

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, AUGUST 27, 2013, AT 10:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS**

AGENDA

To discuss and take action as appropriate on the following:

- 1. Minutes / additions / corrections / approval**
- 2. Discussion and Action to Adopt the Proposed 2013 Tax Rate as set out below:**

Maintenance & Operation	.28994
<u>Interest & Sinking</u>	<u>.09269</u>
Total Rate Proposed	.38263

3. Treasurer

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Specified Activity Report	Payroll Reports
Cash Flow Predictions	Check Register
Budget Analysis Usage Report	Transfers
Receipt File Listings	Personnel/Overtime Reports
Cash Report	Other Financial Reports as
Grant Reports	Requested by Commissioners

C. Request to establish fund for donations made for Community Facilities / Discussion and appropriate action

D. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

4. Officials' Monthly Reports / Discussion and appropriate action

5. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state

of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. Issues related to boring and trenching / Mosley Lane, Mosley Loop and boring/trenching application of Teryn Muench / Discussion and appropriate action

C. Cooperative Project

1. Update on Terlingua CSD Track Construction

2. Discussion and appropriate action to complete project

D. Discussion and appropriate action for general work of Road & Bridge Department to go forward

6. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County; and matters related to 911 & 911 addressing / Discussion and appropriate action

B. Report on Table top drill held on August 22, 2013

C. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

7. Pending Infrastructure Grant Matters

A. 2011/2012 Texas Department of Rural Affairs Grant Program (R.O. facility for Study Butte Water Corp.) / Discussion and appropriate action to complete & closeout this grant project

B. 2013-2014 TXCDBG Application Process / Marathon Water Supply Corp. Improvements

1. Update

2. Discussion and appropriate action to go forward with grant & project

8. Pending Renovation & Maintenance Projects

A. Old Library Building Renovations / Update

B. Annex Renovations & upcoming work on other County Buildings

1. Commissioners Courtroom renovations

a. Acquisition of AV/Tech equipment for Commissioners Court/ Discussion and appropriate action regarding acquisition of AV/Tech items for courtroom

b. Discussion and appropriate action to go forward with and complete Commissioners Courtroom renovations

c. Discuss / set dates for dedication of new Courtroom & Old Library facilities

9. Judge's request to contact State Elected Representatives concerning recent actions by TxDot which negatively impact rural counties, such as turning back Farm to Market Roads to counties and taking heavy equipment which is essential for emergency response from local TxDot facilities / Discussion and appropriate action

10. County Clerk

A. Update on changes in fees allowed to be charged by County Clerk pursuant to H.B. 1513 / Records Management and Presentation Fees and records archives Fees

B. Discussion and appropriate action

11. Personnel Matters, Treasurer's Office

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee, and pursuant to Section § 551.071, Government Code, VTCA, to confer with legal Counsel on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. (Privileged Matters)

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

12. Workshop Session regarding Treasurer's Office / Structure & Management of County Administrative Functions, including human resource functions, risk management & insurance, grant administration, payroll & related functions / General discussion concerning how best to fulfill these functions, review of statutory & constitutional duties of County Treasurer & legal framework for performance of administrative & financial functions for the County