

**CALLED MEETING OF THE  
BREWSTER COUNTY COMMISSIONERS COURT  
THURSDAY, MAY 29, 2014, AT 9:00 A.M.**

*Judge Killingsworth called this meeting to order. Officers present are listed as follows:*

<b>KATHY KILLINGSWORTH</b>	<b>COUNTY JUDGE</b>
<b>TOM WILLIAMS</b>	<b>COMMISSIONER PCT. 2</b>
<b>RUBEN ORTEGA</b>	<b>COMMISSIONER PCT. 3</b>
<b>MIKE PALLANEZ</b>	<b>COMMISSIONER PCT. 4</b>
<b>JERRY SOTELLO</b>	<b>J.P., PRECINCT 1</b>
<b>DELLA SHACKELFORD</b>	<b>COUNTY TREASURER</b>
<b>BERTA RIOS-MARTINEZ</b>	<b>COUNTY CLERK</b>

**1. Minutes / corrections / additions / corrections**

*The minutes from the May 12, 2014, meeting were presented for approval. Commissioner Ortega made a motion to approve the minutes, which was seconded by Commissioner Williams, and passed unanimously.*

**2. Recognitions / Goat Day on Courthouse Lawn set for June 10, 2014**

*Judge Killingsworth said Goat Day will be held June 10, and that everyone is welcome.*

**3. Treasurer**

**A. General Bills / Discussion and appropriate action**

*Judge Killingsworth asked about an AT&T bill for the Emergency Response Center. She would like to make sure those lines are in use and find out if the rates can be decreased.*

*Judge Killingsworth and Commissioner Ortega discussed the cost of the dumpsters at the Post. He will check into lower rates.*

*Commissioner Pallanez asked about meal and room charges for the Juvenile Probation Department. Treasurer Shackelford said those charges are related to a conference.*

*Commissioner Ortega made a motion to approve the bills as presented, including one walk-in bill from AT&T for \$2,175.20 for long*

*distance. Commissioner Pallanez seconded the motion, which passed unanimously.*

***B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:***

*Treasurer Shackelford said she gave Commissioners a summary of YTD paid invoices.*

*She also reviewed the financial reports.*

*Treasurer Shackelford asked for permission to transfer \$5400 from the jail investment account to the jail infrastructure account.*

*Commissioner Ortega made a motion to approve the transfer, which was seconded by Commissioner Willams, and passed unanimously.*

***Specified Activity Report***

***Cash Flow Predictions***

***Budget Analysis Usage Report***

***Receipt File Listings***

***Cash Report***

***Grant Reports***

***Payroll Reports***

***Check Register***

***Transfers***

***Personnel/Overtime Reports***

***Other Financial Reports as***

***Requested by Commissioners***

***C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward***

*Treasurer Shackelford said the 2014 budget includes \$3,000 for cemeteries. She said she thought there was one cemetery in Alpine and one Marathon. There are actually two in each town. She needs to know how to disburse the money.*

*Commissioner Ortega made a motion to approve \$750 for each cemetery. Commissioner Pallanez seconded the motion, which passed unanimously.*

***4. Officials' Monthly Reports / Discussion and appropriate action***

*No monthly reports were given.*

***5. Consider and discuss Agreement between Health Services Region 9/10 and Brewster County***

*Commissioner Ortega made a motion to approve the agreement, which was seconded by Commissioner Pallanez, and passed unanimously.*

***6. Road & Bridge Department / Community Facilities***

***A. Road & Bridge Superintendent's Report***

***General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action***

*Supt. Frenchie Causey said they have been prepping Pinon Road in North Double Diamond. They laid the first and second courses of rock this week, and completed the road. He said he tallied \$40,000 in fuel and paving rock for the one mile of road.*

*They have also been working on Agua Fria Road. One of the mining companies has been dumping gravel on the side to help out, and the crew went down and spread it around.*

*Right now, they are working on the Old Marathon Bridge. They are going to try to open that road up this week.*

*Commissioner Pallanaz thanked Mr. Causey for the professional work on Pinon Road.*

## ***B. Terlingua CSD Track Construction Cooperative Project***

### ***1. Update***

*Engineer Travis Roberts said two bids for the track were received from Kiewit and 90 West. He said both bids were considerably high. Both reduced their bids to \$140,000, which is all the budget allows. Mr. Roberts said a board meeting at Terlingua ISD has been scheduled for next week to consider awarding a contract for final paving of the track.*

### ***2. Discussion and appropriate action to conclude project***

## ***C. Discussion and appropriate action for general work of Road & Bridge Department to go forward***

## ***7. County Emergency Management Office***

**A. General Report including:**

***Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; emergency management issues related to burn bans; emergency management issues related to communications & public information; emergency management issues related to County insurance coverage; personnel issues related to emergency response, exercises & drills; matters related to pending & future Homeland Security & FEMA Grants and other funding, matters related to 911 EMS in County and matters related to 911 & 911 addressing / Discussion and appropriate action***

*EMC Betse Esparza said the National Domestic Preparedness Consortium contacted her and said they have received funding for Rail Car Incident Training. She said she would contact First Responders to see if there is interest and to find out what dates would be best for the most people.*

**B. Discussion and appropriate action for general administrative work of the Emergency Management Department to go forward**

**8. Public Comment**

*No public comment was made.*

**SUPPLEMENTAL AGENDA**

***To discuss and take action as appropriate on the following:***

- 1. Sheriff's Office / Southwest Security Alarm Systems / Request for installation of Digital Video Recorder with 1TB hard drive in the Brewster County Jail and installation of 2 16 channel Digital Video Recorder with 2 TB hard drives for the Sheriff's Office / Discussion and appropriate action***

*Jail Administrator Lora Nussbaum said they are only actually asking for one unit. There are two bids, one of which is for \$2,000 which replaces exactly what they already have. Nectar Computers suggested more memory at the start in case they ever want to upgrade. That bid is for \$7,400, which includes equipment and installation. The funding would come from the jail infrastructure account.*

*Commissioner Williams made a motion to approve the \$7,400 bid, which was seconded by Commissioner Pallanez, and passed unanimously.*

*Commissioner Ortega made a motion to adjourn, which was seconded by Commissioner Pallanez, and passed unanimously.*

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***KATHY KILLINGSWORTH, COUNTY JUDGE***

***ATTEST:***

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***BERTA RIOS- MARTINEZ, COUNTY CLERK***