

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, MAY 16th, 2018, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:02 a.m., the following Elected Officials were present:**

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Betty Jo Rooney</b>	<b>County Tax Assessor</b>
<b>Babett Martin</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**2. Minutes / additions / corrections / approval**

Commissioner Garrett moved to approve the Minutes for May 2, 2018. Commissioner Esparza seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment.

**4. Recognitions & Announcements**

Judge Cano recapped the ceremony for the grand opening of the district courtroom on Tuesday May 8, 2018. He also mentioned Mr. Ron Sanders, Tourism Council, is still having a difficult time with his health and to keep him in our prayers. Judge Cano said he wished Mr. Sanders was present for the grand opening because he had a lot to do with the work done in the courtroom. He also thanked everyone that attended the ceremony. Commissioner Pallanez recognized and thanked the R & B Department for their work at the public library.

**5. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses  
Check Register  
Personnel/Overtime Reports  
Other Financial Report as Requested  
by Commissioners**

**Payroll Reports  
Receipt File Listings  
Cash Reports  
Grants Reports**

Treasurer Martin said she did not have her reports done in time but will present them at the meeting in Terlingua.

**B. Approve Payroll for pay period April 30, 2018 – May 13, 2018 / Discussion and appropriate action**

Treasurer Martin presented the payroll for pay period April 30 – May 13, 2018. Commissioner Ortega moved to approve the payroll as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

**C. Budget Amendment for District Judges Office, tabled from May 2nd Meeting / Discussion and appropriate action**

Treva Watson, County Auditor, said she had to transfer money from one line to another for the District Judge's Office. Commissioner Ortega moved to approve the amendment as stated by Ms. Watson. Commissioner Esparza seconded the motion; motion passed unanimously.

**D. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

**6. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Ortega moved to approve bills as presented including walk-ins. Commissioner Garrett seconded the motion; motion passed unanimously.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Statement of Cash Position  
Budget Analysis Usage Report**

**Transfers**

No action.

**C. Budget for other funds / Discussion and appropriate action**

No action.

**D. Other general administrative & procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

Treva Watson, County Auditor, said she completed her 21 hours in the continuing education program at the 60<sup>th</sup> County Auditors Institute in Austin. She attended May 1-4, 2018.

**7. Officials' Monthly Reports**

Berta Rios-Martinez presented the Officials' Monthly Reports. Commissioner Ortega read the Officials' Monthly Reports. Commissioner Ortega moved to approve as read. Commissioner Esparza seconded the motion; motion passed unanimously.

**8. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Frenchie Causey gave an update on the Road & Bridge Department.

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action.

**9. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS);**

**update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Judge Cano said David Lambrix gave him his notice of intent to resign on Tuesday of last week. On Wednesday Mr. Lambrix agreed to stay on until the pay period ended on Friday, May 11, 2018. Judge Cano also said Stephanie Elmore will be the interim EMC. He said she is attending a conference in San Antonio this week.

**B. Revision and renewal of Order Restricting Outdoor Burning to include outdoor welding guidelines / Discussion and appropriate action**

Judge Cano said the burn ban is still in effect. Commissioner Ortega moved to approve the Order Restricting Outdoor Burning to include outdoor welding guidelines. Commissioner Pallanez seconded the motion; motion passed unanimously.

**C. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**10. Brewster County Tax Assessor Collector / Update on Debit & Credit Card payments in Tax Office changing from Official Payments to Certified Payments / Allowing for available in-house payments for Tax Collections and Vehicle Registration & Titles (Informational Item)**

Betty Jo Rooney, County Tax Assessor Collector, gave an update on debit and credit card payments in the Tax Office changing from Official Payments to Certified Payments allowing for available in-house payments for Tax Collections and Vehicle Registration and Titles.

**11. Brewster County District Clerk's Office**

**A. Proposal for debit & credit card payments in the District Clerk's Office with certified payments to allow the public to pay by phone or in person for certified copies, filing fees for pro-se litigants and other fees as accessed /Discussion and appropriate action**

Alicia Mediano outlined the proposal for debit and credit card payments in the District Clerk's Office with Certified Payments to allow the public to pay by phone or in person for certified copies, filing fees for pro-se litigants and other fees as accessed. Commissioner Esparza moved to approve the proposal as presented by

Alicia Mediano for the District Clerk's Office. Commissioner Pallanez seconded the motion; motion passed unanimously.

**B. Proposal for the lease of a Xerox copier for the District Clerk's Office / Discussion and appropriate action**

Commissioner Ortega moved to approve the proposal for the lease of a Xerox copier for the District Clerk's Office. Commissioner Esparza seconded the motion; motion passed unanimously.

**12. McCreary, Veselka, Bragg & Allen, P.C. / Consideration and approval of Resolution requesting a Sheriff's Resale of Property acquired by the County of Brewster, Texas. Trustee, at Delinquent Tax Sale held on October 7th, 2003 / Discussion and appropriate action**

Commissioner Garrett moved to approve the Resolution authorizing Resale of Property acquired by the County of Brewster, TX specifically Property ID 26030 for the amount of \$1,500.00. Commissioner Ortega seconded the motion; motion passed unanimously.

**13. Schedule Commissioners Court Special Meeting, May 30<sup>th</sup>, 2018 in Terlingua at the Patillo Center at 10:00 a.m., Budget Workshop June 6<sup>th</sup>, 2018 at 9:00 a.m. and the next Commissioners Court Regular Meeting, June 13<sup>th</sup>, 2018 at 9:00 a.m.**

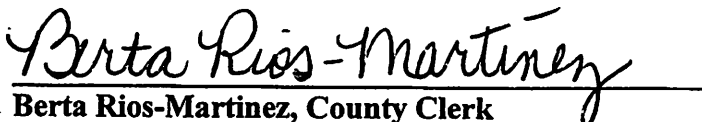
Judge Cano said there will be a Special Meeting, May 30, 2018 in Terlingua at the Patillo Center at 10:00 a.m., Budget workshop on June 6<sup>th</sup>, 2018 at 9:00 a.m. and the next Commissioners Court Regular Meeting on June 13<sup>th</sup>, 2018 at 9:00 a.m.

**14. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.

  
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Eleazar R. Cano, County Judge

ATTEST:

  
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Berta Rios-Martinez, County Clerk