

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, JANUARY 24, 2012, AT 10:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS**

AGENDA

To discuss and take action as appropriate on the following

1. Minutes / additions / corrections / approval

2. Treasurer

A. General Bills / Discussion and appropriate action

B. Other administrative matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

3. Officials' Monthly Reports

4. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters, equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. TxDot Border Colonia Access Paving Grant

1. Update on any remaining legal issues, construction issues and other matters related to preparing for and beginning last phases of construction in Terlingua Springs and vicinity

FILED
9:35
10'clock
1-20-2012
At
Done
ALPINE, TEXAS
Brewster County, TX
Deputy

2. Report on payments to contractors and professionals / Discussion and appropriate action concerning payment for both Marathon & Study Butte portions of project

3. Discussion and appropriate action to complete Terlingua Springs paving project, including appropriate action regarding Construction and concluding project

C. Commissioner Pct. 3 / Community Facilities / Announce Fish Fry Fundraiser for the Marathon Community Center

D. Review of Commissioners Court Procedures for taking Roads into County System / Discussion and appropriate action

E. Set & Approve Road & Bridge Superintendent's Bond / Discussion and appropriate action

5. Review & Reaffirm Commissioners Court's & County Judge's Policies concerning grant applications & Judge's policy regarding placement of items on Commissioners Court agenda

6. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

B. Report on Communications Drill of January 19, 2012

C. Renewal of County Burn Ban / Discussion and appropriate action

D. Discussion and appropriate action for work of Emergency Management Department to go forward

7. Pending Infrastructure Grant Matters

A. Colonia Construction Fund Application / (2nd Septic Tank Replacement Grant Application for S. Brewster County)

- 1. Update on Project & Application Process**
- 2. General and administrative matters related to going forward with program including approval of additional applicants, bids & proposals, payments to contractors and professionals & other related matters / Discussion and appropriate action to go forward with grant project**
- B. 2009/2010 Texas Department of Rural Affairs Community Grant Program (Study Butte Water Tank Project) / Discussion and appropriate action to close out project**
- C. Upcoming 2011 / 2012 Texas Department of Rural Affairs Grant Program / Discussion and appropriate action to go forward with grant process (R.O. facility for Study Butte Water Corp.)**
- 8. County Facilities / Matters Related to Maintenance and Improvement of County Facilities, Including Offices, Law Enforcement Facilities and Emergency Response Centers, Community Centers, Parks & Recreational Facilities, Grounds, and Parking for the above**
 - A. General Update**
 - B. Completion of EOC floor refinishing / Update**
 - C. Courthouse painting project / Update**
 - D. Courthouse Lock Replacement / Update**
 - E. Refurbishment of Old Library for County Offices ("In house" work only) / Update**
- 9. Retain Auditor for 2012 / Discussion and appropriate action**
- 10. Hotel/Motel Tax / Request to change administrative fee for Tourism to 7% of collections / Discussion and appropriate action**
- 11. Contracts with Non-Profits for Services for 2012 / Discussion and appropriate action concerning offering contracts (Child Advocacy Center, Child Welfare Board, Alpine Public Library, Alpine & Marathon Cemetery, Sunshine House, Family Crisis Center & CASA)**
- 12. Evaluations / County Non Elected Heads: IT & Road & Bridge Departments**
 - A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee**

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

13. Matters related to County Financial Management & Treasurer's Office

A. Review of procedures implemented by Commissioners Court on January 19, 2012

B. Review of Statutory Bonding requirements for officials handling County funds and current bonds Tax Assessor Collector, Treasurer, County & District Clerks / Discussion and appropriate action

C. Matters related to setting 2012 Employee Salaries as already budgeted / Discussion and appropriate action

D. 2012 Interest & Sinking February Debt Payments / Discussion and appropriate action concerning authorizing payment

14. Texas Indigent Defense Grant / Preliminary Award / Discussion and appropriate action