and Bridge, stated that his crew has been very busy.

B. 2017 Workshop / Schedule date / Discussion and appropriate action

Superintendent Frenchie Causey asked Commissioners if the 2017 workshop could be scheduled for February 28th, at the Regular Commissioner's Court Meeting. Commissioner Ortega moved to approve the workshop to be scheduled for the 28th of February. Commissioner Pallanez seconded the motion and the motion passed unanimously.

C. Discussion and appropriate action for general work of Road & Bridge Department to go forward

Nothing further at this time.

7. Emergency Management Department**A. General Report including:**

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

Emergency Management Coordinator, David Lambrix reported on the fire departments in the County.

Lambrix also advised the Court that on February 7th, 2017, a live fire training after the Commissioners Court will be held in Terlingua.

B. Approve Emergency Medical Services Contract with West Texas Ambulance Service for North Brewster County / Discussion and appropriate action

Judge Cano updated the Court regarding the contract. Commissioner Ortega moved to approve a 3 year contract with West Texas Ambulance Service for North Brewster County. Commissioner Esparza seconded the motion, motion and passed unanimously.

C. Discussion and appropriate action for work of Emergency Management Department to go forward

Nothing further at this time.

8. Commissioner Pct. 1 / Discuss Emergency Management Plan to include the Sunny Glen evacuation plan / Discussion only

Commissioner Esparza discussed concerns about emergency evacuation plan in Sunny Glenn. She stated that Commissioners needed a plan on letting the citizens know where to go in case of an emergency. Commissioner Esparza will take the lead and work with EMC.

9. Perdue Brandon Fielder Collins & Mott LLP / Discuss and consider Bid for Purchase of Property Held in trust by Alpine I.S.D. / Property Number R19491

Commissioner Ortega moved that this item be tabled due to the Property Number being incorrect. Commissioner Esparza seconded the motion and motion passed unanimously.

10. Discuss and consider resolution to apply to the Texas Department of Agriculture for the 2017-2018 Texas Community Development Block Grant Program under the Community Development Fund / Discussion and appropriate action

Jerry Carvajal submitted the Resolution, that has to be submitted by February 9th, 2017. Commissioner Ortega moved to approve the Resolution to apply to the Texas Department of Agriculture for the 2017-2018 Texas Community Development Block Grant Program. Commissioner Esparza seconded the motion and the motion passed unanimously.

11. Salary Grievance Committee / Select 2017 Citizen Members of Committee

The Salary Grievance Committee consist of County Sheriff, County Tax Assessor, County Treasurer, District Clerk, County Attorney and County Clerk in addition to three public members. The Public members are to be selected from the grand jurors who served during 2016. The names were drawn by Commissioners and County Clerk, Berta Rios-Martinez, will send out a notice she has prepared for the three committee members. The three names drawn were: Ben Cobos, Mark Miranda and Brandy Wilkins.

12. CJIS Reporting / Update / Discussion and appropriate action to continue to improve Reporting

Judge Cano stated that Chief Deputy Ryan Skelton will no longer oversee the CJIS report. Judge Cano suggested appointing his assistant Julie Morton to take Skelton's place. Commissioner Esparza moved that Morton report to the Court on May 31st for internal deadline for CJIS reports. Commissioner Garrett seconded the motion and the motion passed unanimously.

13. 2017 Solid Waste Management Grant

A. Update

Commissioner Ortega moved that he be given permission to negotiate with Roadrunner Recycling remaining metal during clean-up day under the 2017 Solid Waste Management Grant. Commissioner Garrett seconded the motion and the motion passed unanimously.

B. Discuss Brewster County Clean-Up Days and the Scrap Tire Disposal Project / Discussion and appropriate action

Frenchie Causey asked the Court for approval to hold Brewster County Clean-up day on February 25th, 2017 from 9:00 am – 3:00 pm all three at Road and Bridge yards. Commissioner Garrett moved to approve Brewster County Clean-up to be held on February 25, 2017. Commissioner Esparza seconded the motion, motion was passed unanimously.

14. Appoint Commissioner Precinct 4 as County Representative on the Alpine Public Library Board Discussion and appropriate action

Commissioner Ortega moved to appoint Commissioner Pallanez to represent Brewster County on the Alpine Public Library Board. Commissioner Esparza seconded the motion and the motion passed unanimously.

15. Appoint Commissioner Pct. 2 for County/City Liaison / Discussion and appropriate action

Commissioner Ortega moved to appoint Commissioner Garrett for the County/City Liaison. Commissioner Esparza seconded the motion and the motion passed unanimously.

16. Elections Administrator / Personnel Matters / Elections Commission's Recommendation of December 28th, 2016, to Commissioners Court to hire the position of Elections Administrator / Consideration of Recommendation as related to the performance of the Elections Administrator

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Commissioners went into Executive Session at 11:24 A.M.

B. Discussion and appropriate action resulting from Executive Session

Commissioner Ortega moved that this item be tabled. Commissioner Pallanez seconded the motion, the motion passed unanimously.

17. Schedule next Commissioners Court Regular Meeting on January 24, 2017

Judge Cano informed the Court of the next Regular Meeting to be held January 24th, 2017.

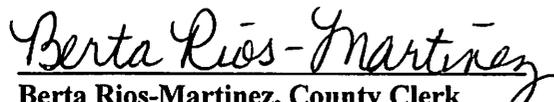
18. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion and passed unanimously.



Eleazar R. Canó, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk