

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
TUESDAY, JUNE 13, 2017, 9:00A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:07 a.m., the following Elected Officials were present:**

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Babett Mann</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comments

**3. Recognitions & Announcements / Resolution/Recognize Sara Bow upon her retirement from Big Bend Regional Medical Center for her 50 years of service in the health care profession / Discussion and appropriate action**

Judge Cano read the resolution and recognized Sara Bow upon her retirement from Big Bend Regional Medical Center after 50 years of service in the health care profession. Commissioner Ortega moved to approve the resolution. Commissioner Esparza seconded the motion; motion passed unanimously.

**4. Minutes / additions / corrections / approval**

Commissioner Garrett moved to approve the Minutes for May 23, 2017 and June 6, 2017. Commissioner Ortega seconded the motion; motion passed unanimously.

**5. Treasurer's Office**

**A. General Bills / Discussion and appropriate action**

Treasurer Mann read the reports on the General bills and walk-ins. Commissioner Ortega moved to approve the general bills and walk-ins as presented. Commissioner Pallanez seconded the motion; Commissioner Esparza abstained from Printco bills.

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

<b>Specified Activity Report</b>	<b>Payroll Reports</b>
<b>Cash Flow Predictions</b>	<b>Check Register</b>
<b>Budget Analysis Usage Report</b>	<b>Transfers</b>
<b>Receipt File Listings</b>	<b>Personnel/Overtime Reports</b>
<b>Cash Report</b>	<b>Other Financial Reports as Requested</b>
<b>Grants Reports</b>	<b>by Commissioners</b>

Treasurer Mann read the updates on the Financial Reports and stated the County is doing well.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go Forward**

No Action

**6. Brewster County Auditor / Monthly Reports**

Treva Watson, Brewster County Auditor, stated no reports at that time.

**7. Officials' Monthly Reports / Discussion and appropriate action**

Berta Rios-Martinez, County Clerk, gave the Officials' Monthly Reports. Commissioner Garrett read the Official's Monthly Reports as presented. Commissioner Ortega moved to accept the Officials' Monthly reports. Commissioner Pallanez seconded the motion; motion passed unanimously.

**8. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related**

**issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

Commissioner Ortega gave an update on the Road & Bridge Department.

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No Action

**9. TY Pickett & Company / Presentation by Danny Hendrix on Solar Farm & Pipeline Revenue / Discussion only**

Danny Hendrix from TY Pickett & Company gave a presentation on Solar Farm & Pipeline Revenue.

Court recessed at 10:54 a.m.

Court reconvened at 11:10 a.m.

**10. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action**

Sheriff Ronny Dodson gave an update on the County Emergency Management Office. He stated COG is rebuilding the 911 PSAP at the jail in August 2017. He also mentioned a meeting at Double Diamond with Commissioner Pallanez regarding starting a volunteer fire department. There was about 56 people who attended the meeting.

**B. Recommendation to Restrict Certain Fireworks Sales, prohibiting certain aerial fireworks in unincorporated areas of Brewster County under drought conditions / Discussion and appropriate action**

Commissioner Ortega moved to approve the recommendation to restrict certain fireworks sales and prohibiting aerial fireworks in unincorporated areas of Brewster County due to drought conditions. Commissioner Esparza seconded the motion; motion passed unanimously

**C. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward**

No Action

**11. Brewster County Jail / Park Hill Smith & Cooper, Inc. / Discuss and consider proposal for assessment of pending infrastructure matters**

Commissioner Ortega gave an update on the Brewster County Jail to consider the proposal for assessment of pending infrastructure matters with Park Hill Smith & Cooper, Inc. Commissioner Ortega moved to approve to move forward with the proposal and the agreement with Park Hill Smith & Cooper, Inc. Commissioner Esparza seconded the motion; motion passed unanimously.

**12. West Texas Food Bank Donation / Discussion and appropriate**

**A. Presentation by Libby Campbell, Executive Director**

Libby Campbell, Executive Director of the West Texas Food Bank in Odessa and Midland, gave a presentation on the West Texas Food Bank facility in Alpine. She stated WTFB had partnered with Rebell Royale, District Agrilife Extension Agent. Mr. Royale mentioned they will hire a Brewster County Extension Agent by September 1, 2017. She also stated that the County may take over possession of the West Texas Food Bank building in Alpine by July 1, 2017

**B. Approval of contract from the West Texas Food Bank**

Commissioner Ortega moved to accept the donation pending getting some resolution on the drainage problem and the completion of the repair list. Commissioner Esparza seconded the motion; motion passed unanimously.

Court recessed at 11:43 a.m.

Court reconvened at 1:01 p.m

**13. 2018 Budget Process /Discussion concerning process and schedule**

**A. Presentations from Elected Officials on 2017 budget requests**

The following Elected Officials gave a brief budget request for the 2017-2018

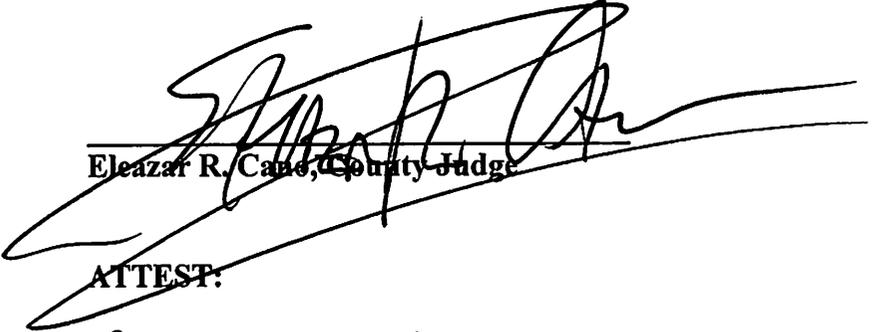
budget. Steve Houston, County Attorney; Joann Salgado, District Clerk; Berta Rios-Martinez, County Clerk; Betty Jo Rooney, Tax Assessor Collector; Sheriff Ronny Dodson, Henry Olgetree, Constable Precinct 1; and Babett Mann, County Treasurer.

**14. Schedule next Commissioners Court Regular Meeting on June 27, 2017**

Judge Cano informed the Court on the next Commissioners Court Meeting on June 27, 2017.

**15. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:

*Berta Rios-Martinez*  
Berta Rios-Martinez, County Clerk