

**REGULAR MEETING OF THE BREWSTER  
COUNTY COMMISSIONERS COURT  
TUESDAY, NOVEMBER 22, 2016, AT 9:00A.M.**

*Judge Cano called the meeting to order and the following Elected Officials were present:*

<i>Eleazar R. Cano</i>	<i>County Judge</i>
<i>Luc Novovitch</i>	<i>Commissioner Pct. 1</i>
<i>Hugh Garrett</i>	<i>Commissioner Pct. 2</i>
<i>Ruben Ortega</i>	<i>Commissioner Pct. 3</i>
<i>Mike "Coach" Pallanez</i>	<i>Commissioner Pct. 4</i>
<i>Berta Rios-Martinez</i>	<i>County Clerk</i>
<i>Ronny Dodson</i>	<i>County Sheriff</i>

**1. Invocation, Pledge of Allegiance**

*Judge Cano led the Court in an Invocation and the Pledge of Allegiance.*

**2. Public Comment**

*No public comments*

**3. Minutes / additions / corrections / approval**

*Minutes for approval are September 13, 2016, September 16, 2016, September 19, 2016, and September 22, 2016.*

*Commissioner Ortega moved to approve the minutes presented. Commissioner Garrett seconded the motion and the motion passed unanimously.*

**4. Veterans Service Officer / Introduce the New Veterans Service Officer**

*Veterans Service Officer, Dennis Yancy provided an update on what he is going to work on.*

**5. Brewster County's TxCDBG Colonia Construction Fund**

**A. Discuss and consider approval of first-time water service Yard Line Installation Guidelines for TXCDBG 2016 Colonia Construction Fund Grant / Discussion and appropriate action**

*Jerry Carvajal stated that the Yard Line Installation for TXCDBG 2016 Colonia Construction Fund Grant would benefit the residents of Study Butte and Terlingua.*

*Court will go over the applications.*

**B. Discuss and consider location for first public hearing related to TxCDBG 2017-**

**2018 Community Development Fund Application / Discussion and appropriate action**

*Commissioner Ortega moved to hold a Public Hearing for TxCDBG 2017-2018. Commissioner Pallanez seconded the motion and the motion passed unanimously.*

**6. Treasurer's Office**

**A. General Bills / Discussion and appropriate action**

*Treasurer Babett Mann presented the General Bills and the Walk-ins.*

*Commissioner Ortega moved to approve the general bills and the walk-ins as presented. Commissioner Novovitch seconded the motion and the motion passed unanimously.*

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

<b>Cash Receipts &amp; Disbursements</b>	<b>Payroll Reports</b>
<b>Statement of Revenue &amp; Expenses</b>	<b>Check Register</b>
<b>Receipt Register</b>	<b>Grant Reports</b>
<b>Other Financial Reports</b>	
<b>as requested by Commissioners</b>	

*No reports presented.*

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go Forward**

*Nothing further at this time.*

**7. Brewster County Auditor / 2017 Payroll / Changing from 24 pay periods to 26 pay periods / Discussion and appropriate action**

*Auditor Treva Watson requested that the County Change from 24 pay periods to 26 pay periods.*

*Commissioner Garrett moved to approve Brewster County payroll to 26 pay periods from 24 pay periods. Commissioner Ortega seconded the motion and the motion passed unanimously.*

**8. Officials' Monthly Reports**

*No reports presented.*

**9. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report, General updates on maintenance and**

repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

*Superintendent Frenchie Causey reported that Christmas Lights at the Courthouse will go up after Thanksgiving. Causey also provided the work that Road & Bridge has done since the last meeting.*

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

*Nothing further at this time.*

**10. Brewster County On Site Disposal Permitting Program (Septic Tank Inspection) / Update on program by Marshall McClean, County Contract Septic Tank Inspector & Program Administrator / Discussion and appropriate action**

*Marshall McClean, County Contract Septic Tank Inspector & Program Administrator updated the Court on Inspections*

**11. Sheriff's Office**

**A. Modification of Intergovernmental Agreement with the U.S. Department of Justice United States Marshals Service / Discussion and appropriate action**

*Sheriff Ronny Dodson provided information on the Intergovernmental Agreement with the U.S. Department of Justice United States Marshals Service.*

**B. Discuss and consider approval of application and resolution for the Body Worn Camera (BWC) Grant Program #3224801 for FY 2017**

*Chief Deputy Ryan Skelton presented the application and resolution for the Body Worn Camera (BWC) Grant Program #3224801 for FY 2017*

*Commissioner Ortega moved to approve the application and resolution for the Body Worn Camera (BWC) Grant #3224801 for FY 2017. Commissioner Novovitch seconded the motion and the motion passed unanimously.*

**C. Discuss and consider approval of application and resolution for the National Incident Based Reporting System (NIBRS) #3225401 for FY 2017**

*Sheriff Ronny Dodson asked the court to approve the application and the resolution for the National Incident Based Reporting System (NIBRS) #3225401, then provided a presentation of the system.*

*Commissioner Ortega moved to approve the application and the resolution for the National Incident Based Reporting System (NIBRS) #3225401. Commissioner Novovitch seconded the motion and the motion passed unanimously.*

**12. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action**

*Emergency Management Coordinator David Lamrix provided an update on emergency responses made.*

**B. Discussion and appropriate action for general administrative work of the Emergency Management Office to go forward**

*Lamrix asked the court to approve the purchase of computers and TV's for EOC in the amount of \$3,400.00.*

*Commissioner Ortega moved to approve the purchased of a computer in the amount of \$3,400.00. Commissioner Pallanez seconded the motion, all were in agreement with Commissioner Novovitch abstaining from the motion.*

**13. Brewster County Groundwater Conservation District / Board Appointments /**

**Discussion and appropriate action**

*A list was presented to the Court of those Board Members that are up for appointment.*

*Commissioner Garrett moved to reappoint Ike Roberts of Precinct 3 and Homer Mills of Precinct 4. Commissioner Ortega seconded the motion and the motion passed unanimously.*

**14. Brewster County Emergency Services District #1 / Board Appointments / Discussion and appropriate action**

*A list was presented to the Court of those Board Members that are up for appointment. Judge Cano stated the Cindy Ott-Jones will be retiring and recommends Lisa Hendy.*

*Commissioner Garrett moved to reappoint Marcos Paredes and appoint Lisa Hendy. Commissioner Ortega seconded the motion and the motion passed unanimously.*

**15. Texas Association of Counties / Renewal of CIRA Service Agreement for Email Service Terms and Website Service Terms / Discussion and appropriate action**

*Judge Cano informed the Court of the Renewal of CIRA Service Agreement and recommended to table the item.*

*Judge Cano made a motion to table the renewal of CIRA Service Agreement. Commissioner Ortega seconded the motion and the motion passed unanimously.*

**16. Schedule next Regular Commissioners Court Meeting on December 13, 2016**

*Judge Cano informed the Court the next meeting will be on December 13, 2016*

**17. Adjourn**

*Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion and the motion passed unanimously.*



*Eleazar R. Cano, County Judge*

**ATTEST:**



*Berta Rios-Martinez, County Clerk*