

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, JANUARY 09, 2019, AT 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Judge Cano called the meeting to order at 9:00 a.m., the following Elected Officials were present:

Eleazar R. Cano	County Judge
Betse Esparza	Commissioner Pct. 1
Sara Allen Colando	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Julie Morton	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation, Pledge of Allegiance

Invocation and Pledge were led by Judge Cano.

2. Minutes / additions / corrections / approval

Commissioner Esparza moved to approve the Minutes for November 14th, 15th, 28th, December 12th, and 21st, 2018. Commissioner Ortega seconded the motion; motion passed unanimously.

3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

DJ Hensley gave an update on the animal clinic in Marathon. She asked to be placed on the agenda starting in February.

4. Recognitions & Announcements

Commissioner Ortega announced that the Stockshow is this weekend for whom ever would like to attend to support the students. The show will be at the Ag barn and Civic Center.

7. Brewster County Auditor

A. General Bills / Discussion and appropriate action

Paty Saenz presented the General Bills for December 2018 and January 9, 2019. Commissioner Ortega moved to approve as presented. Commissioner Esparza

seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Esparza abstained from Printco.

B. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

No action.

5. Treasurer's Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Combined Statement of Revenues & Expenses
Check Register
Personnel/Overtime Reports
Other Financial Report as Requested
by Commissioners**

**Payroll Reports
Receipt File Listings
Cash Reports
Grants Reports**

Julie Morton, County Treasurer, said she wants to lay out her intentions on the required monthly treasurer reports that are due every month. She said her intentions for her required reports by statute are to present them to the court at the second meeting of the month. She would like to have the first part of the month to do all the bank reconciliations, that way the reports she presents at the second meeting will reflect true balances on each account. Treasurer Morton gave an update on the Financial Reports for the year.

B. Approve Payroll for pay period December 24, 2018 – January 6, 2019 / Discussion and appropriate action

Ms. Morton, County Treasurer, presented the Payroll for pay period December 24, 2018 – January 6, 2019. Commissioner Ortega said he would like for someone from the sheriff's office to come to court and explain the overtime. He said they have \$60,000 of overtime and only got approved for \$30,000. Commissioner Ortega moved to approve Payroll as presented as well as having someone from the Sheriff's office in attendance. Commissioner Pallanez seconded the motion; motion passed unanimously.

C. Permission to add Julie Morton to signature cards on safety deposit box at WTNB / Discussion and appropriate action

Commissioner Ortega moved to add Julie Morton to signature cards on safety deposit box at WTNB. Commissioner Esparza seconded the motion; motion passed unanimously.

D. Request for authorization for new signators on County Bank Accounts for Julie

Morton, new Brewster County Treasurer and to remove previous Treasurer / Discussion and appropriate action

Commissioner Ortega moved to approve the request for authorization for new signators on County Bank Accounts for Julie Morton, new Brewster County Treasurer and to remove the previous Treasurer. Commissioner Pallanez seconded the motion; motion passed unanimously.

E. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

No action.

6. Brewster County Grants Administrator / Request to approve position to be under the umbrella of the county Treasurer for proper oversight and compliance, tabled from December 12, 2018 agenda / Discussion and appropriate action

Judge Cano gave a brief update on this issue. Julie Morton requested approval for the position to be under the umbrella of the County Treasurer for proper oversight and compliance. Commissioner Esparza moved to approve putting the Grant Administrator position under the umbrella of the County Treasurer's office. Commissioner Colando seconded the motion; motion passed unanimously.

8. Officials' Monthly Reports

Commissioner Colando read the Officials' Monthly Reports for December 2018. Commissioner Ortega moved to approve as read. Commissioner Esparza seconded the motion; motion passed unanimously.

9. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Superintendent Causey gave a brief update on the Road & Bridge Department.

Court recessed at 10:10 a.m.
Court reconvened at 10:20 a.m.

B. Discussion and appropriate action for general work of Road & Bridge Department to go forward

No action.

10. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

Stephanie Elmore gave an update on the Emergency Management Department. She said the burn ban is still in place. Judge Cano said Ms. Elmore has been made the permanent part time EMC. He said the position will be made full time if necessary.

B. Discussion and appropriate action for work of Emergency Management Department to go forward

No action.

11. Salary Grievance Committee / Select 2019 Citizen Members of Committee / Discussion and appropriate action

Judge Cano and commissioners selected the following people for the Salary Grievance Committee for 2019. The 2019 Citizen Members of Committee that were selected are Irma Maldonado, Linda Coleman and Wade Brian Peterson. Berta Rios-Martinez, County Clerk said she will send them a letter and they must respond to participate. If they do not respond within a month then the court will have to reselect someone else.

12. Brewster County Tourism / Request from Executive Board to access emergency reserve funding for Big Bend National Parks' maintenance upkeep of Park while Government shutdown is in progress / Discussion and appropriate action

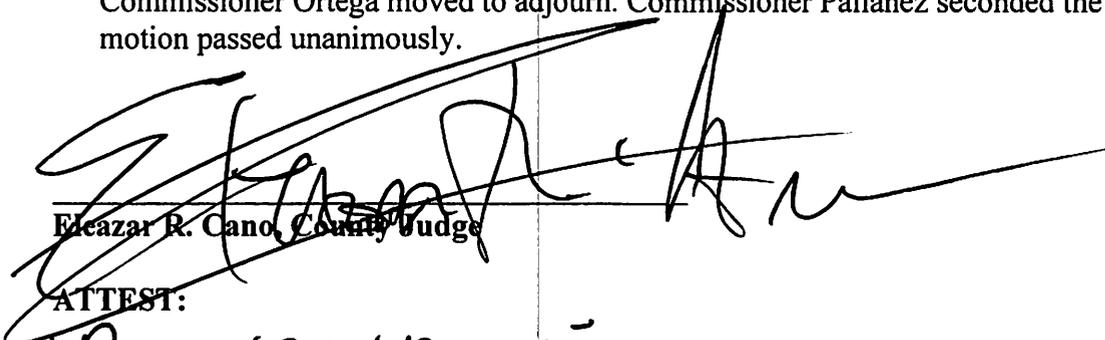
Robert Alvarez, Brewster County Tourism requested access to emergency reserve funding for Big Bend National Parks' to cover other expenses to campaign for the park while the Government shutdown is in progress. He requested at least \$100,000. Commissioner Ortega moved to give Tourism Board access to an amount not to exceed \$100,000. Commissioner Esparza seconded the motion; motion passed unanimously.

13. Schedule next Regular Commissioners Court Meeting on January 23, 2019 at 9:00 A.M.

Judge Cano said a Special Meeting will be held on January 16, 2019 at 9:00 a.m. to approve the Minutes for January 9, 2019. He said the next Regular Commissioners Court Meeting will be January 23, 2019 at 9:00 a.m.

14. Adjourn

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously.



Eleazar R. Cano, County Judge

ATTEST:



Berta Rios-Martinez, County Clerk