

PUBLIC NOTICE
REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, APRIL 4, 2018, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS

Judge Cano called the meeting to order at 9:03 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Martin	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Minutes / additions / corrections / approval

No action.

3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No action.

4. Recognitions & Announcements

Commissioner Garrett reminded the court about the Brewster County Clean-up Day April 14, 2018.

5. Treasurer's Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Combined Statement of Revenues & Expenses
Check Register
Personnel/Overtime Reports
Other Financial Report as Requested
by Commissioners

Payroll Reports
Receipt File Listings
Cash Reports
Grants Reports

Treasurer Martin presented the Financial Reports.

B. Approve Payroll for pay period March 19, 2018 – April 1, 2018 / Discussion and appropriate action

Treasurer Martin presented the payroll for pay period March 19 – April 1, 2018. Commissioner Ortega moved to approve payroll as presented. Commissioner Esparza seconded the motion; motion passed unanimously.

C. Budget Amendment for District Judge’s Office 435-129 / Discussion and appropriate action

Treasurer Martin presented the Budget Amendment for District Judge’s Office 435-129. Judge Cano said the item needs to be tabled until the next Commissioners Court meeting. Commissioner Ortega moved to table agenda item #5C until the next Commissioners Court Meeting. Commissioner Pallanez seconded the motion; motion passed unanimously.

D. Accept \$500.00 Donation for Road & Bridge Department from Leoncita Cattle Company/ Discussion and appropriate action

Treasurer Martin presented a \$500.00 check donation for Road & Bridge Department from Leoncita Cattle Company. Commissioner Esparza moved to accept the donation as presented. Commissioner Ortega seconded the motion; motion passed unanimously.

E. Other general administrative & procedural matters related to Treasurer’s Office / Discussion and appropriate action for work of Treasurer’s Office to go forward

No action.

6. Brewster County Auditor

A. General Bills / Discussion and appropriate action

Paty Saenz presented the General Bills. Commissioner Ortega moved to approve bills as presented. Commissioner Esparza seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Statement of Cash Position	Transfers
Budget Analysis Usage Report	

Treva Watson, County Auditor, said that the General Fund and Road & Bridge are both 77 percent remaining.

C. Budget for other funds / Discussion and appropriate action

No action.

D. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

Treva Watson, County Auditor said she would like to meet with the commissioners about the change to a fiscal calendar and accrual system.

7. Officials' Monthly Reports

Berta Rios-Martinez presented the Officials' Monthly Reports. Commissioner Garrett read the Officials' Monthly Reports. Commissioner Esparza moved to approve as read. Commissioner Pallanez seconded the motion; motion passed unanimously.

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Frenchie Causey gave an update on the Road & Bridge Department. He also presented some property information about a spot in Terlingua Ranch, which the owner is willing to sell to the county for \$4,500.00 for equipment storage.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

No action.

9. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

David Lambrix gave an update on the Emergency Management Department.

B. Discussion and appropriate action for work of Emergency Management Department to go forward

No action.

10. Personnel Matters / County & County Affiliated Appointed Boards / Expired terms, vacancies & pending vacancies / Discussion and appropriate action concerning filling expired terms & vacancies (Central Appraisal District Board)

A. Executive Session Pursuant to § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Judge Cano said the issue is still being explored and no executive session was necessary at this time.

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

No action.

11. Schedule next Commissioners Court Regular Meeting, April 18, 2018

Judge Cano said the next Commissioners Court Regular Meeting is April 18, 2018 at 9:00 a.m.

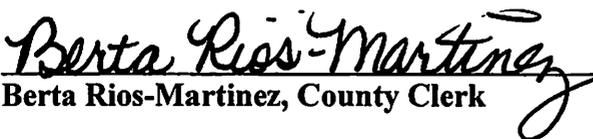
12. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.



Eleazar R. Cato, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk