

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, JULY 23, 2013, AT 10:00 A.M.
BREWSTER COUNTY COURTHOUSE, COUNTY COURTROOM
DOWNSTAIRS – OLD COURTHOUSE
6TH & AVE E
ALPINE, TEXAS**

AGENDA

To discuss and take action as appropriate on the following:

FILED
At 3:30 o'clock PM
Date 7-19-2013
By Berta Rios-Martinez
County Clerk, Brewster County, TX
Deputy

1. Minutes / additions / corrections / approval
2. Treasurer

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

- | | |
|------------------------------|---|
| Specified Activity Report | Payroll Reports |
| Cash Flow Predictions | Check Register |
| Budget Analysis Usage Report | Transfers |
| Receipt File Listings | Other Financial Reports as Requested by Commissioners |
| Cash Report | |
| Grant Reports | |

C. Budget Amendments / (No net increases)

1. Request to create new line item in Courthouse budget (510) for contract cleaning services at Tax Office / Discussion and appropriate action
2. Amend Line Item 107 (Road & Bridge) to reflect transfer from Historic Preservation Fund to Road & Bridge for work performed on Old Library renovation / Discussion and appropriate action

D. 2012 Audit / Announce date of Presentation for Audit

E. County Credit Cards / Commissioners Court's Directive to Actively Pursue cards / Discussion and appropriate action

F. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

3. Officials' Monthly Reports / Discussion and appropriate action

4. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding; and matters related to 911 & 911 addressing / Discussion and appropriate action

B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

5. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. Cooperative Project / Report on Terlingua CSD Track Construction

C. Commissioner Pct. 4, Pallanez / Paving Needs in Double Diamond & South Double Diamond / Related Roads (Order of Priority), Piñon Drive .9 miles (16 houses), Spring Creek Road 1.0 miles, Texas Oak/Juniper Road .9 miles (19 houses), Hackberry & Acacia, Ridge Drive .5 miles / Discussion and appropriate action

B. Tourism Council Monthly Reports

1. Review of Past Work & Activity Report

Internet usage / visitbigbend.com & Social Media, and related matters, Public Relations / Media Contacts, Press & Trade trips to County, Brochure Design, Printing and Distribution, Tourism Shows (Trade & Consumer), Advertising and Promotion / Print / Radio / TV, other media, Interpretive Roadside Exhibits / Other Cooperative Projects with Historical Commission / Other Exhibits / Displays, Marathon Visitor Contact Center, Membership and Work with Regional and State Tourism/Hospitality Industry Associations & Groups, General Administration and Point of Contact Activities, Relations with BBNP, Big Bend Ranch and other State Facilities, Special Projects / Discussion and appropriate action

2. Financial Reports and Administration

a. Monthly Financial Reports and approval of general bills

b. Discussion and appropriate action concerning pending contracts

c. Facilities Update

3. Personnel / Request to fill two vacancies on Tourism Council

a. Hear Tourism Council's Recommendations to fill Board vacancies

b. Discussion and appropriate action concerning recommendations

4. Judge's recommendations concerning amending original order which created Tourism Council (September 23, 1997 & Amendment of August 24, 2004) / Discussion and appropriate action concerning amending original order

11. Pending Infrastructure Grant Matters

A. 2011/2012 Texas Department of Rural Affairs Grant Program (R.O. facility for Study Butte Water Corp.) / Discussion and appropriate action to complete & closeout this grant project

B. 2013-2014 TXCDBG Application Process / Marathon Water Supply Corp. Improvements

1. Update

2. Discussion and appropriate action to go forward with project

12. Pending Renovation Projects

A. Old Library Building Renovations / Update

B. Annex Renovations

- 1. Update on progress of work**
- 2. County Judge / Brewster County Historical Commission Historical Displays in Courthouse / County buildings**
 - a. Update / Displays in Commissioners Courtroom**
 - b. Judge's request to review/approve concept of future historical displays for annex corridors, (pending further renovations in Annex)**
- 3. Acquisition of AV/Tech equipment for Commissioners Court/ Discussion and appropriate action to go forward with acquisition of Equipment (See item 8 C above)**
- 4. Discussion and appropriate action to go forward with and complete Commissioners Courtroom renovations**

13. Tri County Juvenile Department

A. 2013-14 Budget / Update & issues with State Funding for Juvenile Services

B. Secure Juvenile Placement Facilities / Request for Contracts

14. Revised Personnel Policies Adopted on July 8, 2013 / Update on Printing & Distribution of Policies to Employees

15. Tax Assessor Collector / Presentation of 2013 Certified Tax Roll / Discussion and appropriate action

16. 2014 Budget Workshop / Discussion concerning all aspects of County revenues/expenditures & current finances and upcoming financial needs for all county departments and other entities funded by the County / Scheduling issues related to adoption of Budget and setting Tax Rate & other matters related to 2014 budget / public comment

17. Matters related to 2013 Tax Rate & 2014 Budget

A. 2014 Salaries for Elected County Officials

1. Review proposed salaries

2. Propose salaries & appropriate notices / Discussion and appropriate action

B. Time Line for Adoption of 2014 Budget / Discussion and appropriate action

18. Propose Tax Rate & Set Dates for Hearing & Date of Vote to set rate / Discussion and appropriate action

Note: Due to the length of this agenda, expect recesses to be taken