

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, MAY 02, 2018, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:00 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Martin	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Minutes / additions / corrections / approval

Commissioner Garrett moved to approve the Minutes for April 18, 2018. Commissioner Ortega seconded the motion; motion passed unanimously.

3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

DJ Hensley from Marathon said she is trying to get a Marathon Shelter started and is asking for donations to help Marathon, Terlingua and Brewster County.

4. Recognitions & Announcements / Recognize the American Legion for their generous donation of American & Texas Flags for the Brewster County Courthouse

Judge Cano recognized the American Legion for their generous donation of American & Texas Flags for the Brewster County Courthouse. Commissioner Ortega recognized all students and athletes from Alpine and Marathon for advancing in track and other sports. He also recognized all volunteers in the fire department from Alpine, Terlingua and Marathon. Berta Rios-Martinez, County Clerk, gave an update on the Region III Spring Meeting she hosted in Alpine on April 26-27, 2018. She said she was very pleased with the outcome.

5. Treasurer's Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Combined Statement of Revenues & Expenses	Payroll Reports
Check Register	Receipt File Listings
Personnel/Overtime Reports	Cash Reports
Other Financial Report as Requested by Commissioners	Grants Reports

Treasurer Martin presented the Financial Reports.

B. Approve Payroll for pay period April 16, 2018 – April 29, 2018 / Discussion and appropriate action

Treasurer Martin presented the payroll for pay period April 16 – 29, 2018. Commissioner Ortega moved to approve payroll as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

C. Budget Amendment for District Judges Office 435-1291, tabled from April 4th Meeting / Discussion and appropriate action

Treasurer Martin gave a brief update on the Budget Amendment for District Judge's Office related to payroll. Further research is needed.

D. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

No action.

6. Brewster County Auditor

A. General Bills / Discussion and appropriate action

Paty Saenz presented the General Bills. Commissioner Ortega moved to approve bills as presented as well as walk-ins. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane bill and personal travel expenses.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Statement of Cash Position	Transfers
Budget Analysis Usage Report	

No action.

C. Budget for other funds / Discussion and appropriate action

No action.

D. Brewster County Travel Reimbursement Policies / Update / Discussion and appropriate action

Commissioner Garrett gave an update on the Brewster County Travel Reimbursement Policies. Commissioner Ortega moved to approve the policy changes as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

E. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

No action.

7. Officials' Monthly Reports

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Commissioner Pallanez read the Officials' Monthly Reports. Commissioner Ortega moved to approve as read. Commissioner Garrett seconded the motion; motion passed unanimously.

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Commissioner Ortega gave an update on the Road & Bridge Department. Judge Cano announced the ribbon cutting and grand opening for the District Courtroom on Tuesday, May 8, 2018 at 3:00 p.m.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

No action.

Court recessed at 10:01 a.m.
Court reconvened at 10:11 a.m.

9. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

David Lambrix gave an update on the Emergency Management Department. He recommended to buy ten more Indian packs for our deputies to assist with wildfires. The deputies use these packs when walking up and down the hills. Mr. Lambrix also said he will not be attending the next meeting because he will be at an Emergency Management Conference. Commissioner Ortega moved to approve the recommendation to purchase the Indians packs. Commissioner Pallanez seconded the motion; motion passed unanimously.

B. Discussion and appropriate action for work of Emergency Management Department to go forward

No action.

10. US 67 Corridor Master Plan Presentation by Ramon Carrasco, Project Manager, Kleinman Consultants, Vicky Carrasco, Public Involvement Officer, and Chris Weber, Alpine Area Engineer, Texas Department of transportation

Ramon Carrasco, Project Manager, Kleinman Consultants from Presidio and Chris Weber, Alpine Area Engineer, TXDOT, both gave a presentation on US 67 Corridor Master Plan.

11. Personnel Matters / County & County Affiliated Appointed Boards / Expired terms, vacancies & pending vacancies / Discussion and appropriate action concerning filling expired terms & vacancies (Central Appraisal District Board)

A. Executive Session Pursuant to § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Judge Cano asked to please clear the courtroom for Executive Session at 11:26 a.m.
Court reconvened at 11:34 a.m. from Executive Session.

Reconvene in Open Session

B. Discussion and appropriate action resulting from Executive Session

Commissioner Ortega moved to appoint Mo Morrow to the Central Appraisal District Board effective May 16, 2018. Commissioner Pallanez seconded the motion; motion passed unanimously.

12. Consideration to Abolish the Office of County Surveyor / Discussion and appropriate Action

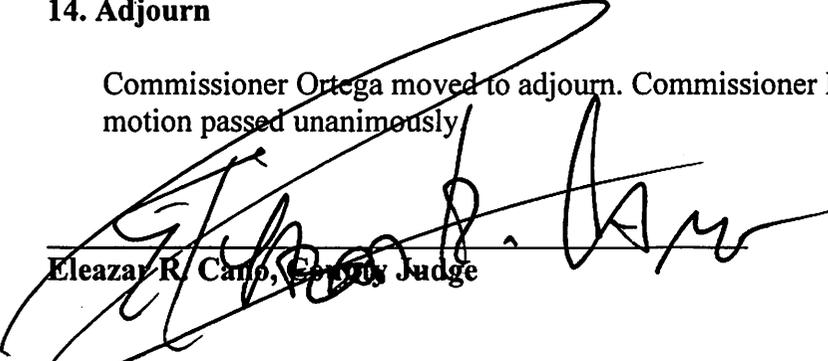
Judge Cano and Commissioner Garrett did some research as far as the true function of a county surveyor for the county. Commissioner Garrett gave a brief report on the county surveyor. Commissioner Garrett read the Order calling for an election to Abolish the Office of County Surveyor. Commissioner Garrett moved to approve the Order as read. Commissioner Ortega seconded the motion; motion passed unanimously.

13. Schedule next Commissioners Court Regular Meeting, May 16, 2018

Judge Cano said the next Commissioners Court Meeting will be May 16, 2018 at 9:00 a.m.

14. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk