

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
TUESDAY, SEPTEMBER 12, 2017, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:01 a.m., the following Elected Officials were present:**

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Babett Mann</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**2<sup>nd</sup> PUBLIC HEARING REGARDING  
TAX RATE AND RELATED MATTERS**

**1. Public Hearing regarding the Proposed 2017 Tax Rate**

<b>Maintenance &amp; Operation</b>	<b>.354155</b>
<b><u>Interest &amp; Sinking</u></b>	<b><u>.032245</u></b>
<b>Total Rate Proposed</b>	<b>0.3864</b>

Judge Cano read the Proposed 2017 Tax Rate.

**a. Opportunity for Public Comment**

No public comment

**b. Discussion among Members of Commissioners Court  
and Commissioners Court and Public**

No action

**2. Announce date and time to vote on and set Tax Rate (Tuesday, September 26, 2017, at 9:00 A.M.)**

Judge Cano announced the date and time to vote on and set Tax Rate which is September 26, 2017 at 9:00 a.m.

**3. Adjourn**

Commissioner Garrett moved to adjourn. Commissioner Pallanez seconded the motion;

motion passed unanimously.

## **REGULAR MEETING AGENDA**

### **1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

### **2. Public Comment- Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment

### **3. Texas Department of Agriculture Community Development Block Grant Program (TXCDBG) / Status and update / Discussion only**

Jerry Carvajal, Grant Administrator with Grant Works, gave an update on the Texas Department of Agriculture Community Development Block Grant Program. Judge Cano Discussed the TXCDBG and acknowledged the most recent TXCDBG Grant for Study Butte Water Supply Corporation improvements had been suspended by TDA.

### **4. Recognitions & Announcements**

Judge Cano stated they will be going to South County for the Far West Texas County Judges and Commissioners Association Conference in Study Butte. He also mentioned he attended the 50<sup>th</sup> Celebration of the Rio Grand COG.

### **5. Minutes / additions / corrections / approval**

Commissioner Garrett moved to approve the Minutes for August 22, 2017 as corrected. Commissioner Esparza seconded the motion; motion passed unanimously.

### **6. Treasurer's Office**

#### **A. General Bills / Discussion and appropriate action**

Treasurer Mann gave a report on the General Bills. Commissioner Garrett moved to approve the bills as presented as well as walk-ins. Commissioner Esparza seconded the motion; motion passed unanimously.

#### **B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Specified Activity Report  
Cash Flow Predictions**

**Payroll Reports  
Check Register**

**Budget Analysis Usage Report  
Receipt File Listings  
Cash Report  
Grants Reports**

**Transfers  
Personnel/Overtime Reports  
Other Financial Reports as Requested  
by Commissioners**

Treasurer Mann provided no Financial Reports but will have them at the next meeting. She also reported she got notified by TAC that she completed her County Treasurer's Continuing Education and the Public Funds Investment Act Training for the year. Judge Cano mentioned a Called Meeting for payroll approval on Wednesday, September 20, 2017. He also stated starting in October we will have the regular meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of the month to avoid called meetings for payroll purposes.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

**7. Brewster County Auditor/ Monthly Reports**

No action

**8. County Credit Cards / Policy recommendation from external auditor / Discussion and appropriate action**

Judge Cano discussed the usage of the County Credit Cards. He also mentioned they will discuss the Policy at the next Commissioners Court Meeting.

**9. Officials' Monthly Reports**

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Judge Cano asked Commissioner Pallanez to read the Officials' Monthly Reports. Commissioner Esparza moved to approve as read. Commissioner Garrett seconded the motion; motion passed unanimously.

**10. Road & Bridge Department / Community Facilities**

- A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and**

**emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

Judge Cano stated Frenchie Causey is on vacation for this week. He mentioned R & B are doing their typical summer duties. Judge Cano stated they need a speed limit out on Wagon Trail and need to adopt an order to set a speed limit in the first meeting in October. Commissioner Garrett will research the procedures to set the speed limit. Julie Morton stated she had a trenching & boring application from Big Bend Telephone that Commissioner Ortega wanted her to present to the court. Commissioner Garrett moved to approve the application as updated. Commissioner Esparza seconded the motion; motion passed unanimously.

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

Commissioner Garrett announced that they will be reapplying for the FY 2018 Regional Solid Waste Management Grant for Brewster County Cleanup Day.

