

**CALLED MEETING OF THE
BREWSTER COUNTY COMMISSIONERS COURT
FRIDAY, DECEMBER 13, 2013, AT 4:00 P.M.**

Judge Beard called this meeting to order. Officers present are listed as follows:

VAL CLARK BEARD	COUNTY JUDGE
ASA "COOKIE" STONE	COMMISSIONER PCT. 1
KATHY KILLINGSWORTH	COMMISSIONER PCT. 2
RUBEN ORTEGA	COMMISSIONER PCT. 3
MIKE PALLANEZ	COMMISSIONER PCT. 4

Before calling for the executive session, Judge Beard noted that candidates are being asked the exact same questions. Other than Della Shackelford and Ruth Staton, no one has expressed interest in the position. Ms. Shackelford was interviewed last Monday. Mrs. Staton will be interviewed today, via telephone.

1. Treasurer's Office / Personnel Issues / Matters related to pending vacancy in Treasurer's Office, filling that vacancy and related matters, conducting interviews of any candidates for Treasurer's position and considering appointment of Treasurer to fill unexpired term

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties compensation, or dismissal of a public officer or employee / Conduct interview

At 4:03 p.m., Judge Beard announced that Commissioners Court was going into executive session, pursuant to Section §551.074 of the Government Code, to discuss the appointment, employment, evaluation, reassignment, duties, compensation or dismissal of a public officer or employee in the Treasurer's Office. The courtroom was cleared of all but Commissioners Court. Ruth Staton was contacted by telephone in Dallas in order to conduct an interview.

Reconvene in Open Session

At 4:35 p.m., Commissioners reconvened in open session. Judge Beard announced that they had been in executive session to interview and to discuss the appointment of a successor Treasurer. The Treasurer's resignation is effective Dec. 31. Judge Beard asked if there was any action as a result of the executive session.

B. Discussion and appropriate action resulting from Executive Session, including appointment of Treasurer to fill unexpired term

Commissioner Stone made a motion to appoint Della Shackelford to the Treasurer's position, effective Jan. 1, 2014. Commissioner Ortega seconded the motion, which passed unanimously.

SUPPLEMENTAL AGENDA

To discuss and take action as appropriate on the following:

1. Treasurer's Office / Transitional Personnel Issues

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties compensation, or dismissal of a public officer or employee

Judge Beard said this executive session will not be necessary. Della Shackelford agreed that these matters could be handled in open session.

1. County Judge's request to authorize temporary part time clerical assistance, for up to two months, to assist while regular staff is in training

Judge Beard said part-time assistance is necessary while the Treasurer's Office undergoes training. She said about four hours a day to answer the phone and meet with the public should suffice for a period of two months.

Commissioner Ortega made a motion to approve a temporary, part-time employee for \$10/hour, four hours a day, for up to two months. Commissioner Stone seconded the motion, which passed unanimously.

2. Compensation / Overtime for Treasurer's Office staff and appointee during upcoming training / Discussion and appropriate action

Commissioner Stone made a motion to authorize overtime for training by Treasurer's staff for the next 30 days, which was seconded by Commissioner Ortega, and passed unanimously.

Judge Beard said she believes it is fair that Ms. Shackelford is compensated during training until she assumes the office Jan. 1.

Commissioner Williams made a motion to approve compensation for the Treasurer appointee at \$15/hour, which was seconded by Commissioner Ortega, and passed unanimously.

3. Other general matters related to personnel and transition in Treasurer's Office

Judge Beard said the Treasurer's Office staff prefers Dec. 30 for the next meeting, which will include end-of-year closeout matters. She will post a called meeting for Dec. 30, 2013.

Reconvene in Open Session

D. Discussion and appropriate action resulting from Executive Session

2. Resolution in Honor of Carol Ofenstein upon her retirement / Discussion and appropriate action

Judge Beard read the resolution for the record.

Commissioner Ortega made a motion to adopt the resolution, which was seconded by Commissioner Stone, and passed unanimously.

Commissioner Ortega made a motion to adjourn, which was seconded by Commissioner Stone, and passed unanimously.

VAL CLARK BEARD, COUNTY JUDGE

ATTEST:

BERTA RIOS- MARTINEZ, COUNTY CLERK