

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, MAY 9, 2017, 9:00A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:04a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Mann	County Treasurer
Berta-Rios Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano

2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No public comments

3. Recognitions & Announcements / Update by Commissioners for attendance of 88th Annual West Texas County Judges and Commissioners Association Conference in Lubbock, Texas, April 25th-28th

Commissioner Pallanez and Commissioner Ortega gave an update on the Conference they attended on April 25th- 28th in Lubbock, Texas.

4. Minutes /additions / corrections / approval

Commissioner Esparza moved to approve the minutes for April 11th and April 18th, 2017. Commissioner Ortega seconded the motion; motion passed unanimously.

5. Treasurer's Office

A. General Bills / Discussion and appropriate action

Treasurer Mann presented the bills that were paid under previous authorization and provided the General Bills and walk-ins. Commissioner Esparza moved to approve

the general bills and walk-ins as presented. Commissioner Ortega seconded the motion; motion passed unanimously.

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Specified Activity Report	Payroll Reports
Cash Flow Predictions	Check Register
Budget Analysis Usage Report	Transfers
Receipt File Listings	Personnel/Overtime Reports
Cash Report	Other Financial Reports as Requested
Grants Reports	by Commissioners

Treasurer Mann presented the updates on the County Financial Reports.

C. Depository Contracts for Brewster County and Terlingua CSD / Discussion and appropriate action to award bids or other appropriate action

Treasurer Mann presented an update on the West Texas National Bank reports. David Rogers, President of West Texas National Bank wanted to thank the county for their business. Commissioner Ortega moved to accept the Depository Contracts for Brewster County at WTNB for 2 years, and with an option to renew after 2 years. Commissioner Pallanez seconded the motion; motion passed unanimously.

D. Other general administrative & procedural matters related to Treasurer's Office Discussion and appropriate action work for Treasurer's Office to go forward

No Action

6. Officials' Monthly Reports / Discussion and appropriate action

Commissioner Pallanez read the Officials' Monthly Reports. Commissioner Ortega moved to approve the Officials' Monthly Reports. Commissioner Esparza seconded the motion; motion passed unanimously.

7. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency

responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

Frenchie Causey, R & B Superintendent, gave a report on all the work and repairs they have done in Alpine, Marathon and South County. He also stated the City of Alpine requested a permit for trenching across 905 Ted Street. Commissioner Esparza moved to approve the permit. Commissioner Ortega seconded the motion; motion passed unanimously.

B. Claim by Mr. Marty Laferty for Tire Damage during Cottonwood Creek Road Improvements / Discussion and appropriate action

No Action

C. Discussion and appropriate action for general work of Road & Bridge Department to go forward

No Action

8. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

Judge Cano stated David Lambrix resigned as EMC. He also mentioned they will begin the process for hiring EMC in the near future.

B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

No Action

9. CJIS Reporting (State DPS Criminal Justice Information System)

A. Update on County's Disposition Completeness Rate, ongoing efforts to

improve rate & other matters related to CJIS reporting

Julie Morton gave an update on the CJIS reports.

B. Need for ongoing, long term compliance and means for achieving that goal / Discussion and appropriate action

No Action

C. Discussion and appropriate action to continue to improve County CJIS reporting

No Action

10. Courthouse Security / Presentation by Deputy Omar Holguin, Brewster County Sheriff's Office / Discussion and appropriate action

Deputy Omar Holguin gave an update on the Courthouse Security.

11. Sheriff's Office / Discuss and consider entering into contract with Southern Software / Discussion and appropriate action

Ryan Skelton gave a report on Southern Software as possible replacement for Cop Sync. He is considering getting a contract with Southern Software which he says will save the county some money. Commissioner Ortega moved to approve the contract with Southern Software. Commissioner Esparza seconded the motion; motion passed unanimously.

12. County Judge / Update on County Agrilife Extension Office in coordination with West Texas Food Bank, Odessa, Texas / Discussion Only

Judge Cano gave an update on possibly locating the County Agrilife Extension Office in the West Texas Food Bank building in Alpine.

13. County Elections Administrator / Set and approve bond as pursuant to §31.031 of the Election Code, VTCA. / Discussion and appropriate action

Judge Cano stated the Elections Administrator needed a bond not to exceed \$20,000. Commissioner Garrett moved to approve the \$20,000 bond for the Brewster County Elections Administrator . Commissioner Pallanez seconded the motion; motion passed unanimously.

14. Brewster County Employee Handbook / Update from Committee on ongoing revisions of Employee Handbook / Discussion and appropriate action

Commissioner Esparza gave an update on the Brewster County Employee Handbook.

Court recessed at 11:00 A.M.

Court reconvened at 11:14 A.M.

15. Brewster County Jail / Matters related to pending infrastructure issues

A. Workshop for Jail / Discussion and appropriate action

Commissioner Ortega gave an update on the Brewster County Jail. Commissioner Ortega moved to get an assessment on the condition of the building. Commissioner Garrett seconded the motion; Judge Cano opposed.

B. Southwest Architects, Inc. / Discuss and consider awarding a contract to

Southwest Architects, Inc. of Fort Worth, TX under the Discretionary Exemption of Professional Architectural Services (Discretionary Exemption Order was approved by Commissioners Court on March 28, 2017) / Discussion and appropriate action

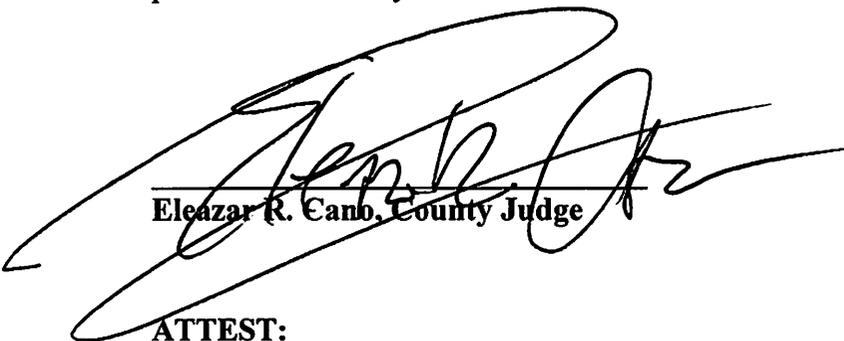
Judge Cano moved to approve the contract with Southwest Architects, Inc. Motion died for lack of second.

16. Schedule next Commissioners Court Regular Meeting on May 23, 2017, at 9:00 A.M. in the Brewster County Commissioners Courtroom

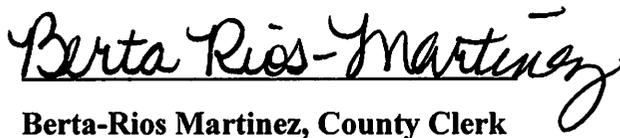
Judge Cano informed the Court of the next Regular Meeting on May 23, 2017.

17. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.


Eleazar R. Cano, County Judge

ATTEST:


Berta-Rios Martinez, County Clerk