

**REGULAR MEETING OF THE  
BREWSTER COUNTY COMMISSIONERS COURT  
TUESDAY, APRIL 29, 2014, AT 9:00 A.M.**

*Judge Killingsworth called this meeting to order. Officers present are listed as follows:*

<b>KATHY KILLINGSWORTH</b>	<b>COUNTY JUDGE</b>
<b>ASA "COOKIE" STONE</b>	<b>COMMISSIONER PCT. 1</b>
<b>TOM WILLIAMS</b>	<b>COMMISSIONER PCT. 2</b>
<b>RUBEN ORTEGA</b>	<b>COMMISSIONER PCT. 3</b>
<b>MIKE PALLANEZ</b>	<b>COMMISSIONER PCT. 4</b>
<b>JERRY SOTELLO</b>	<b>J.P., PRECINCT 1</b>
<b>DELLA SHACKELFORD</b>	<b>COUNTY TREASURER</b>
<b>BERTA RIOS-MARTINEZ</b>	<b>COUNTY CLERK</b>
<b>BETTY JO ROONEY</b>	<b>TAX ASSESSOR COLLECTOR</b>

***To discuss and take action as appropriate on the following:***

***1. Minutes / corrections / additions / corrections***

*The minutes from the April 14, 2014, meeting were presented for approval. Commissioner Ortega made a motion to approve the minutes, which was seconded by Commissioner Williams, and passed unanimously.*

***2. Treasurer***

***A. General Bills / Discussion and appropriate action***

*Treasurer Shackelford reviewed the general bills with Commissioners Court. She said there was nothing out of the ordinary.*

*Commissioner Stone asked about a KALP bill. It is for the weather transmitter tower. Treasurer Shackelford also explained that a new account to capture expenses in an ongoing murder investigation has been created.*

*Commissioner Ortega made a motion to approve the general bills, which was seconded by Commissioner Stone.*

*There was some discussion about Tourism Council coding, as well as Historic Preservation. The jail infrastructure account is a sub-account of Historic Preservation. Judge Killingsworth explained that a transfer will have to be made to correctly code those expenditures.*

*Commissioners voted unanimously to approve the general bills.*

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

**Specified Activity Report  
Cash Flow Predictions  
Budget Analysis Usage Report  
Receipt File Listings  
Cash Report  
Grant Reports**

**Payroll Reports  
Check Register  
Transfers  
Personnel/Overtime Reports  
Other Financial Reports as  
Requested by Commissioners**

*Treasurer Shackelford reviewed the reports with Commissioners.*

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

*Commissioner Ortega made a motion to transfer \$12,040 into the jail infrastructure checking account from the reserve fund. Commissioner Williams seconded the motion, which passed unanimously.*

**3. Officials' Monthly Reports / Discussion and appropriate action**

*Commissioner Stone read the reports for the record.*

*Commissioner Ortega made a motion to approve the reports, which was seconded by Commissioner Williams, and passed unanimously.*

**4. County Emergency Management Office**

**A. General Report including:**

***Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action***

*EMC Betse Esparza said that FEMA has asked for additional information to close out their reimbursements to the Gage-Holland fire in 2011. She will work with Treasurer Shackelford to get that done.*

*She said the SAA is coming for a Homeland Security grant funding audit on May 7. She said all the pre-visit information has been sent to the agency, and we are ready for the visit*

*An email from the National Weather Service said that Texas and New Mexico have a strong signal for above normal precipitation this fall and winter.*

***B. Accept & Recognize \$500 donation to the Alpine Volunteer Fire Department from the American Legion***

*Commissioner Ortega made a motion to accept the donation from the American Legion, which was seconded by Commissioner Stone, and passed unanimously.*

***C. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward***

***5. Road & Bridge Department / Community Facilities***

***A. Road & Bridge Superintendent's Report***

***General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action***

*Supt. Frenchie Causey said they have almost finished hauling away debris from the bridge at Old Marathon Hwy. They have ordered some "caution" signs for when they begin pouring the low water crossing. He said he had to send a blader to Warren Cat for maintenance. Crews have been doing general maintenance at the Post, and working on the floors in the Treasurer's Office. They hauled 200 tons of paving rock to Terlingua Ranch to seal coat two miles there. Today, they started hauling top soil to the Community Center in Marathon. It will be used to level the back of the football field.*

*Mr. Causey said Commissioner Stone said there's a drilling rig that went up about a mile from the County line on Hovey Road. Working on that road now would be a bad idea because the truck traffic would reverse any progress. He asked for permission to pave Pinon Road instead.*

*Commissioner Pallanez made a motion to approve the pavement of one mile of Pinon Road in North Double Diamond, which was seconded by Commissioner Ortega, and passed unanimously.*

***B. Terlingua CSD Track Construction Cooperative Project***

***1. Update***

*Engineer Travis Roberts said he is ready to advertise for bids for the pavement. Bids will be opened May 21.*

***2. Discussion and appropriate action to conclude project***

***C. Discussion and appropriate action for general work of Road & Bridge Department to go forward***

***6. Brewster County Tourism Council***

***A. Appoint member to serve on Brewster County Tourism Council Board***

*Pres. Ron Sanders recommended Jennifer Wick be appointed to the board.*

*Commissioner Ortega made a motion to approve the appointment, which was seconded by Commissioner Williams, and passed unanimously.*

***B. Reappointment of current members serving on Brewster County Tourism Council***

*Current members include Bill Ivey, Danny Ferguson, Carol Peterson, Ruffin Moore, Barbara Trammel, Bette Kelley, Linda Walker, Marsha Roberts and Ron Sanders. They serve for two-year terms. Travis Roberts is a permanent, ex officio voting member.*

*Commissioner Ortega made a motion to approve the re-appointment of the current members, which was seconded by Commissioner Williams, and passed unanimously.*

***C. Amend 2014 Budget***

*Mr. Sanders said the council would like to take \$40,000 from*

*reserve funds to use \$15,000 for the Big Bend Chamber, \$15,000 for the Marathon Chamber, and \$10,000 for the Marathon Visitors Center, which would be used for signage.*

*A contract will be required of the Chambers.*

*Commissioner Ortega made a motion to approve the amendment, which was seconded by Commissioner Stone, and passed unanimously.*

*Commissioner Pallanez asked about advertising the Post Park.*

*Executive Director Mike Davidson said they are working on a special brochure for the Post Park, which will advertising bird watching, in particular. He said the last couple of months have been very busy for the area. There have been several international travelers in the area, as well as travel writers.*

*Commissioner Williams said that there were a lot of Japanese in South Brewster County over a six-week period. He spoke to one gentleman who said the area has a very good reputation in Japan.*

*Commissioner Ortega made a motion to adjourn, which was seconded by Commissioner Williams, and passed unanimously.*

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***KATHY KILLINGSWORTH, COUNTY JUDGE***

***ATTEST:***

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***BERTA RIOS- MARTINEZ, COUNTY CLERK***