

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, OCTOBER 3RD, 2018, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:00 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Hugh Garrett	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Babett Martin	County Treasurer

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Minutes / additions / corrections / approval

Commissioner Garrett moved to approve Minutes for September 5, 2018. Commissioner Esparza seconded the motion; motion passed unanimously.

Commissioner Garrett moved to approve Minutes for September 6, 2018. Commissioner Esparza seconded the motion; motion passed unanimously.

Commissioner Garrett moved to approve Minutes for September 10, 2018. Commissioner Esparza seconded the motion; motion passed unanimously.

Commissioner Garrett moved to approve Minutes for September 19, 2018. Commissioner Esparza seconded the motion; motion passed unanimously.

Commissioner Garrett moved to approve Minutes for September 26, 2018 with corrections as noted. Commissioner Pallanez seconded the motion; motion passed unanimously.

3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No public comment.

4. Recognitions & Announcements

Commissioner Ortega announced they had a good turnout at the West Fest Cook-Off for the Marathon Volunteer Fire Department at Marathon. He mentioned they raised around \$4,300.00 and thanked everyone who attended; especially the Fire department and the county workers for all their hard work. Commissioner Pallanez gave a brief update on the COG meeting he

attended at El Paso. Commissioner Garrett announced a cell tower is being built west of Alpine.

5. Treasurer's Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Combined Statement of Revenues & Expenses
Check Register
Personnel/Overtime Reports
Other Financial Report as Requested
by Commissioners**

**Payroll Reports
Receipt File Listings
Cash Reports
Grants Reports**

Treasurer Martin said she will present the Financial Reports at the next meeting.

B. Approve Payroll for pay period September 17, 2018 – September 30, 2018 / Discussion and appropriate action

Treasurer Martin presented the payroll for pay period September 17 – 30, 2018. Commissioner Ortega moved to approve payroll as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

Commissioner Ortega requested to meet with Treasurer Martin to discuss the sick leave and pool hours. He would like to recommend to be put on the agenda for the next meeting and set new rules. Commissioner Ortega said he would like to be part of the committee. Commissioner Esparza said they also need to discuss the way we pay the School Resource Officer.

6. Brewster County Auditor

A. General Bills / Discussion and appropriate action

Paty Saenz presented the General Bills. Commissioner Ortega moved to approve bills and walk-ins as presented. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Esparza seconded the motion; motion passed unanimously. Commissioner Esparza abstained from Printco.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Statement of Cash Position
Budget Analysis Usage Report**

Transfers

No action.

C. Budget for other funds / Discussion and appropriate action

No action.

D. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

No action.

7. Officials' Monthly Reports

Raquel Ontiveros presented the Officials' Monthly Reports. Commissioner Pallanez read the Officials' Monthly Reports. Commissioner Ortega moved to approve as read. Commissioner Esparza seconded the motion; motion passed unanimously.

8. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Superintendent Frenchie Causey gave an update on the Road and Bridge Department. Judge Cano asked Mr. Causey if he could get the property the county is purchasing at Terlingua to get it resurveyed. Judge Cano also announced the repairs for the roof at the jail is in process.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

No action.

9. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

Stephanie Elmore gave a brief update on the Emergency Management Department.

B. Discussion and appropriate action for work of Emergency Management Department to go forward

No action.

10. Sunshine House / Reaffirm and Approve the County Judge's signature on the Resolution authorizing the County Grant for The Sunshine House in to apply for additional funds through the Texas Department of Agriculture Texans feeding Texas: Home Delivered Meal Grant Program / Discussion and appropriate action

Judy C. Ford, Executive Director Sunshine House, Inc., requested to reaffirm and approve the County Judge's signature on the Resolution authorizing the County Grant for The Sunshine House. Commissioner Ortega moved to reaffirm and approve the County Judge's signature on the Resolution authorizing the County Grant for the Sunshine House. Commissioner Pallanez seconded the motion; motion passed unanimously.

11. Texas Communities Group, LLC. / Discuss and consider bids for purchase of properties held in trust by Alpine ISD and Big Bend Regional Hospital District / Discussion and appropriate action

Parcel #16057 \$500.00	Parcel #14178 \$1811.00
Parcel #14766 \$611.00	Parcel #14853 \$1122.00
Parcel #15445 \$129.00	Parcel #15628 \$1211.00
Parcel #16061 \$221.00	Parcel #16293 \$2611.00
Parcel #16841 \$2411.00	Parcel #17521 \$1121.00
Parcel #17585 \$211.00	Parcel #17602 \$311.00
Parcel #17622 \$425.00	Parcel #17623 \$326.00
Parcel #21292 \$1200.00	

Commissioner Garrett gave a brief discussion on bids for purchase of properties held in trust by Alpine ISD and Big Bend Regional Hospital District. Commissioner Garrett moved to approve the winning bids for the Alpine ISD Trust Property parcel # 16057, 14766, 15445, 16061, 16841, 17585, 17622, 21292, 14178, 14853, 15628, 16293, 17521, 17602 and 17623. Commissioner Ortega seconded the motion; motion passed unanimously.

12. Schedule next Commissioners Court Meeting, October 17th, 2018, at 9:00 A.M.

Judge Cano said the next Regular Commissioners Court meeting is October 17, 2018 at 9:00 a.m. He said he would like to have a Special Meeting on October 24, 2018 at 10:00 a.m. at Terlingua.


13. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.



Eleazar E. Cano, County Judge

ATTEST:



Berta Rios-Martinez
Berta Rios-Martinez, County Clerk