

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
MONDAY, NOVEMBER 10, 2014, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
6<sup>TH</sup> & AVE E  
ALPINE, TEXAS**

***KATHY KILLINGSWORTH  
GEORGE JOHNSON  
RUBEN ORTEGA  
MIKE PALLANEZ  
DELLA SHACKELFORD  
BERTA RIOS-MARTINEZ***

***COUNTY JUDGE  
COMMISSIONER PCT. 1  
COMMISSIONER PCT. 3  
COMMISSIONER PCT. 4  
TREASURER  
COUNTY CLERK***

**To discuss and take action as appropriate on the following:**

**1. Invocation, Pledge of Allegiance**

*Judge Killingsworth led the Court in an Invocation and the Pledge of Allegiance.  
Judge welcomed George Johnson to serve as Commissioner Precinct 1.*

**2. Minutes / additions / corrections / approval**

*There were no minutes presented.*

**3. Recognitions / Recognize A.G. Hays Equipment for assisting the County in breaking up the slab at the old Re-Reads Book Store**

*Judge Killingsworth read a letter of appreciation for the work done by A.G. Hays Equipment for 16 hours of work at \$150.00 an hour for a total of \$2,400.00 in breaking up the cement slab at the old Re-Reads Bookstore.*

*Commissioner Ortega motioned to approve the letter of recognition of assistance of A.G. Hays Equipment. Commissioner Pallanez seconded the motion, and passed unanimously.*

**4. Treasurer**

**A. General Bills / Discussion and appropriate action**

*Treasurer Shackelford reviewed the general bills which included the Tri-County Probation bills.*

*Commissioner Ortega motioned to approve the bills as presented. Commissioner Pallanez seconded the motion, and passed unanimously.*

**B. Financial Reports / Updates, Discussion, Review and appropriate action concerning the following:**

**Specified Activity Report  
Cash Flow Predictions  
Budget Analysis Usage Report  
Receipt File Listings  
Cash Report  
Grant Reports**

**Payroll Reports  
Check Register  
Transfers  
Personnel/Overtime Reports  
Other Financial Reports as  
Requested by Commissioner**

*Treasurer Shackelford reviewed the Check Register for October, the Receipt File Listing, and Specified Activity Report. This report reflected a negative balance in the Jail Infrastructure and Treasurer Shackelford asked the Courts permission to transfer of 16K from Jail Infrastructure Investment account to the Jail Infrastructure checking account. The Jail Infrastructure Investment account will be refunded at the rate of \$9.00 a day per federal prisoner housed in the jail.*

*Commissioner Ortega motioned to transfer 16K from the Jail Infrastructure Investment account into the Jail Infrastructure checking account. Commissioner Pallanez seconded the motion, and passed unanimously.*

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

**5. Officials' Monthly Reports / Discussion and appropriate action**

*Commissioner Pallanez read the September 1, 2014 Monthly Report.*

*Commissioner Ortega moved to approve the September 1, 2014 Officials' Monthly Report as read. Commissioner Johnson seconded the motion, and passed unanimously.*

**6. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads & state of County Roads System; road materials including, fuel, supplies including usage & inventories & future needs; budgetary matters; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) cattle guards, fences and other means of containing livestock; safety issues and equipment; and**

**community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, discipline, performance, safety and other general personnel matters); permits for boring or trenching for utilities across County Roads / Discussion and appropriate action**

*Superintendent Frenchie Causey updated the Court with the work his crew has been doing. With the rain, the crew was confined to the shop doing maintenance and repairs, Causey stated. He also stated the crew removed limbs on Wagon Rd at the request of a citizen and they moved the new employee in the Treasurer's Office.*

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

*There was no discussion at this time.*

**7. Texas Community Development Block Grant Program (TX CDBG) grant / Update on Marathon Well Grant, TX CDBG 71304**

*Mr. Jerry Carvajal informed the Court that the project was sent for a TCEQ review on November 7, 2014 and we hope to hear something soon. Once the approval is received, then the bid process can begin.*

**8. Tax abatement agreement with Solaire Holman I, LLC, in the "August" Reinvestment Zone pursuant to property Tax Code Section §312**

*Judge Killingsworth explained that we are still waiting to hear back on the negotiations.*

*Commissioner Ortega motioned to move this item to a future Court date. Commissioner Johnson seconded the motion, and passed unanimously.*

**9. Study Butte Water Supply Corporation / Update / Reports**

*Virgil Clark spoke on behalf of Study Butte Water Supply Corporation. He introduced President Jimmy Taylor. Mr. Clark has been contracted by SBWSC to assist them in improving the community water system. SBWSC has recently received a \$1.4 million dollar grant from USDA. However,, SBWSC is still in need of assistance and would like to be considered in the upcoming TDA Community Developmental Block Grant. Mr. Carvajal states that community surveys would need to be done.*

**10. Terlingua Fire & EMS / Update / Reports**

*Mr. Greg Henington presented an update on the personnel of the Terlingua Fire & EMS and stated that the training classes would begin soon at A&M. Mr. Henington also informed the*

*Court of the updates on the vehicles that are used for the Department. Mr. Henington expressed his thanks to the Court for building the Emergency Response Center. He also stated that the biggest thing the Fire Department has done is get approval for a grant to be used for a water truck from the U.S. Forest Service.*

*Judge Killingsworth explained how the process works with the County and the ESD helping the Terlingua Fire & EMS and expressed her thanks on behalf of the work that has been done.*

### **11. Reaffirm Texas Department of Agriculture Texans Feeding Texas: Home Delivered Meal Grant Program**

*Judge Killingsworth explained that on August 26, 2014 the Court approved funding the Sunshine House in the amount of \$18,000.00. She signed off on a grant that had to be submitted by November 1, 2014 by the Sunshine House to assist in Home Delivered Meals. Judge Killingsworth is asked the Court to reaffirm her signature.*

*Commissioner Ortega moved to reaffirm the County Judge's signature on the Resolution authorizing the County Grant for The Sunshine House to access additional funds from the Texas Department of Agriculture.*

### **12. Request for proposals / Communication Services for Brewster County Facilities**

*Judge Killingsworth explained the proposal would include is voice over IP, long distance, email, and internet. This would be an RFP to see what could be provided as a complete package for the County stated Judge Killingsworth.*

*Commissioner Ortega motioned to approve the Request for Proposals for Communication Services for Brewster County. Commissioner Johnson seconded the motion, and passed unanimously.*

### **13. Consider and action upon the Records Consultant Inc. (RCI) / Proposal to perform a fixed asset inventory on Land, Improvements, Buildings and Infrastructure for Brewster County**

*Mr. Dan Gibbons explained Records Consultant Inc. (RCI) would do to complete an inventory of fixed assets on Land, Improvement, Buildings and Infrastructure. This is done by barcoding each item over a value of \$500.00 explained Mr. Gibbons. Mr. Gibbons stated that a database is created to keep up with items bought and sold so that the County can maintain the Inventory. All of this is included in the cost. Treasurer Shackelford stated that this would be a good start on getting the County were it needs to be. Judge said this would come from the Non-Departmental Account and would cost an estimate \$13,000 or \$16,750.00 depending on the option selected.*

*Commissioner Ortega moved to approve Records Consultant Inc. (RCI) to perform a fixed asset inventory on the Land, Improvements, Buildings and Infrastructure for Brewster County in the amount of \$16,750.00. Commissioner Johnson seconded the motion, and passed unanimously.*

**14. Public Comment**

*There were no public comments at this time.*

*Commissioner Ortega motioned to adjourn at 10:00 a.m., Commissioner Pallanez seconded the motion, and passed unanimously.*

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Kathy Killingsworth, County Judge

ATTEST:

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Berta Rios-Martinez, County Clerk