

**PUBLIC NOTICE**  
**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT**  
**WEDNESDAY, OCTOBER 17, 2018, AT 9:00 A.M.**  
**BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM**  
**ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:06 a.m., the following Elected Officials were present: Commissioner Ortega was absent.**

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Hugh Garrett</b>	<b>Commissioner Pct. 2</b>
<b>Mike “Coach” Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Babett Martin</b>	<b>County Treasurer</b>

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**2. Minutes / additions / corrections / approval**

Commissioner Garrett moved to approve Minutes for October 3, 2018. Commissioner Pallanez seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment.

**4. Recognitions & Announcements**

**C. Proclamation recognizing October 2018 as Sexual/Domestic Violence Awareness Month in Brewster County / Discussion and appropriate action**

Sara Stropoli, Executive Director of Family Crisis Center of the Big Bend Inc. and Gina Wilcox, Legal Advocate/Coordinator both gave a brief presentation on National Domestic Violence Awareness Month. She also introduced other staff members, Tona Vega and Annette Minjarez. Judge Cano read the Proclamation into record recognizing October 2018 as Sexual/ Domestic Violence Awareness Month in Brewster County. Commissioner Esparza moved to adopt the Proclamation. Commissioner Pallanez seconded the motion; motion passed unanimously.

**A. Proclamation declaring October 2018 as National Breast Cancer Awareness**

**Month / Discussion and appropriate action**

Judge Cano read the Proclamation into record declaring October 2018 as National Breast Cancer Awareness Month. Commissioner Esparza moved to adopt the Proclamation. Commissioner Garrett seconded the motion; motion passed unanimously.

**B. Declare November as Official Home Care and Hospice Month for the State of Texas, approve Proclamation / Discussion and appropriate action**

Judge Cano read the Proclamation into record declaring November as Official Home Care and Hospice Month for the State of Texas. Commissioner Pallanez moved to adopt the Proclamation for Home Care and Hospice Month. Commissioner Esparza seconded the motion; motion passed unanimously.

**5. Contracts for Services with local Non-Profit entities for FY October 1, 2018 to September 30, 2019 (POP Warner Football and Little Dribblers / Discussion and appropriate action**

Julie Morton presented the Contracts for Services with local Non-Profit entities for FY October 1, 2018 to September 30, 2019. Judge Cano suggested maybe getting someone to speak and give a brief update on how and what the money is being spent for these Non-Profit entities. Commissioner Esparza moved to approve the Contracts with changes. Commissioner Pallanez seconded the motion; motion passed unanimously.

**6. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

<b>Combined Statement of Revenues &amp; Expenses</b>	<b>Payroll Reports</b>
<b>Check Register</b>	<b>Receipt File Listings</b>
<b>Personnel/Overtime Reports</b>	<b>Cash Reports</b>
<b>Other Financial Report as Requested by Commissioners</b>	<b>Grants Reports</b>

Treasurer Martin presented the Financial Reports for September.

**B. Approve Payroll for pay period October 1, 2018 – October 14, 2018 / Discussion and appropriate action**

Treasurer Martin presented the payroll for pay period October 1 – 14, 2018. She also mentioned there has been a lot of overtime in the Sheriff's Department. Mrs. Martin suggested to try to get the overtime under control before it continues to rise. Commissioner Esparza moved to approve payroll as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

**7. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Esparza moved to approve the General bills as well as the walk-ins as presented. Commissioner Garrett seconded the motion; motion passed unanimously.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Statement of Cash Position  
Budget Analysis Usage Report**

**Transfers**

No action.

**C. Budget for other funds / Discussion and appropriate action**

No action.

**D. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

No action.

**8. Officials' Monthly Reports**

Raquel Ontiveros presented the Officials' Monthly Reports. Commissioner Pallanez read the Officials' Monthly Reports. Commissioner Esparza moved to approve as read. Commissioner Garrett seconded the motion; motion passed unanimously.

**9. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage,**

**future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Frenchie Causey gave an update on the Road & Bridge Department. Judge Cano also gave an update on the jail house. Judge Cano said there is some work to be done on the land at Terlingua that was purchased by the county.

**B. Discussion and appropriate action for general work of Road & Bridge Department to go forward**

No action.

**10. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Stephanie Elmore gave an update on the Emergency Management Department.

**B. CASI & Original Terlingua International Championship Chili Cook-offs / Update on Mass Gathering Permits for chili Cook-offs / Discussion and appropriate action**

Judge Cano gave an update on Mass Gathering Permits for Chili Cook-offs.

**C. Approve Order Granting Permit for CASI / Discussion and appropriate action**

Judge Cano read the Order Granting Permit for CASI. Commissioner Garrett moved to approve Order Granting Permit for CASI. Commissioner Pallanez seconded the motion; motion passed unanimously.

**D. Approve Order Granting Permit for Terlingua International Championship / Discussion and appropriate action**

Commissioner Garrett moved to approve the Order Granting Permit for Terlingua International Championship. Commissioner Pallanez seconded the motion; motion passed unanimously.

**E. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**11. Sick Leave Pool Policy**

**A. Revisit Sick Leave Pool Policy in the Brewster County Employee Handbook / Discussion and appropriate action**

Judge Cano suggested tabling item #11 due to Commissioner Ortega being absent at the meeting. Commissioner Garrett moved to table item #11. Commissioner Esparza seconded the motion; motion passed unanimously.

**B. Discuss and approve appointment of committee members**

No action.

**12. Gibson Ruddock Patterson, LLC (GRP) / 2018 Audit / Selection of Auditor / Discussion concerning means of selection of Auditor and discussion and action concerning selection of Auditor for 2018**

Julie Morton discussed the selection of Auditor for 2018 Audit. She said the Auditors started working on the 2018 Audit since the county changed to fiscal year. Judge Cano gave a brief discussion on the GRP 2018 Audit. He recommended to keep them at least for one more year. Commissioner Garrett moved to approve Gibson Ruddock Patterson, LLC to do the 2018 Audit for Brewster County. Commissioner Pallanez seconded the motion; motion passed unanimously.

**13. Discuss and consider renewal of Texas Statewide VINE, Service Agreement for FY 2019 (Victim Information and Notification) Everyday Program / Discussion and appropriate action**

Julie Morton discussed the Agreement to consider the renewal of Texas Statewide VINE, Service Agreement for FY 2019.

Court recessed at 10:52 a.m.

Court reconvened at 10:53 a.m.

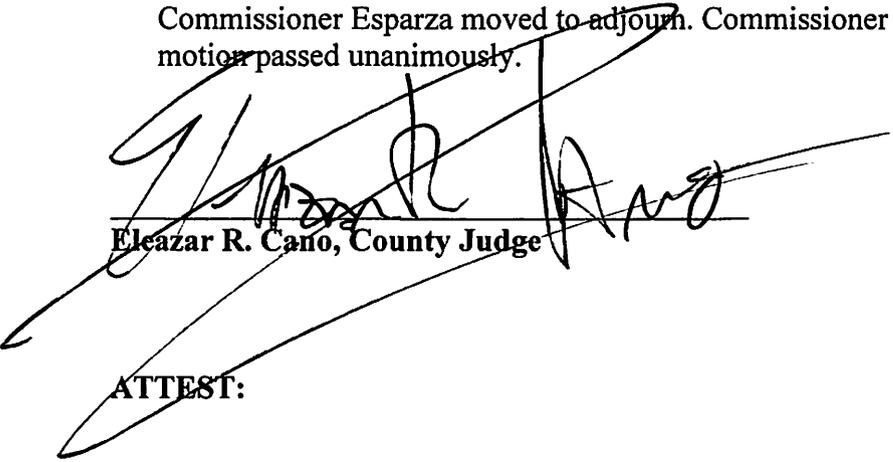
Commissioner Esparza moved to renew the Agreement. Commissioner Garrett seconded the motion; motion passed unanimously.

**14. Schedule next Commissioners Court Special Meetings, October 24, 2018 at 10:00 A.M.  
Red Pattillo Community Center, South Brewster County**

Judge Cano said the next Commissioner Court Special Meeting is October 24, 2018 at 10:00 a.m. at the Red Pattillo Community Center, South Brewster County.

**15. Adjourn**

Commissioner Esparza moved to adjourn. Commissioner Garrett seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

**ATTEST:**



Berta Rios-Martinez  
Berta Rios-Martinez, County Clerk