

PUBLIC NOTICE
REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, DECEMBER 27, 2017, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM

6TH AND AVE E
ALPINE, TEXAS

FILED
At 1:15 o'clock P
Date 12-21-2017

AGENDA

BERTA RIOS-MARTINEZ
County Clerk, Brewster County, TX

By Esther A. Alvarez Deputy

1. Invocation, Pledge of Allegiance
2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments
3. Minutes / additions / corrections / approval
4. Recognitions & Announcements
5. Treasurer’s Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Combined Statement of Revenues & Expenses	Payroll Reports
Check Register	Receipt File Listings
Personnel/Overtime Reports	Cash Reports
Other Financial Report as Requested by Commissioners	Grants Reports

B. Approve Payroll for pay period December 11, 2017 – December 24, 2017 / Discussion and appropriate action

C. Consider making monthly paid employees bi-weekly / Discussion and appropriate action

D. Other general administrative & procedural matters related to Treasurer’s Office / Discussion and appropriate action for work of Treasurer’s Office to go forward

6. Brewster County Auditor

A. General Bills / Discussion and appropriate action

B. Monthly Reports

C. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Statement of Cash Position
Budget Analysis Usage Report**

Transfers

D. Budget for other funds / Discussion and appropriate action

E. Matters related to 2017 End of Year Closeout

1. Line item transfers & Budget amendments for all County Departments:

County Judge	County Attorney
County Clerk	County Treasurer
County Veteran's Office	Tax Assessor-Collector
Non-Departmental	Courthouse
Contracting Agencies	County Jail
Community Facilities	Constable Pct. 1, 2, & 3
Emergency Management	Sheriff
County Court	Extension Officer
District Clerk	Exten. Serv. (Home Agent)
District Court	Road & Bridge Department
Justice of the Peace 1, 2, & 3	Records Management

2. Other matters related to close out of 2017 year / Discussion and appropriate action

F. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

7. Officials' Monthly Reports

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

9. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

B. County Buildings Security (Presentation by Bidders) / Discussion and appropriate action

C. Discussion and appropriate action for work of Emergency Management Department to go forward

- 10. Brewster County Elections / Request from the Brewster County Republican Chair to change voting location for Precinct 1 in Brewster County, (small gym at Alpine High School, Fighting Buck Ave) / Discussion and appropriate action**
- 11. US 67 Corridor Master Plan / Presentation by Ramon Carrasco, Project Manager, Kleinman Consultants, Vicky Carrasco, Public Involvement Officer, Kleinman Consultants & Chris Weber, Alpine Area Engineer, Texas Department of Transportation, El Paso District / Discussion**
- 12. Discussion to schedule a workshop on the employee handbook / Discussion only**
- 13. Schedule next Commissioners Court Meeting on January 10, 2018**
- 14. Adjourn**