

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
MONDAY, SEPTEMBER 9, 2013, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS**

AGENDA

NOTE: Due to length of this agenda, recesses will be taken.

To discuss and take action as appropriate on the following:

1. Invocation, Pledge of Allegiance

2. Minutes / additions / corrections / approval

3. Treasurer

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Specified Activity Report

Cash Flow Predictions

Budget Analysis Usage Report

Receipt File Listings

Cash Report

Grant Reports

Payroll Reports

Check Register

Transfers

Personnel/Overtime Reports

Other Financial Reports as

Requested by Commissioners

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

4. Officials' Monthly Reports / Discussion and appropriate action

5. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences

and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

B. Trenching/Boring Permit/ Applicant: Aldo Valenzuela, Location Mountain View/Mosley Loop/ Discussion and appropriate action

C. Terlingua CSD Track Construction

1. Update

2. Discussion and appropriate to conclude project

D. Possible Cooperative Project / Assistance to Presidio County with completing and meeting deadline for Grant Paving Project (under deadline) in Presidio, Texas (2-3 days estimated time) / Discussion and appropriate action

E. Community Facilities / Judge's comments concerning management of community facilities by Commissioner in whose precinct the facility is located and related matters

F. Discussion and appropriate action for general work of Road & Bridge Department to go forward

6. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County; and matters related to 911 & 911 addressing / Discussion and appropriate action

B. CopSync Matters

- 1. Emergency Notification System to be paid for with Homeland Security Grant Funding / Discussion and appropriate action concerning ratifying purchase**
- 2. CopSync 911 / Update / Tech issues with installing the CopSync911 application**

- a. Executive Session Pursuant to Section § 551.076, Government Code, VTCA, Deliberation Regarding Security Devices or Security Audits**

Reconvene in Open Session

- b. Discussion and appropriate action resulting from Executive Session**

C. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

7. Pending Infrastructure Grant Matters

- A. 2011/2012 Texas Department of Rural Affairs Grant Program (R.O. facility for Study Butte Water Corp.) / Discussion and appropriate action to complete & closeout this grant project**

- B. 2013-2014 TXCDBG Application Process / Marathon Water Supply Corp. Improvements**

1. Update

- 2. Discussion and appropriate action to go forward with grant & project**

8. Pending Renovation & Maintenance Projects

- A. Old Library Building Renovations / Update**

- B. Annex Renovations & upcoming work on other County Buildings**

1. Commissioners Courtroom Renovations

- a. Acquisition of AV/Tech equipment for Commissioners Court/ Discussion and appropriate action regarding acquisition of AV/Tech items for courtroom**

- b. Discussion and appropriate action to go forward with and complete Commissioners Courtroom renovations**

9. Request for Proposals to provide Food Services for Brewster County Jail/Discussion and appropriate action

- A. Review RFP and proposals received by September 4, 2013, deadline/ Open proposals or Consideration of extension of deadline for receipt of proposals**
- B. Discussion and appropriate action concerning how to proceed with evaluation of proposals, including establishing review panel for proposals and possible utilization of outside financial analysis of proposals**
- C. Discussion and appropriate action concerning proposals**

10. Personnel Matters, Constable Pct. 3 / Issues related to TECLOSE Certification, Training, Insurance Coverage and other related matters concerning Constable Pct.3 position

- A. Executive Session Pursuant to Section § 551.071, Government Code, VTCA, Pending Litigation and Consultation on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with this chapter. (Privileged Matters and Personnel Matters) Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee, and consultation with County Attorney,**

Reconvene in Open Session

- B. Discussion and appropriate action resulting from Executive Session**

11. C.N. 4094, State v. Charles Jenkins, 394th District Court / Consultation with County Attorney

- A. Executive Session Pursuant to Section § 551.071, Government Code, VTCA, to confer with legal counsel on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with this chapter. (Privileged Matters and Personnel Matters), Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee**

Reconvene in Open Session

- B. Discussion and appropriate action resulting from Executive Session**

12. Personnel Matters, Treasurer's Office

- A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee, and pursuant to Section § 551.071, Government Code, VTCA, to confer with legal counsel on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. (Privileged Matters)**

Reconvene in Open Session

- B. Discussion and appropriate action resulting from Executive Session**

13. Veterans Service Officer Vacancy, Interview Applicants for position and Consideration of appointing Veterans Service Officer

- A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee (Conduct interviews in Executive Session)**

Reconvene in Open Session

- B. Discussion and appropriate action resulting from Executive Session**

14. Brewster County Tourism Council

- A. General update, including advertising and promotional activities / Interaction with regional, state and national media / matters related to website and social media / Cooperative efforts with other Travel & Tourism Associations and Groups / Data & Statistics concerning travel, visitation in county and region / recent Tourism Council meetings**

- B. Financial reports / Discussion and appropriate action**

- C. Contracts over \$5,000/ Request for approval**

- 1. Contract for \$12,000 with KWES Channel 9 for TV ads Midland/Odessa Market/ Discussion and appropriate action**
- 2. Contract for \$12,030 with KOSA Channel 7 for TV ads Midland/Odessa Market/ Discussion and appropriate action**
- 3. Agreement for \$5,000 with AJR media for full page ad in San Antonio Life, and in room bound, print publication placed in 10,000 hotel rooms in San Antonio/ Discussion and appropriate action**

D. Visitor Stations / Visitor Contact facilities for Marathon / Discussion and appropriate action concerning:

1. Site Selection Process

A. Judge's Comments concerning review of legal, regulatory, and engineering cost benefit issues in selecting any sites for County use

B. Request to determine that site in TxDot/U. P. Right of Way not suitable for County use for above purposes/ Discussion and appropriate action

2. Proposal to relocate current Visitor Station to 809 E Hwy 90 (site to be leased)/ Discussion and appropriate action

3. Request to endorse concept of an additional Visitor Contact Center to be located in downtown Marathon in an existing building (storefront) operation of that Center to be by contract with a Marathon organization, such as the Chamber of Commerce or other local group/ Discussion and appropriate action

E. Administrative matter / Ratify Redrafted Order Creating Tourism Council, as amended and clarified / Discussion and appropriate action