

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
TUESDAY, MARCH 27, 2012, AT 10:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
6<sup>TH</sup> & AVE E  
ALPINE, TEXAS**

**AGENDA**

To discuss and take action as appropriate on the following:

At 9:10 AM  
FILED  
3-23-2012  
ALPINE, TEXAS  
Clerk  
Deputy

**1. Minutes / additions / corrections / approval**

**2. Treasurer**

**A. General Bills / Discussion and appropriate action**

**B. Financial Reports / Updates, Discussion, Review and appropriate action**

**Specified Activity Report  
Cash Flow Predictions  
Budget Analysis Usage Report  
Receipt File Listings**

**Cash Report, February, 2012  
Payroll Reports  
Check Register  
Other Financial Reports as Requested  
by Commissioners**

**C. Law Enforcement Grant Reimbursements / Request for Pre-Submission Approval**

**2009 Operation Stonegarden Grant      HIDTA / Lonestar  
Operation Linebacker                      Border Star JAG**

**D. Other administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

**3. Officials' Monthly Reports**

**4. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters, equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine,**

**Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

**B. TxDot Border Colonia Access Paving Grant**

- 1. Update on concluding construction & paving in Terlingua Springs area**
- 2. Report on payments to contractors and professionals / Discussion and appropriate action concerning payment for project**
- 3. Discussion and appropriate action to complete Terlingua Springs paving project, including other appropriate action regarding construction, inspections and concluding project**

**5. County Facilities / Matters Related to Maintenance and Improvement of County Facilities, Including Offices, Law Enforcement Facilities and Emergency Response Centers, Community Centers, Parks & Recreational Facilities, Grounds, and Parking for the above**

**A. General Update on facilities**

**B. Courthouse Square painting project**

- 1. Update**
- 2. Discussion and appropriate action to conclude project**

**C. Refurbishment of Old Library for County Offices (“In house” work only) / Update on progress / Discussion and appropriate action for work to go forward**

**6. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD’s and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, exercises & drills, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

**B. Discussion and appropriate action for work of Emergency Management Office to go forward**

**7. Sheriff's Department**

**A. Department of Justice Equitable Sharing Program Compliance Letter/ (Before funds can be distributed, Sheriff's Department must be in compliance with reporting requirements outlined in the Guide to Equitable Sharing for State and Local Enforcement Agencies)/ Discussion and appropriate action**

**B. FY 2011 Chapter 59 Asset Forfeiture Report by Sheriff's Department submitted to Office of the Texas Attorney General/ Discussion and appropriate action for approval**

**C. 2012 HIDTA Award / Request for Approval**

**8. Request for Correction Deed by Attorney Kirk Meade related to Tax Sale / Correction related to Tract 2336 / Terramar / Discussion and appropriate action**

**9. County Historical Commission**

**A. 125<sup>th</sup> Brewster County Birthday Celebration on March 30, 2012 / Brewster County Courthouse Lawn**

**B. Update on plans for event**

**C. Discussion and appropriate action to support March 30, 2012 Event**

**10. County IT Issues**

**A. Commissioner Pct. 2, IT Committee Chair / Update on recent meetings, planning, progress related to County IT Issues, including meetings and initial work with Nectar Computers, County Officials & Employees**

**B. Other general matters related to going forward with New IT Services provider / Discussion and appropriate action to continue transition in IT Services**

**11. Workshop Session regarding County Position of Bookkeeper shared by various County Departments / Review of history of this position and general review and discussion concerning who does what for whom now in regard to bookkeeping for various County departments / Discussion only**

**12. Matters related to Commissioners Court's Procedures & Responsibilities /  
Discussion only**

**A. Review of Timelines & Procedures for County Departments requesting  
items being placed on Commissioners Court Agendas**

**B. Duties of Commissioners as related to IT and other Departments without  
Elected Heads**

**C. Commissioners Court as sole contracting authority for County**