

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, SEPTEMBER 26, 2017, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:02 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Mann	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Public Comment - Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No comment

3. Minutes /additions / corrections / approval

Commissioner Garrett moved to approve the Minutes for September 7, September 12 and September 20, 2017 as corrected. Commissioner Ortega seconded the motion; motion passed unanimously.

4. Discussion and Action to Adopt the Proposed 2017 Tax Rate as set out below:

Maintenance & Operation	.354155
<u>Interest & Sinking</u>	<u>.032245</u>
Total Rate Proposed	0 .386400

Judge Cano discussed the Adoption of the Proposed 2017 Tax Rate. Commissioner Garrett moved to approve the Tax Rate increase of 0.386400 in which is effectively an 8 % increase of the Tax Rate. Commissioner Esparza seconded the motion; motion passed unanimously. Commissioner Garrett moved to approve the Maintenance and Operation being increased by the adoption Tax Rate of .354155 which is effectively a 9 % increase in the Maintenance and Operation Tax Rate. Commissioner Esparza seconded the motion; motion passed unanimously. Commissioner Garrett moved to approve Interest and Sinking Rates of .032245.

Commissioner Esparza seconded the motion; motion passed unanimously. Judge Cano read the Order into record. Commissioner Esparza moved to approve the Order. Commissioner Pallanez seconded the motion; motion passed unanimously.

5. Recognitions & Announcements

Judge Cano announced they attended the Far West Texas County Judges and Commissioners Conference at Terlingua. All commissioners gave a brief update on the Conference.

6. Treasurer's Office

A. General Bills / Discussion and appropriate action

Treasurer Mann announced that Treva Watson, County Auditor, will be taking over the Accounts Payable. Auditor Treva mentioned Paty Saenz will present the general bills and walk-ins. She also mentioned she received an AT&T bill collection from April 2010 in the amount of \$862.26; this bill was tabled. Commissioner Ortega moved to pay the general bills as presented as well as walk-ins. Commissioner Esparza seconded the motion; motion passed unanimously.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

- | | |
|-------------------------------------|---|
| Specified Activity Report | Payroll Reports |
| Cash Flow Predictions | Check Register |
| Budget Analysis Usage Report | Transfers |
| Receipt File Listings | Personnel/Overtime Reports |
| Cash Report | Other Financial Reports as Requested |
| Grants Reports | by Commissioners |

Treasurer Mann presented and discussed the Financial Reports for August 2017.

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

No action

7. Brewster County Auditor / Monthly Reports

Treva Watson, County Auditor, gave a Monthly Report.

Court recessed at 10:19 a.m.
Court reconvened at 10:31 a.m.

12. Presentation of 2016 Audit by Gibson Ruddock Patterson, LLC (GRP) / Discussion

and appropriate action

Vanessa Alarcon from Gibson, Ruddock, Patterson, LLC (GRP), gave a presentation of the 2016 Audit. Commissioner Ortega moved to accept the 2016 Audit as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Garrett had to leave for the remainder of the meeting.

8. Approve & consider Grant Administrative Position Salary / Discussion and appropriate action

Judge Cano discussed the Grant Administrative Position Salary. Treasurer Mann gave a brief report on the individual who she recommends for the job, which is Laura Brugette. Ryan Skelton, Chief Deputy, gave a brief report on the Grant Administrative position on what the duties are required for the position. Commissioner Ortega moved to approve the advertisement and posting for the position of Grant Administrator. Commissioner Pallanez seconded the motion; motion passed unanimously.

9. Officials' Monthly Reports

Berta Rios-Martinez, County Clerk, announced the Officials' Monthly Reports were recorded in the beginning of the month.

10. Road & Bridge Department / Community Facilities

- A. Road & Bridge Superintendent's Report, General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

Frenchie Causey, Superintendent of the Road and Bridge Department gave a report on the R & B Department.

- B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action

11. County Emergency Management Office**A. General Report including:**

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

Judge Cano announced David Lambrix was at a training in Ft. Stockton.

B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

No action

13. Consider the approval of \$100,000 Bond for new bond requirements for County Judges who hear Guardianship and Probate Cases for S.B. 40, which took effect on September 1, 2017 / Discussion and appropriate action

Commissioner Ortega moved to approve the \$100,000 Bond for new bond requirements for County Judges who hear Guardianship and Probate Cases for S.B. 40, which took effect on September 1, 2017. Commissioner Esparza seconded the motion; motion passed unanimously.

14. Perdue Brandon Fielder Collins & Mott, LLP. / Discuss and consider Bid for Purchase of Property Held in Trust by Alpine I.S.D. / Property Number R20288

Judge Cano discussed the Bid for Purchase of Property Held in Trust by Alpine I.S.D. Property Number R20288. Commissioner Esparza moved to approve the Bid for Purchase of Property Held in Trust by Alpine I.S.D. Property Number R20288. Commissioner Ortega seconded the motion; motion passed unanimously.

15. RCI / Discuss and consider RCI's Proposal to Scan and Tag Update Fixed Asset Management Program (FAMP) / Discussion and appropriate action

Judge Cano announced to table this item. Commissioner Ortega moved to table this item. Commissioner Pallanez seconded the motion; motion passed unanimously.

16. Interlocal Agreement between Brewster County and Alpine Independent School District to provide a Student Resource Officer / Discussion and appropriate action

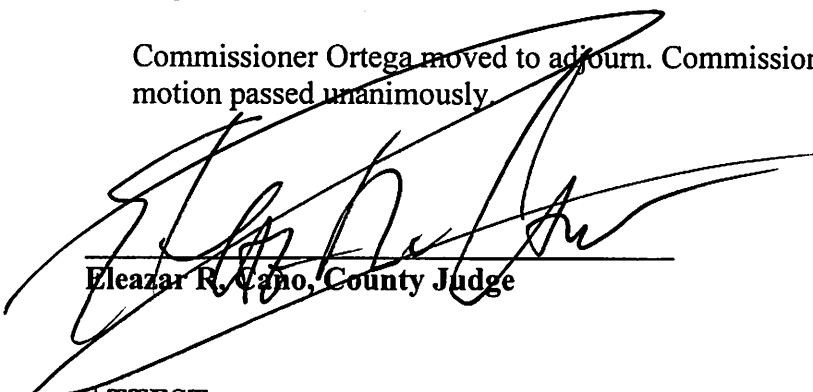
Judge Cano and Sheriff Ronny Dodson, both gave a brief update on the Interlocal Agreement between Brewster County and Alpine Independent School District to provide a Student Resource Officer. Commissioner Esparza moved to approve the Interlocal Agreement which will be reviewed by the County Attorney, Steve Houston. Commissioner Ortega seconded the motion; motion passed unanimously.

17. Schedule next Regular Commissioners Court Meeting on October 11, 2017, at 9:00 A.M.

Judge Cano informed the Court on a Called Meeting for Wednesday, October 4, 2017 at 9:00 a.m. The next Regular Scheduled Meeting will be October 11, 2017 at 9:00 a.m.

18. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk