

**PUBLIC NOTICE**  
**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**  
**WEDNESDAY, APRIL 18, 2018, AT 9:00 A.M.**  
**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**  
**ALPINE, TEXAS**

Commissioner Ortega called the meeting to order at 9:06 a.m., the following Elected Officials were present:

<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Commissioner Ortega.

**2. Minutes / additions / corrections / approval**

Commissioner Garrett moved to approve the Minutes for March 21, 2018. Commissioner Pallanez seconded the motion; motion passed unanimously.

Commissioner Garrett moved to approve the Minutes for March 28, 2018. Commissioner Pallanez seconded the motion; motion passed unanimously.

Commissioner Garrett moved to approve the Minutes for April 4, 2018. Commissioner Pallanez seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment.

**4. Recognitions & Announcements**

Commissioner Garrett recognized and thanked the Road & Bridge Department for a great clean-up effort.

Berta Rios-Martinez, County Clerk, announced she and Joanne will be hosting a Region III, County & District Clerks Meeting on April 27, 2018 and cordially invited the commissioners. The meeting will be from 8 a.m. to 3 p.m. and she has 50 registrants for the conference.

**5. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

No action.

**Combined Statement of Revenues & Expenses  
Check Register  
Personnel/Overtime Reports  
Other Financial Report as Requested  
by Commissioners**

**Payroll Reports  
Receipt File Listings  
Cash Reports  
Grants Reports**

**B. Approve Payroll for pay period April 2, 2018 – April 15, 2018 /  
Discussion and appropriate action**

Donna Nunley presented the payroll for pay period April 2 – 15, 2018. Commissioner Pallanez moved to approve the payroll as presented. Commissioner Garrett seconded the motion; motion passed unanimously.

**C. Accept \$1,200.00 Donation from Tracey Sheldon to cover county costs for  
cremation of David Mark Sheldon / Discussion and appropriate action**

Commissioner Garrett moved to accept \$1,200.00 donation from Tracey Sheldon to cover county costs for cremation of David Mark Sheldon. Commissioner Pallanez seconded the motion; motion passed unanimously.

**D. Other general administrative & procedural matters related to Treasurer's Office  
/ Discussion and appropriate action for work of Treasurer's Office to go forward**

Donna Nunley said Treasurer Martin will have the rest of the reports available for the next Commissioners Court. Treasurer Martin is in training for the week.

**6. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Garrett moved to approve general bills and walk-ins as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane.

**B. Financial Reports / Updates, discussion, review and appropriate action  
concerning the following:**

**Statement of Cash Position  
Budget Analysis Usage Report**

**Transfers**

Treva Watson, County Auditor, gave an update on the budget. She also mentioned the Auditors were here last week and everything looked good but they are not done.

**C. Budget for other funds / Discussion and appropriate action**

No action.

**D. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

No action.

**7. Officials' Monthly Reports**

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Commissioner Pallanez read the Officials' Monthly Reports. Commissioner Garrett moved to approve as read. Commissioner Pallanez seconded the motion; motion passed unanimously.

**8. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Frenchie Causey gave an update on the Road & Bridge Department.

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action.

**9. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private**

**insurance coverage, personnel issues related to emergency response,  
matters related to pending & future Homeland Security & FEMA Grants /  
Discussion and appropriate action**

David Lambrix gave an update on the Emergency Management Department.

**B. Discussion and appropriate action for work of Emergency Management  
Department to go forward**

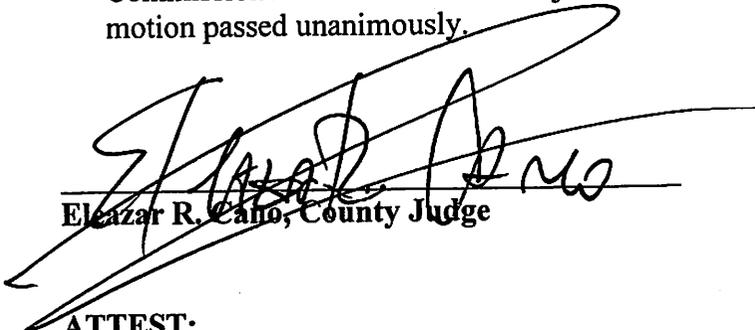
David Lambrix said he will be attending a conference in Austin at the end of the month.

**10. Schedule next Commissioners Court Regular Meeting, May 2, 2018**

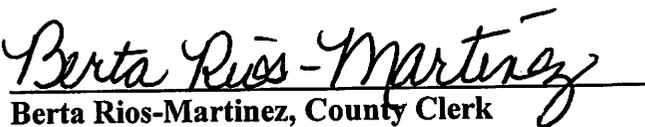
Commissioner Ortega said the next Commissioners Court meeting is May 2, 2018.

**11. Adjourn**

Commissioner Garrett moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.

  
Eleazar R. Cano, County Judge

ATTEST:

  
Berta Rios-Martinez, County Clerk