

**PUBLIC NOTICE**  
**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**  
**WEDNESDAY, FEBRUARY 7, 2018, AT 9:00 A.M.**  
**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**  
**6<sup>TH</sup> AND AVE E**  
**ALPINE, TEXAS**

**FILED**  
At 1:35 o'clock P M  
Date 2-2-2018  
**BERTA RIOS-MARTINEZ**  
County Clerk, Brewster County, TX  
By Esther Abarca Deputy

**AGENDA**

1. Invocation, Pledge of Allegiance
2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments
3. Minutes / additions / corrections / approval
5. Recognitions & Announcements / County Judge’s Staff / Lateral Transfer of Position in County Judge’s Office / Discussion
6. Treasurer’s Office

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

Combined Statement of Revenues & Expenses	Payroll Reports
Check Register	Receipt File Listings
Personnel/Overtime Reports	Cash Reports
Other Financial Report as Requested by Commissioners	Grants Reports

**B. Approve Payroll for pay period January 22, 2018 – February 4, 2018 / Discussion and appropriate action**

**C. Other general administrative & procedural matters related to Treasurer’s Office / Discussion and appropriate action for work of Treasurer’s Office to go forward**

**7. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

Statement of Cash Position	Transfers
Budget Analysis Usage Report	

**C. Budget for other funds / Discussion and appropriate action**

**D. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

**8. Officials' Monthly Reports**

**9. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

**10. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

**11. Elections Administrator**

**A. Matters Related to March Primaries**

1. Remote Early Voting Locations/ Discussion and appropriate action
2. Other Matters related to Primary Elections/ Discussion and appropriate action to conduct Primary Elections

**B. Other Matters related to Elections Department/ Discussion and Appropriate action to go forward with work of Elections Department**

12. City of Alpine / Brewster County Alpine VFD Interlocal Agreement / Discussion and appropriate action
13. 83<sup>rd</sup> District Attorney's Office / Approve Application & Resolution for FY 2018/2019 Criminal Justice Division Justice Assistance Grant # 3569101 Program for a Crimes Victim Coordinator / Discussion and appropriate action
14. Sheriff's Office / Border Security Grant / Approve Application and Resolution for Grant # 3564301, Justice Assistance Grant (JAG-Border Star) / Discussion and appropriate action
15. Tax Assessor Collector / Update on 2017 Tax Collections and Sales Tax / Discussion and appropriate action
16. Alpine Housing Authority / Request to Waive Payment in Lieu of Taxes (PILT) / Discussion and appropriate action
17. Procedures, Conduct, and Decorum at meetings of the Brewster County Commissioners Court
  - A. Discussion
  - B. Adopt Order of Procedures and Decorum at meetings of the Brewster County Commissioners Court / Discussion and appropriate action
18. Brewster County Employee Handbook
  - A. Update
  - B. Discussion and appropriate action to approve Brewster County Employee Handbook
19. Schedule next Commissioners Court Meeting, February 21, 2018
20. Adjourn