

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, JULY 25 AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Commissioner Ortega called the meeting to order at 9:01 a.m., the following Elected Officials were present:

Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Martin	County Treasurer
Betty Jo Rooney	County Tax Assessor
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Commissioner Ortega.

2. Minutes / additions / corrections / approval

Commissioner Esparza moved to approve the Minutes for July 11, 2018. Commissioner Pallanez seconded the motion; motion passed unanimously.

3 Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

D.J. Hensley gave an update on the animal shelter in Marathon.

4. Report on property tax collections by McCreary, Veselka, Bragg and Allen, P. C. / Harvey Allen and Dan Jones / Discussion and appropriate action

Harvey Allen gave a report on property tax collections by McCreary, Veselka, Bragg and Allen, P.C.

5. Recognitions & Announcements

Commissioner Ortega recognized Colee Charlesworth from Marathon, Texas for placing 15th out of 150 contestants in the High School Rodeo.

6. Treasurer's Office

A. Financial Reports / Updates, discussion, review and appropriate action

concerning the following:

**Combined Statement of Revenues & Expenses
Check Register
Personnel/Overtime Reports
Other Financial Report as Requested
by Commissioners**

**Payroll Reports
Receipt File Listings
Cash Reports
Grants Reports**

Treasurer Martin gave an update on the Financial Reports. She mentioned that Jimmy Martinez will be leaving and Jose Gutierrez will be starting Friday July 27, 2018 as Jail Administrator. Mrs. Martin said she will have her July reports next meeting.

B. Approve Payroll for pay period July 9th, 2018 – July 22nd, 2018 / Discussion and appropriate action

Treasurer Martin presented the payroll for pay period July 9th – 22nd, 2018. She said there is a lot of Sheriff overtime. Mrs. Martin said time was not being written down on timesheets and not being paid. She said she, Treva Watson, Judge Cano and some employees from the Sheriff's office will be meeting with Rollie Ford, HR representative with TAC, to figure out the issue. Mrs. Martin said her office was not aware of this situation and will meet August 2, 2018. Commissioner Esparza moved to approve payroll. Commissioner Garrett seconded the motion; motion passed unanimously.

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

No action.

7. Brewster County Auditor

A. General Bills / Discussion and appropriate action

Paty Saenz gave an update on the General Bills and had no walk-ins. Commissioner Esparza moved to approve as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Esparza abstained from Printco bills.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Statement of Cash Position
Budget Analysis Usage Report**

Transfers

No action.

C. Budget for other funds / Discussion and appropriate action

No action.

D. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

No action.

8. Officials' Monthly Reports

No action.

9. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Commissioner Ortega gave an update on the Road & Bridge Department.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

No action.

10. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants /

Discussion and appropriate action

Stephanie Elmore gave a brief update on the Emergency Management Department. She said she is in the middle of getting the surveys done for plans in Double Diamond. Ms. Elmore said she attended a Mitigation Training in El Paso last week for two days.

B. Discussion and appropriate action for work of Emergency Management Department to go forward

No action.

11. Approval of Application and Resolution for the County Essentials Services Grant Program for The State of Texas Vs. Robert Fabian, Grant Number 3701501 / Discussion and appropriate action

Julie Morton requested approval of Application and Resolution for the County Essentials Services Grant Program for The State of Texas vs. Robert Fabian, Grant Number 3701501. Commissioner Esparza moved to approve Resolution for County Essentials Services Grant Program for Grant number 3701501. Commissioner Garrett seconded the motion; motion passed unanimously.

12. Tri County Juvenile Department

A. Request for the county to insure new vehicle purchased with State money for 2018 / Discussion and appropriate action

Shaun Barak, Tri-County Juvenile Probation Officer, requested approval for the county to insure a new vehicle purchased with State money for 2018. Commissioner Garrett moved to approve insuring a new vehicle purchase for 2018 for the Tri-County Juvenile Department. Commissioner Pallanez seconded the motion; motion passed unanimously.

B. Request for the county to insure new vehicle for the 2019 fiscal year / Discussion and appropriate action

Commissioner Garrett moved to approve insuring a new vehicle with the 2019 fiscal year if purchased. Commissioner Esparza seconded the motion; motion passed unanimously.

13. Consider and adopt countywide pay scale for county employees / Discussion and Appropriate action

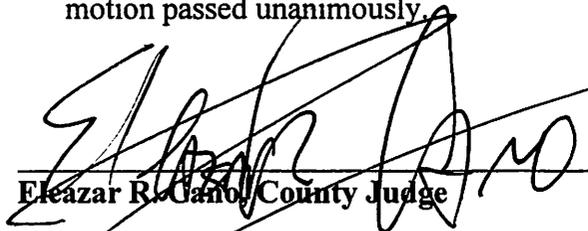
Treva Watson, County Auditor presented a countywide pay scale for county employees. Commissioners and Treva Watson reviewed the pay scale. Commissioner Garrett moved to table the countywide pay scale for further review. Commissioner Esparza seconded the motion; motion passed unanimously.

14. Schedule next Special Commissioners Court Meeting on July 26, 2018, at 2:00 p.m.

Commissioner Ortega said the next meeting is tomorrow July 26, 2018 at 2:00 p.m.

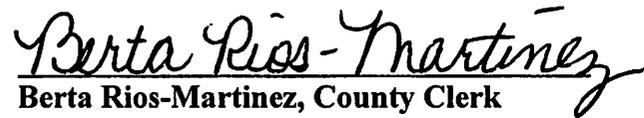
15. Adjourn

Commissioner Esparza moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk