

PUBLIC NOTICE

**CALLED MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, NOVEMBER 12, 2013, AT 10:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS**

AGENDA

To discuss and take action as appropriate on the following:

1. Invocation, Pledge of Allegiance

2. Minutes / additions / corrections / approval

3. Treasurer

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Specified Activity Report

Cash Flow Predictions

Budget Analysis Usage Report

Receipt File Listings

Cash Report

Grant Reports

Payroll Reports

Check Register

Transfers

Personnel/Overtime Reports

Other Financial Reports as

Requested by Commissioners

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

4. Officials' Monthly Reports / Discussion and appropriate action

5. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and

other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

B. Report on First Responders Preparedness Planning Group Meeting held in Van Horn on October 30, 2013

C. Homeland Security Grant Funds / Update / Discussion and appropriate action concerning any pending grants

D. Issues related to County Burn Ban & Regulating Fireworks

1. Review of current drought conditions and consideration of adopting Burn Ban and Fireworks Regulations

2. Discussion and appropriate action

E. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

6. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. Terlingua CSD Track Construction Cooperative Project

1. Update

2. Discussion and appropriate action to conclude project

C. Judge's comments concerning cooperative projects / Discussion

D Discussion and appropriate action for general work of Road & Bridge Department to go forward

7. Pending Infrastructure Grant Matters

A. 2011/2012 Texas Department of Rural Affairs Grant Program (R.O. facility for Study Butte Water Corp.) / Discussion and appropriate action to complete & closeout this grant project

B. 2013 TXCDBG Grant / Marathon Water Supply Corp. Improvements

1. Update

2. Review of Time Line / Approval of any additional required public notices or ads

3. Review and score administration and engineering professional services proposals and select service providers for TxCDBG No. 713049 / Discussion and appropriate action

4. Consider Resolution to designate authorized signatures for TxCDBG Contract No. 713049 / Discussion and appropriate action

5. Discussion and appropriate action to go forward with grant project

8. Pending Renovation & Maintenance Projects / Old Library Building Renovations

A. Update

1. Discussion and appropriate action to complete main building renovations

2. Other renovations pending on Old Library Site / Review

a. Old garage conversion to storeroom for bulk supplies

b. Old outside meeting room conversion to Commissioners workspace, record storage and small conference

c. Discussion and appropriate action to go forward with these renovations

B. Open House & Dedications for Old Library building and Commissioners Courtroom / Discussion and appropriate action

9. Criminal Justice Information System (CJIS)

A. Update on Progress & current reporting rate

B. CJIS Team Leader / Matters related to formalizing monthly compensation / Discussion and appropriate action

C. Discussion and appropriate action

10. 2013 Constitutional Amendment Election

A. Report by County Clerk Berta Martinez

B. Canvass Election Results/Discussion and appropriate action

11. Brewster County Tourism Council

A. Update on recent activities

B. Contract between Brewster County Tourism Council and Marathon Chamber of Commerce and Big Bend Chamber of Commerce for Advertising & promotional services / Discussion and appropriate action concerning approving contracts for services

C. Proposed contract for professional consultant services (Executive Director) for Managerial, Administrative and Promotional Services / Discussion and appropriate action concerning approving contract

D. Proposed ground lease for Visitor Contact Station 0.624 acre tract / Burnam Addition, Block 4, Town of Marathon / Marathon / (Aguilar Tract) / Discussion and appropriate action

12. Request for Proposals to provide Food Services for Brewster County Jail/Discussion and appropriate action

Review RFP and Proposals from the Review Committee selected by the Commissioners Court on October 15, 2013, Lora Nussbaum, Treasurer's Office representative and the Sheriff / Hear recommendations and take action as appropriate

13. Personnel / County Treasurer's Office

A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties compensation, or dismissal of a public officer or employee

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

14. Pending vacancy in County Judge's Office / Pre Interview screening of applications for appointment to fill unexpired term of County Judge / Consideration of whether or not screening of applicants should be done / Discussion and appropriate action

Recess till 5:00 P.M., if pre-interview screening is to be done

15. Reconvene at 5:00 P.M., if screening is to be done

- A. Establish screening criteria / Discussion and appropriate action**
- B. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee (pre interview screening of applications to evaluate applicants for interviews)**
- C. Reconvene in Open Session to select applicants for interviews on November 15th / Discussion and appropriate action resulting from Executive Session**