

**PUBLIC NOTICE**  
**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**  
**WEDNESDAY, MARCH 21, 2018, AT 9:00 A.M.**  
**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**  
**ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:01 a.m., the following Elected Officials were present:

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Babett Mann</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**2. Minutes / additions / corrections / approval**

Commissioner Ortega moved to approve the minutes for March 7, 2018, with changes noted. Commissioner Garrett seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment.

**4. Recognitions & Announcements**

No action.

**5. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses**  
**Check Register**  
**Personnel/Overtime Reports**  
**Other Financial Report as Requested**  
**by Commissioners**

**Payroll Reports**  
**Receipt File Listings**  
**Cash Reports**  
**Grants Reports**

Treasurer Mann presented Commissioner Garrett's requested statement of revenues and expenses for the month of February. She said she will be presenting statement of revenues and expenses with her regular financial reports.

**B. Approve Payroll for pay period March 5, 2018 – March 18, 2018 / Discussion and appropriate action**

Treasurer Mann presented the payroll for pay period March 5 – 18, 2018. Commissioner Ortega moved to approve payroll as presented. Commissioner Esparza seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

**6. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Garrett moved to approve the general bills and walk-ins as presented. Commissioner Esparza seconded the motion; motion passed unanimously. Commissioner Esparza abstained from Printco.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

<b>Statement of Cash Position</b>	<b>Transfers</b>
<b>Budget Analysis Usage Report</b>	

No action.

**C. Budget for other funds / Discussion and appropriate action**

No action.

**D. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

No action.

**7. Officials' Monthly Reports**

Berta Rios-Martinez presented the Officials' Monthly Reports. Commissioner Esparza read the Officials' Monthly Reports. Commissioner Ortega moved to approve as read. Commissioner Pallanez seconded the motion; motion passed unanimously.

## **8. Road & Bridge Department / Community Facilities**

### **A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Commissioner Ortega gave an update on the Road & Bridge Department. Commissioner Garrett wanted to finalize the Brewster County Clean-Up Day Coordination and gave a brief update. Clean-up Day is April 14, 2018.

### **B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action.

## **9. Emergency Management Department**

### **A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

David Lambrix gave an update on the Emergency Management Department. He said he got approved by the USDA to purchase the two patrol vehicles for \$50,000.00. One will be stationed in Marathon and the other in Terlingua. Mr. Lambrix requested approval on the burn ban for ninety days county wide. Commissioner Ortega moved to approve the request for the burn ban. Commissioner Esparza seconded the motion; motion passed unanimously.

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**11. Mold Assessment Review and Timeline for removal in the Brewster County Clerk's Basement / Discussion and appropriate action**

Judge Cano gave a brief update on the Mold Assessment for removal in the Brewster County Clerk's basement. He said further information will be provided at a later date.

Judge Cano called an Executive Session at 10:08 a.m. and asked to please clear the courtroom.

**10. Personnel Matters / County & County Affiliated Appointed Boards / Expired terms, vacancies & pending vacancies / Discussion and appropriate action concerning filling expired terms & vacancies (Central Appraisal District Board)**

**A. Executive Session Pursuant to § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee**

Court reconvened in Open Session at 10:28 a.m.

**Reconvene in Open Session**

**B. Discussion and appropriate action resulting from Executive Session**

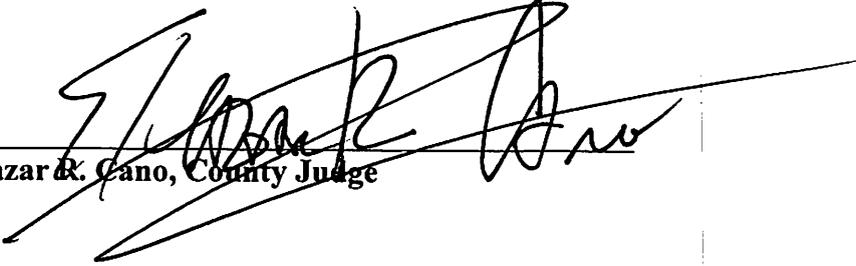
No action.

**12. Schedule next Commissioners Court Special Meeting, March 28, 2018, Marathon Community Center, Marathon, Texas**

Judge Cano said the next Commissioners Court Special Meeting is March 28, 2018 at 10:00 a.m. The meeting will be in Marathon at the Marathon Community Center.

**13. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.

  
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Eleazar R. Cano, County Judge

ATTEST:

  
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Berta Rios-Martinez, County Clerk