

**REGULAR MEETING OF THE BREWSTER
COUNTY COMMISSIONERS COURT
TUESDAY, OCTOBER 25, 2016, AT 9:00A.M.**

Judge Cano called the meeting to order and the following Elected Officials were present:

<i>Eleazar R. Cano</i>	<i>County Judge</i>
<i>Luc Novovitch</i>	<i>Commissioner Pct. 1</i>
<i>Hugh Garrett</i>	<i>Commissioner Pct. 2</i>
<i>Ruben Ortega</i>	<i>Commissioner Pct. 3</i>
<i>Mike "Coach" Pallanez</i>	<i>Commissioner Pct. 4</i>
<i>Berta Rios-Martinez</i>	<i>County Clerk</i>
<i>Babett Mann</i>	<i>County Treasurer</i>
<i>Betty Jo Rooney</i>	<i>County Tax Assessor-Collector</i>

1. Invocation, Pledge of Allegiance

Judge Cano led the Court in an Invocation and the Pledge of Allegiance.

2. Public Comment

No public comments

3. Minutes / additions / corrections / approval

No minutes to approve.

4. Grantworks, Inc.

A. Discuss and consider approval of TXCDBG Contract No. 7215049 Study Butte Water Supply Corporation Water System Improvements Plans and Specifications and authorize project bidding

Jerry Carvajal with Grantworks, Inc. reviewed the specifications for project bidding.

Commissioner Ortega moved to approve the Water System Improvement Plans and Specifications. Commissioner Garrett seconded the motion and the motion passed unanimously.

B. Brewster County TxCDBG 2017-2018 / Discuss, consider and adopt resolution designating engineering service providers for the 2017-2018 Texas Community Development Fund Application and Project Implementation

Commissioner Ortega moved to adopt the resolution for TxCDBG 2017-2018. Commissioner Garrett seconded the motion and the motion passed unanimously.

Judge Cano read into record the Resolution.

5. Discussion with County Attorney Steve Houston on the application of the Texas Tax Code to the County Tax Assessor Collector collecting other taxing units taxes

County Attorney Steve Houston spoke on behalf of Tax Assessor-Collector, Betty Jo Rooney. County Attorney Houston stated that Tax Assessor-Collector Betty Jo Rooney is following the Texas Tax Code.

6. Road & Bridge Department / Community Facilities

- A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

Superintendent Frenchie Causey reported the work that Road & Bridge had been doing in the County.

- B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

Nothing further at this time.

7. Treasurer's Office

- A. General Bills / Discussion and appropriate action**

County Treasurer Babet Mann reported the general bills with the walk-ins.

Commissioner Ortega moved to approve the bills and walk-ins as presented. Commissioner Garrett seconded the motion and the motion passed unanimously.

- B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

**Cash Receipts & Disbursements
Statement of Revenue & Expenses**

**Payroll Reports
Check Register**

**Receipt Register
Other Financial Reports
as requested by Commissioners**

Grant Reports

Treasurer Mann reported on a line item transfer for the Tourism Council.

*Commissioner Ortega moved to approve the Tourism Council line item transfer.
Commissioner Novovitch seconded the motion and the motion passed unanimously.*

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

Nothing further at this time.

*Court recessed at 10:23 A.M.
Court reconvened at 10:38 A.M.*

8. Officials' Monthly Reports

Presented at first meeting.

9. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

Emergency Management Coordinator David Lambrix reported updates on what has been going on in the search for Zuzu Verk.

Judge Cano complimented the office on a job well done.

B. Discussion and appropriate action for general administrative work of the Emergency Management Office to go forward

Nothing further at this time.

10. County Clerk/Elections

A. Approval of Elections Judges and Alternates / Discussion and appropriate action

Commissioner Ortega moved to approve the list of Election Judges and Alternates. Commissioner Novovitch seconded the motion and the motion passed unanimously.

B. Discuss Workshop attended on September 16, 2016 in regards to Procedures for Commissioners Court Minutes / Information only

County Clerk, Berta Rios-Martinez informed the Court of the process for minutes and how they should be done based on a training she attended.

Commissioner Ortega moved to accept the change in the way the minutes will be processed. Commissioner Novovitch seconded the motion and the motion passed unanimously.

11. County Judge

A. Update on Meeting attended on October 18, 2016, for Rio Grande Council of Governments First Responders Preparedness Planning Group

Judge Cano reported and update on a meeting he attended on October 18, 2016 for Rio Grande Council of Governments First Responders Preparedness Planning Group.

B. Update on Workshop held on October 13, 2016, by the Texas Association of Counties in regards to How to Prepare Job Descriptions

Judge Cano updated the Court on the October 13, 2016, workshop provided by the Texas Association of Counties in regards to How to Prepare Job Descriptions. All Departments to turn in job descriptions to Judges' Office.

12. Reaffirm 2017 Brewster County Application and Resolution for the Texas Indigent Defense Grant Program / Discussion and appropriate action

Commissioner Ortega moved to Reaffirm 2017 Brewster County Application and Resolution for the Texas Indigent Defense Grant Program. Commissioner Pallanez seconded the motion and the motion passed unanimously.

13. Veterans Service Officer Vacancy, Interview Applicants for position and consideration Of appointing Veterans Service Officer

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee (Conduct Interviews

in Executive Session)

Judge Cano asked that the Courtroom be emptied and the Court went into Executive Session at 11:38 A.M.

Court Reconvened in Open Session at 1:28 P.M.

B. Discussion and appropriate action resulting from Executive Session

Commissioner Ortega moved to hire Dennis Yancy as the Veterans Service Officer. Commissioner Garrett seconded the motion and the motion passed unanimously.

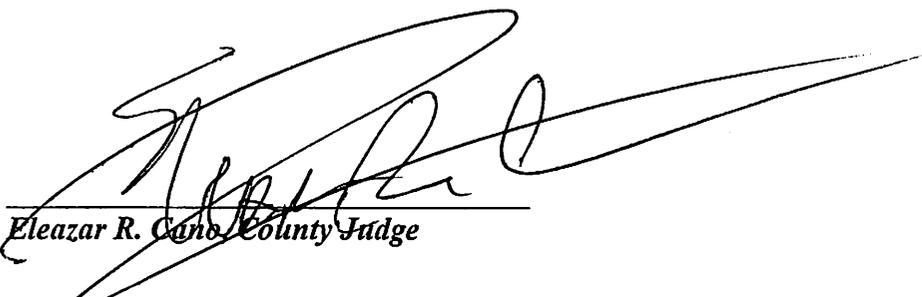
The position to be filled November 1, 2016 unless a two week notice is to be given.

14. Schedule next Regular Commissioners Court Meeting on November 8, 2016

Judge Cano stated that the Regular Court Meeting will be changed from November 8, 2016 to a called meeting on November 7, 2016.

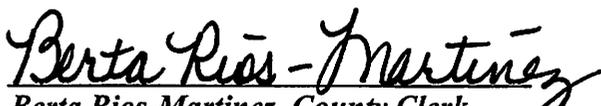
15. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion and the motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk