

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
TUESDAY, JANUARY 28, 2014, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
6<sup>TH</sup> & AVE E  
ALPINE, TEXAS**

**AGENDA**

**To discuss and take action as appropriate on the following:**

**1. Minutes / additions / corrections / approval**

**2. Recognitions**

**A. Recognize AR Taylor upon his retirement from the Brewster County Sheriff's Office & for his 44 years of Public Service / Discussion and appropriate action**

**B. Recognize Paul Rashott for his service to the Brewster County Sheriff's Office / Discussion and appropriate action**

**C. Recognize the promotions of Mauricio Cordova, Edward Cardoza & Doug McIntyre**

**3. Texas Association of Counties / Risk Management Pool / Presentation by Victor Uvalle, Risk Management Consultant**

**4. Treasurer**

**A. General Bills / Discussion and appropriate action**

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

**Specified Activity Report  
Cash Flow Predictions  
Budget Analysis Usage Report  
Receipt File Listings  
Cash Report  
Grant Reports**

**Payroll Reports  
Check Register  
Transfers  
Personnel/Overtime Reports  
Other Financial Reports as Requested by Commissioners**

**C. Addition of New Accounts**

**1. Emergency Victims Services / Cover costs of hotel rooms, meals, etc. for families displaced by house fires or similar catastrophic events**

**2. Additional Hotels/Motels**

**3. Rename checking account to the Marathon Water Grant Project**

**D. Internal Financial Procedures**

**1. Coding of Bills**

**2. Purchasing Procedures**

**3. Travel Voucher for travel, room / meal receipts**

**4. Time Sheets signed by Employee & Department Head, due two days prior to payroll**

**5. County Credit Card use procedures / All receipts must be submitted with credit card bill**

**E. Operation Stonegarden Law Enforcement Grant / Pay rate increase for Laura Burquette**

**F. Review County charge accounts/procedures / Discussion and appropriate action**

**G. Approval for Debt Service Payments**

**H. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

**5. Officials' Monthly Reports / Discussion and appropriate action**

**6. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

**B. Terlingua CSD Track Construction Cooperative Project**

**1. Update**

**2. Discussion and appropriate action to conclude project**

**C. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

**7. County Emergency Management Office**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action**

**B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward**

**8. Contracts for Services with local Non-Profit entities for FY 2014**

**(Alpine Public Library, Marathon Public Library, The Sunshine House, Family Crisis Center, Frontier CASA, Inc., and The Children's Advocacy Center of the Big Bend) / Discussion and appropriate action concerning contracts for services in 2014**

**9. Schedule of funds disbursements for Non-Profit entities**

**10. Recommendation & consideration of an amendment extending the current Crown Correctional Telephone Contract / Discussion and appropriate action**

**11. County Clerk/Elections**

**A. Update**

**B. Remote Voting Locations**

**C. Announce Change of Early Voting Location**

**12. Brewster County Tourism Council**

**A. General update on recent activities**

**B. Contracts over \$5,000 / Request for approval**