

PUBLIC NOTICE
REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, JANUARY 10, 2018, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS

Judge Cano called the meeting to order at 9:05 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Mann	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Public Comment – Comments are limited to 3 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No public comment.

3. Minutes / additions / corrections / approval

Commissioner Garrett moved to approve the minutes for December 27, 2017 as presented. Commissioner Esparza seconded the motion; motion passed unanimously.

4. Recognitions & Announcements

Judge Cano announced his secretary, Julie Morton is back at work and he has a full staff in his office.

9. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to

emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

David Lambrix gave an update on the Emergency Management Department. He mentioned the next budget he will include a request for annual maintenance for all county motorola tech radios. Mr. Lambrix said the pump to the tanker truck must be replaced. He also mentioned Stephanie Elmore, Jessica Kretschmer and himself attended a grant training with COG. He announced next week is Hazardous Instructor Training at Sul Ross if anyone is interested in attending.

B. County Buildings Security (Tabled from December 27, 2017) / Discussion and appropriate action

Judge Cano gave a brief update on County Buildings Security. Commissioner Garrett moved to approve the Wave System proposal for the panic buttons in the amount of \$12,643.00. Commissioner Ortega seconded the motion; motion passed unanimously. Mr. Lambrix recommended Guardian to install the three new security doors at the courthouse in the amount of \$39,000.00. A portion of the money will come out of the Historical Preservation Fund. Commissioner Ortega moved to award Guardian the bid to install the three doors in the amount of \$39,000.00.

Commissioner Pallanez seconded the motion; motion passed unanimously. Robert Rodriguez, Big Bend Telephone Customer Solutions Representative, gave an update on the security cameras. He mentioned the total cost for the interior is \$8,506.50 and the exterior was \$10,794.57.

John Greeson, Guardian Sales Representative, gave an update on the security cameras. Mr. Greeson said they will warranty for the first year, which includes labor, parts and everything else at no charge. On the second and third year they will offer extended warranty packages and can discuss when they are ready. Mr. Lambrix recommended Guardian for the security cameras. Judge Cano said the total cost for the doors and cameras is \$54,795.00, some of which will come out of the Historical Preservation Fund. Commissioner Garrett moved to approve the Guardian proposal for the courthouse security cameras. Commissioner Esparza seconded the motion; motion passed unanimously.

Court recessed at 10:25 a.m.

Court reconvened at 10:46 a.m.

C. Discussion and appropriate action for work of Emergency Management Department to go forward

No action

5. Treasurer's Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Combined Statement of Revenues & Expenses
Check Register
Personnel/Overtime Reports
Other Financial Report as Requested
by Commissioners**

**Payroll Reports
Receipt File Listings
Cash Reports
Grants Reports**

Treasurer Mann presented the Financial Reports for December. Judge Cano said he will be going to Marfa to attend a Tri-County Juvenile Board Meeting with Shaun Barack, the new Juvenile Probation Officer.

**B. Approve Payroll for pay period December 25, 2017 – January 7, 2018 /
Discussion and appropriate action**

Treasurer Mann presented the payroll for December 25, 2017 – January 7, 2018. She also said the employees who were paid monthly are now being paid on the same schedule as everybody else. Commissioner Ortega moved to approve payroll as presented. Commissioner Esparza seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office
/ Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

6. Brewster County Auditor

A. General Bills / Discussion and appropriate action

Paty Saenz presented the General bills and walk-ins. Commissioner Ortega moved to approve the general bills as presented as well as walk-ins. Commissioner Pallanez seconded the motion; motion passed unanimously.

B. Monthly Reports

County Auditor Treva Watson said she had a budget analysis. She mentioned the department heads are doing a good job on their budget for their offices. Ms. Watson said she completed the 1099 for the year. She said when we get new vendors she must receive a W9 from the new vendors before paying them.

**C. Financial Reports / Updates, discussion, review and appropriate action
concerning the following:**

**Statement of Cash Position
Budget Analysis Usage Report**

Transfers

No action.

D. Budget for other funds / Discussion and appropriate action

No action.

E. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

No action.

7. Officials' Monthly Reports

County Clerk Berta Rios-Martinez presented the Officials' Monthly Reports. Commissioner Esparza read the Officials' Monthly Reports into record. Commissioner Ortega moved to approve as read. Commissioner Pallanez seconded the motion; motion passed unanimously.

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Frenchie Causey gave an update on the Road & Bridge Department.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

Commissioner Garrett told Frenchie they are trying to schedule a workshop for the R & B Department hopefully within the second or fourth week of February.

10. Salary Grievance Committee / Select 2018 Citizen Members of Committee

County Clerk, Berta Rios-Martinez will send a letter to the three individuals to serve on the Salary Grievance Committee. Those chosen are: Bernardo McGuire Ramirez III, John David Simpson and David Joe Pallanez.

11. Brewster County Elections / Recommendation from the Elections Commission to change voting location for Pct. 1 in Brewster County (small gym at Alpine High School, Fighting Buck Ave.) / Discussion and appropriate action

Judge Cano gave a brief update on the Brewster County Elections location along with both the Party Chairs. The item was tabled for further research.

12. Elections / Request to approve Joint Primary Resolution / Discussion and appropriate Action

Mary Bell Lockhart, Democratic Chair, gave a brief report on the elections. She read into the record the Joint Primary Resolution. Commissioner Ortega moved to approve as read. Commissioner Esparza seconded the motion; motion passed unanimously.

13. Elections Administrator / Personnel Matters / Elections Commission's Recommendation of January 8, 2018, Meeting, to Commissioners Court to hire the position of Elections Administrator / Consideration of Recommendation as related to the performance of the Elections Administrator

A. Executive Session Pursuant to Section §551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Mary Bell Lockhart said the Elections Commission recommended Lora Nussbaum as Election Administrator for Brewster County. Judge Cano announced she worked for the county previously and will start Monday, January 15, 2018. Commissioner Garrett moved to accept the Elections Commission recommendation to hire Lora Nussbaum. Commissioner Ortega seconded the motion; motion passed unanimously.

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

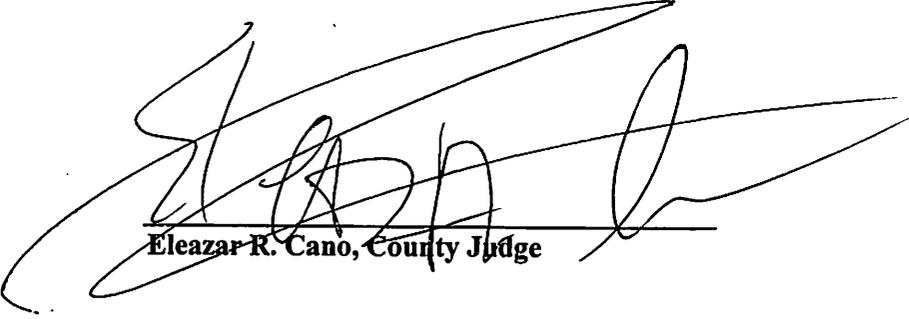
No Executive Session was necessary.

14. Schedule next Commissioners Court Meeting, January 24, 2018

Judge Cano said they must schedule a called meeting for the Handbook Committee workshop on January 16, 2018 at 9:00 a.m.

15. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

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ATTEST:

Berta Rios-Martinez
Berta Rios-Martinez, County Clerk