

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, MAY 23, 2017, 9:00A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:04a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike “Coach” Pallanez	Commissioner Pct. 4
Babett Mann	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No Comments

3. Recognitions & Announcements

A. County Judge / Update on workshop for Probate Academy attended on May 9th through 12th, 2017, in Lubbock, Texas

Judge Cano gave an update on the workshop for Probate Academy he attended on May 9th – 12th, 2017.

B. County Auditor / Update on workshop for the 59th County Auditors Institute Education Program attended on May 2nd through 5th, 2017, in Austin, Texas

Treasurer Mann stated that Treva Watson, County Auditor, provided the certification for her continuing education program on the 59th Auditors Institute Education Program. Mann also mentioned this should be included in the Minutes.

4. Minutes / additions / corrections / approval

Commissioner Ortega moved to approve the Minutes for May 9, 2017.
Commissioner Pallanez seconded the motion; motion passed unanimously.

5. Alex Whitmore Plat

A. Request for final plat approval

Commissioner Garrett stated the documentation and actions were complete for approving the final plat and the plat must be signed by the Commissioners once it's approved.

B. Discussion and appropriate action regarding request for final approval

Commissioner Garrett moved to approve the final plat. Commissioner Ortega seconded the motion; motion passed unanimously.

6. Treasurer's Office

A. General Bills / Discussion and appropriate action

Treasurer Mann gave a report on the General bills and walk-ins. Commissioner Ortega moved to approve the General bills and walk-ins as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Specified Activity Report	Payroll Reports
Cash Flow Predictions	Check Register
Budget Analysis Usage Report	Transfers
Receipt File Listings	Personnel/Overtime Reports
Cash Report	Other Financial Reports as Requested
Grants Reports	by Commissioners

Treasurer Mann gave an update on the Financial Reports.

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go Forward

Judge Cano asked Treasurer Mann about the external auditors and she stated it went well.

7. Officials' Monthly Reports / Discussion and appropriate action

No Action

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

Commissioner Ortega gave an update on the Road & Bridge Department.

B. Accept donation of road base materials from AEP / Discussion and appropriate Action

Commissioner Ortega moved to accept the donation of 1900 cubic yards of road base material from AEP. Commissioner Pallanez seconded the motion; motion passed unanimously.

C. Recommendation to forgo boring and trenching regulations on County roads in precinct three / Discussion and appropriate action

Jim Roberts, Superintendent for Marathon Water Supply Company, gave an update on the work that needs to be done on the county roads in Precinct 3. Commissioner Ortega moved to approve permission to forgo the boring and trenching requirements for county roads for the sewer system upgrade project in Marathon. Commissioner Pallanez seconded the motion; motion passed unanimously.

D. Discussion and appropriate action for general work of Road & Bridge Department to go forward

Commissioner Ortega stated it will be a short week due to a holiday next week.

9. Tax Assessor Collector / Update on 2016 Tax Collections and Sales Tax / Discussion and appropriate action

Betty Jo Rooney, Tax Assessor Collector, gave an update on the 2016 Tax Collections and stated the county is doing very good. She also stated that the Sales Tax are confirmed with the County Treasurer. Treasurer Mann gave an update on the Sales Tax.

10. Harvey Allen with McCreary, Veselka, Bragg & Allen, P.C.

A. Report on delinquent tax collection

Harvey Allen gave a report on the delinquent tax collections.

B. Consider and approve renewal of contract for the collection of delinquent taxes with McCreary, Veselka, Bragg & Allen, P.C. / Discussion and appropriate action

Commissioner Ortega moved to approve on the contract agreement with contract agreement with McCreary, Veselka, Bragg and Allen, P.C. for delinquent tax collection for a term of 2 years. Commissioner Garrett seconded the motion; motion passed unanimously.

Court recessed at 10:10 A.M.

Court reconvened at 10:28 A.M.

11. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

Judge Cano stated they will get a report from Sheriff Ronny Dodson at the next Commissioners Court meeting.

B. Update on Emergency Management Coordinator's Grants / Report of Homeland Security Grant Programs which was previously administered by the Emergency Management Coordinator

Julie Morton gave an update on the current state Homeland Security Grant. She also stated the grant will expire June 30, 2017.

**C. Discussion and appropriate action for general administrative work of the
Emergency Management Department to go forward**

Judge Cano stated he will be posting the advertisement for the EMC position.

**12. Mold Assessment Review and timeline for removal in the Brewster County Clerk's
Basement / Discussion and appropriate action**

Judge Cano read the Mold Assessment Review and timeline for removal in the
Brewster County Clerk's basement.

**13. CJIS Reporting (State DPS Criminal Justice Information System) / Update on County's
Disposition Completeness Rate, ongoing efforts to improve rate & other matters related
to CJIS reporting**

Julie Morton gave an update on the CJIS Report.

**14. County Judge / Update on County Agrilife Extension Office in coordination with West
Texas Food Bank, Odessa, Texas / Update**

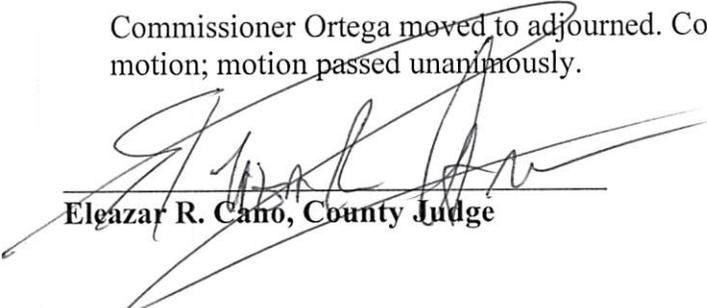
Judge Cano gave an update on County Agrilife Extension Office in coordination with
West Texas Food Bank in Odessa, Texas.

**15. Schedule next Commissioners Court Called Meeting on June 6, 2017, at 10:00 A.M.,
Marathon Community Center, Marathon, Texas**

Judge Cano informed the court on the next Commissioner's Court meeting on June 6,
2017.

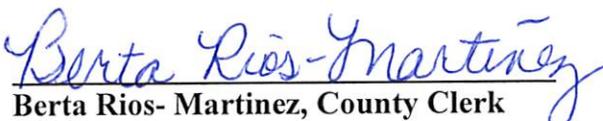
16. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the
motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios- Martinez, County Clerk