

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
MONDAY, MARCH 12, 2012, AT 10:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
6<sup>TH</sup> & AVE E  
ALPINE, TEXAS**

**AGENDA**

To discuss and take action as appropriate on the following:

1. Invocation and Pledge of Allegiance
2. Minutes / additions / corrections / approval
3. Treasurer

At 4:30 o'clock PM  
Date 3-8-2012  
By BERTARIOS-MARTINEZ  
County Clerk, Brewster County, TX  
[Signature] Deputy

- A. General Bills / Discussion and appropriate action
- B. Financial Reports / Updates, Discussion, Review and appropriate action

Specified Activity Report	Cash Report, February, 2012
Cash Flow Predictions	Payroll Reports
Budget Analysis Usage Report	Check Register
Receipt File Listings	Other Financial Reports as Requested by Commissioners

- C. Government Capital Corporation Contract No. 5925 for financing Road & Bridge Haul Truck / Request for approval
- D. Other administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

4. Officials' Monthly Reports
5. Road & Bridge Department / Community Facilities
- A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters, equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with

**maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

**B. TxDot Border Colonia Access Paving Grant**

- 1. Update on concluding construction & paving in Terlingua Springs area**
- 2. Report on payments to contractors and professionals / Discussion and appropriate action concerning payment for project**
- 3. Matters related to materials for project / Disposition, clean up, transportation, storage & related matters / Discussion and appropriate action**
- 4. Discussion and appropriate action to complete Terlingua Springs paving project, including other appropriate action regarding construction, inspections and concluding project**
- 5. Re-evaluate 35 mph Speed Limit in Terlingua Springs Project (Terlingus Springs Road & Rex Ivey Road) after completion of paving / Request to consider lowering speed limit to 30 mph**

**6. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, exercises & drills, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

**7. County Facilities / Matters Related to Maintenance and Improvement of County Facilities, Including Offices, Law Enforcement Facilities and Emergency Response Centers, Community Centers, Parks & Recreational Facilities, Grounds, and Parking for the above**

**A. General Update**

**B. Courthouse Square painting project**

**1. Update**

**2. Continuation of painting project to Old Jail / Update**

**C. Refurbishment of Old Library for County Offices (“In house” work only) / Update on progress / Discussion and appropriate action for work to go forward**

**8. County Historical Commission**

**A. Preservation Texas / Membership Renewal / Discussion and appropriate action**

**B. 125<sup>th</sup> Birthday Celebration on March 30, 2012 / Brewster County Courthouse Lawn / Update / Discussion and appropriate action to support celebration**

**9. Provision of IT Services for County**

**A. Report of IT Committee Chair, Pct. 2 Commissioner**

**1. Review of actions taken by Commissioners on March 5, 2012 and research done in previous week regarding securing IT Services for County**

**2. Recommendations concerning possible contracts for IT Services / Review of possible contract with Nectar Computers / Discussion**

**3. Discussion and appropriate action regarding contracting for IT Services and other matters related to formalizing agreement or providing IT Services**

**B. Budget for 2012 IT Services**

**1. Proposal to restructure budget & reallocate various line items for salary/benefits to new line items for contract professional services & other related items**

**2. Reallocation & adjustment of other IT budget line items / Discussion and appropriate action**

**3. Discussion and appropriate action to adopt appropriate budget amendments and line item transfers for 2012 IT budget**

**10. Elections Workshop**

- A. General Discussion with Voter Registrar (Tax Assessor Collector) concerning issues and challenges related to May 29<sup>th</sup> Primary and upcoming City of Alpine and School Board Elections**
- B. General discussion with County Clerk concerning issues and challenges related to May 29<sup>th</sup> (or whatever other date our Federal Courts finally decide upon) Primary, including election workers, other personnel, equipment, travel & logistics, issue related to election day being set immediately following a national holiday (Memorial Day), informing the public concerning the primary election & related matters**

**11. Consideration of appropriate measures to assist and support County Clerk & Voter Registrar in preparing for and administering 2012 Election / Discussion and appropriate action**

**12. County Employees' assistance to County Clerk with Primary Elections**

- A. Review of which County Employees may properly assist the County Clerk with Elections and in what capacities they may assist**
- B. Means of compensation for County Employees who perform pre election work on Memorial Day (May 28, 2012) / Discussion and appropriate action**
- C. Other issues related to compensation of County employees who assist with primary election / Discussion and appropriate action**

**13. Courthouse closure on Primary Election Day / Discussion and appropriate action to rescind or affirm that closure**

**14. Remote early voting / Discussion and appropriate action concerning remote early voting**

**15. Public comment**

**16. RCI Records Retention Proposal (State Records Management Schedule Compliance) / Discussion and appropriate action**

**17. County Law Enforcement Grant Funds**

- A. Issues related to prohibited political activity related to grant funds**
- B. Difficulties concerning CJIS reporting which may cause ineligibility to apply for grant funds or forfeiture of grant funds / Discussion and appropriate action**

**18. Review County Policies re non use of County property in political campaigns & campaigning in County facilities**

**A. Affirmation of Policies**

**B. Discussion and appropriate action**

**19. Employee Handbook Workshop / General Discussion concerning updating Handbook / Review of Texas Association of Counties Draft Handbook & related issues / No action**

**20. Duties of County Officials & Employees related to Emergency Management Department, Emergency Response Facilities, Grant Projects and Emergency Management Plan**

**A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee**

**Reconvene in Open Session**

**B. Discussion and appropriate action resulting from Executive Session**

**Due to the length of this agenda, Commissioners Court may take recesses.**