

**REGULAR MEETING OF THE
BREWSTER COUNTY COMMISSIONERS COURT
MONDAY, APRIL 14, 2014, AT 9:00 A.M.**

Judge Killingsworth called this meeting to order. Officers present are listed as follows:

KATHY KILLINGSWORTH	COUNTY JUDGE
ASA "COOKIE" STONE	COMMISSIONER PCT. 1
TOM WILLIAMS	COMMISSIONER PCT. 2
RUBEN ORTEGA	COMMISSIONER PCT. 3
MIKE PALLANEZ	COMMISSIONER PCT. 4
JERRY SOTELLO	J.P., PRECINCT 1
RONNY DODSON	SHERIFF
BERTA RIOS-MARTINEZ	COUNTY CLERK

1. Invocation, Pledge of Allegiance

Judge Killingsworth led the invocation and the Pledge of Allegiance. Before moving into the rest of the agenda, Judge Killingsworth outlined procedures for public comment.

2. Minutes / additions / corrections / approval

The minutes from the March 25, 2014, meeting were presented for approval.

Commissioner Ortega made a motion to approve the minutes, which was seconded by Commissioner Williams, and passed unanimously.

3. Treasurer

A. General Bills / Discussion and appropriate action

Judge Killingsworth said Treasurer Shackelford is out sick. Donna Nunnely, who is a new employee, was available during the meeting for questions.

Commissioner Pallanez asked about credit card charges. Judge Killingsworth explained that even though he may not be making the charge, his name is first on the list, so the bill shows his name.

Judge Killingsworth asked about some Emergency Management charges, and Commissioner Stone asked about a charge to the Road &

Bridge account that is noted for the Sheriff's Office. Supt. Causey said the charge belongs to Road & Bridge.

Ms. Nunnally presented two walk-in bills from Aflac and Pinnacle Propane. Also, TAC wasn't paid for the Blue Cross health insurance premium, a total of more than \$56,000.

Commissioner Ortega made a motion to approve the general bills and walk-in bills, which was seconded by Commissioner Williams, and passed unanimously.

Commissioner Ortega abstained from the Pinnacle Propane bill.

B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:

Judge Killingsworth reviewed the reports for Commissioners.

Specified Activity Report

Cash Flow Predictions

Budget Analysis Usage Report

Receipt File Listings

Cash Report

Grant Reports

Payroll Reports

Check Register

Transfers

Personnel/Overtime Reports

Other Financial Reports as

Requested by Commissioners

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

Judge Killingsworth said that many of the grants should be caught up today with billing and reimbursements.

She also asked that, due to the postponed and later meeting at the end of month, she be allowed to work with the Treasurer to pay critical bills in the meantime.

Commissioner Williams made a motion to approve the request, which was seconded by Commissioner Ortega, and passed unanimously.

4. Officials' Monthly Reports / Discussion and appropriate action

Commissioner Stoner read the reports for the record.

Commissioner Ortega made a motion to approve the reports, which was seconded by Commissioner Williams, and passed unanimously.

5. Sheriff's Office

A. Request to sell 2006 Ford F-150 Cab 4X4 & 2009 Chevrolet 4-Door 1500 4X4 Pickups from previous awarded "Linebacker" grant funding and use this

funding for repair of other vehicles and equipment / Discussion and appropriate action

Sheriff Dodson said he plans to sale the vehicles to the APD for \$4,500 each.

Commissioner Ortega made a motion to approve the sale, which was seconded by Commissioner Williams, and passed unanimously.

B. 2014 Operation Stonegarden / Request to apply for the FY2015-2016 Operation Stonegarden / Discussion and appropriate action

Commissioner Ortega made a motion to approve the application, which was seconded by Commissioner Williams, and passed unanimously.

C. Request to pay bill from SYSTECH for Jail repairs on computer system and Warren Cat from generator repairs from Jail Infrastructure

Judge Killingsworth explained that items which are to be paid out of the jail infrastructure account which exceed \$5,000 must be approved by Commissioners Court.

Commissioner Ortega made a motion to approve the expenditure, which was seconded by Commissioner Williams, and passed unanimously.

Commissioner Ortega suggested checking into a yearly maintenance schedule.

D. Request to purchase a new Xerox machine for the Jail

Sheriff Dodson said the contract has expired on the current machine.

He would like to set up a new lease with Xerox, which will include ink and maintenance, and covers the cost of 5,000 copies. The contract is for five years.

Commissioner Ortega made a motion to approve the lease, which was seconded by Commissioner Williams, and passed unanimously.

6. County Clerk/Elections / Election Agreement between the City of Alpine, Brewster County Clerk and Brewster County Voter Registrar

Clerk Martinez reviewed the contract with Commissioners. She said the City can use some equipment and still leave enough for the County's run-off election.

Commissioner Ortega made a motion to approve the contract, which was seconded by Commissioner Williams, and passed unanimously.

7. County Emergency Management Office

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action

EMC Betse Esparza said the Homeland Security request for 2014 has been lowered from \$75,000 to \$35,000 due to a lower allocation than expected. However, the requested amount will accomplish radio compliance for the APD.

B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action

Supt. Causey said the Road & Bridge crew helped firefighters with a major house fire a couple of years ago. They brought their water truck, and stayed for about four

hours. The crew has been working on paving the track in Terlingua, and on the parking lots in Marathon. They bladed some road in Sunny Glen, and have been hauling away old concrete from the Old Marathon Highway bridge.

Mr. Causey has a boring permit request for a tap at Mosley Lane. He said it won't be much work, and can be done right in the shoulder of the road.

Commissioner Ortega made a motion to approve the permit, which was seconded by Commissioner Williams, and passed unanimously.

B. Terlingua CSD Track Construction Cooperative Project

1. Update

2. Discussion and appropriate action to conclude project

C. Discussion and appropriate action for general work of Road & Bridge Department to go forward

9. 2014 Salary Grievance Committee / Draw additional names for Citizen members of committee to replace any who have declined to serve / Discussion and appropriate action

Clerk Martinez said two of the three names originally chosen have agreed to serve.

Commissioner Stone drew the name of the Patricia McCall, who will be contacted by the Clerk's Office.

10. Nectar Computers / Request to upgrade & change current internet service provider (AT&T) to Big Bend Telephone / Discussion and appropriate action

At this point, Judge Killingsworth said we have 30 users using 6 mgs. We experience a lot of interruptions. We pay about \$119 to ATT.

With Big Bend Telephone, we will have 20 mgs. The basic cost will be higher, but we may see some cost savings as offices who have their own DSL can also switch. There will also, hopefully, be fewer maintenance costs.

Commissioner Ortega made a motion to approve the change, which was seconded by Commissioner Stone, and passed unanimously.

11. Public Comment

No public comment was made.

KATHY KILLINGSWORTH, COUNTY JUDGE

ATTEST:

BERTA RIOS- MARTINEZ, COUNTY CLERK