

PUBLIC NOTICE

**CALLED MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, JANUARY 16TH, 2018 AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:11 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Berta Rios-Martinez	County Clerk

1. Employee Handbook Workshop

A. Discussion on all aspects of the Employee Handbook Draft

Judge Cano and commissioners reviewed and discussed all aspects of the Employee Handbook. Commissioner Esparza said full-time is forty hours a week and part-time is thirty hours or less a week. They also decided to have a drug and alcohol test and back ground check for all new employees. Commissioner Esparza said when employees travel they can get the credit card from the Treasurer's office and must bring all receipts back to Treasurer Mann. Commissioner Esparza reviewed all the changes made in the Employee Handbook.

B. Appropriate action resulting from discussion in Item A

No action.

2. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.


Eleazar R. Cano, County Judge

ATTEST:


Berta Rios-Martinez, County Clerk