**11. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action**

David Lambrix gave an update on the County Emergency Management Office.

**B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward**

No action

**12. 83<sup>rd</sup> District Attorney's Office / Discuss and consider District Attorney's request to apply for the Office of the Governor's Victims of Crime Act Formula Grant Program**

**for a Crime Victim Coordinator / Discussion and appropriate action**

Sandy Wilson, 83<sup>rd</sup> District Attorney, requested approval to apply for the Office of the Governor's Victims of Crime Act Formula Grant Program for a Crime Victim Coordinator. Commissioner Esparza moved to approve the application for a Crime Victim Coordinator. Commissioner Pallanez seconded the motion; motion passed unanimously. Judge Cano read the Resolution for the Crime Victim Coordinator application. Commissioner Esparza moved to approve as read. Commissioner Garrett seconded the motion; motion passed unanimously.

**13. Perdue Brandon Fielder Collins & Mott, LLP. / Discuss and consider Bid for Purchase of Property Held in Trust by Alpine I.S.D. / Property Number 20288**

Judge Cano and Commissioners discussed the Bid for Purchase of Property Held in Trust by Alpine I.S.D. property number 20288. Judge Cano stated there is no action at this time. Commissioner Garrett moved to table item #13 pending further information. Commissioner Esparza seconded the motion; motion passed unanimously.

**14. Sheriff's Office / Abandoned Vehicle Auction / Sheriff's request to auction (2011 White Chevrolet Pickup VIN 3GCPKSE38BG185212 and 2011 White Chevrolet Pickup VIN 3GCPKSE39BG247264 and 2011 White Chevrolet Pickup VIN 3GCPKSE30BG246388) / Discussion and appropriate action**

Chief Skelton, requested to auction (2011 White Chevrolet Pickup VIN 3GCPKSE38BG185212, 2011 White Chevrolet Pickup VIN 3GCPKSE39BG247264, and 2011 White Chevrolet Pickup VIN 3GCPKSE30BG246388. Commissioner Esparza moved to approve the auction. Commissioner Pallanez seconded the motion; motion passed unanimously.

**15. Regional Public Defender For Capital Cases / 2018 Interlocal Agreement between Lubbock County & Brewster County / Discussion and appropriate action concerning renewing agreement**

Judge Cano and Commissioners discussed the Regional Public Defender For Capital Cases 2018 Interlocal Agreement between Lubbock County & Brewster County. Commissioner Esparza moved to approve. Commissioner Garrett seconded the motion; motion passed unanimously.

**16. Elections Administrator / Elections / Approval of Election Judges and Alternate Judges for the 2017 November Special Election (Constitutional Amendments) / Discussion and appropriate action**

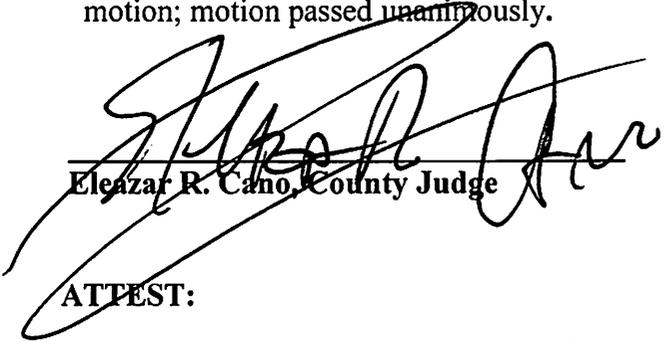
Irma Ramirez, Elections Administrator, requested approval of Election Judges and Alternate Judges for the 2017 November Special Election. Commissioner Esparza moved to approve the list of Election Judges and Alternate Judges for the 2017 November Special Election. Commissioner Garrett seconded the motion; motion passed unanimously.

**17. Schedule next Regular Commissioners Court Meeting on September 26, 2017, at 9:00 A.M.**

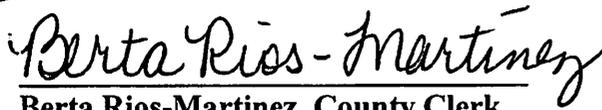
Judge Cano informed the court on the next Regular Commissioners Court Meeting for September 26, 2017 but will have a Called Meeting on Wednesday September 20, 2017.

**18. Adjourn**

Commissioner Esparza moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.

  
Eleazar R. Cano, County Judge

ATTEST:

  
Berta Rios-Martinez, County Clerk