

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, APRIL 17, 2019, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:05 a.m., the following Elected Officials were present: Commissioner Pallanez was absent.**

**Eleazar R. Cano  
Betse Esparza  
Sara Allen Colando  
Ruben Ortega**

**County Judge  
Commissioner Pct. 1  
Commissioner Pct. 2  
Commissioner Pct. 3**

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**2. Minutes / additions / corrections / approval**

Commissioner Colando moved to approve Minutes for April 3, 2019. Commissioner Ortega seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

Judge Jim Burr voiced his concern on the Terlingua Clinic.

Zoey Sexton voiced her opinion on the Terlingua Clinic and supports PCHS to operate the clinic.

**4. Recognitions & Announcements**

**A. April 2019 National Volunteer Month / Recognize Oscar Cobos for his 10 years volunteer service as the Brewster County Jail Minister and for his volunteer services for the citizens in Alpine and Brewster County**

Judge Cano recognized Oscar Cobos for his 10 years of volunteer service as the Brewster County Jail Minister and for his volunteer services for the citizens in Alpine and Brewster County.

Oscar Cobos gave a brief speech thanking the court and everyone for his recognition.

**B. Brewster County Road & Bridge Department / Recognize the Road & Bridge Crew for the outstanding job they did on Saturday, April 13, 2019, Clean Up**

**Day**

Commissioner Ortega recognized the Road & Bridge Department for the outstanding job they did on Clean-Up day. Commissioner Ortega announced they are having a fundraiser this weekend for the Fire Department in Terlingua at La Kiva.

**5. Treasurer's Office****A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses  
Check Register  
Personnel/Overtime Reports  
Other Financial Report as Requested  
by Commissioners**

**Payroll Reports  
Receipt File Listings  
Cash Reports  
Grants Reports**

No action.

**B. Approve Payroll for pay period April 1, 2019 – April 14, 2019 / Discussion and appropriate action**

Donna Nunley presented the payroll for pay period April 1 – 14, 2019. Commissioner Esparza moved to approve payroll with the correction to tourism overtime. Commissioner Ortega seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

**6. Brewster County Auditor****A. General Bills / Discussion and appropriate action**

Treva Watson, County Auditor, requested for commissioners to sign off on two entities. She said the MUBA does not send money from tax sales directly to the county for disbursement that policy needs to change because it is incorrect.

Paty Saenz presented the General Bills. Commissioner Ortega moved to approve bills as presented including walk-ins. Commissioner Esparza seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane. Commissioner Esparza abstained from Printco.

**B. Other general administrative and procedural matters related to Auditor's Office**

**/ Discussion and appropriate action for work of Auditor's Office to go forward**

Treva Watson, County Auditor, requested line item transfers for three departments; the County Attorney, the County Clerk and Veterans Service. Commissioner Ortega moved to approve changes as read. Commissioner Esparza seconded the motion; motion passed unanimously.

She also addressed the county credit card policy. She said some employees are not turning in their receipts and will have to turn in an affidavit to reimburse them. The policy will be in the next agenda.

**7. Officials' Monthly Reports**

Raquel Ontiveros presented the Officials' Monthly Reports. Commissioner Esparza read the Officials' Monthly Reports into record. Commissioner Ortega moved to approve as read. Commissioner Esparza seconded the motion; motion passed unanimously.

**8. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Frenchie Causey gave an update on the Road & Bridge Department.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

No action.

**9. Community Facilities Report**

**A. General Report**

Judge Cano gave a brief report on the Community Facilities on behalf of Johnny Valencia.

**B. Discussion and appropriate action for general work of Community Facilities to go Forward**

No action.

**10. Proposal for Professional Service Agreement / Engineer Travis Roberts, Certified Surveyor tabled from April 3<sup>rd</sup> meeting / Discussion and appropriate action**

Commissioner Ortega gave a brief discussion on the history of how much Travis Roberts has done for this county. Commissioner Esparza moved to approve the Proposal for Professional Service Agreement with Engineer Travis Roberts, Certified Surveyor. Commissioner Ortega seconded the motion; motion passed unanimously.

**11. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Judge Cano gave a brief update on the Emergency Management Department.

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**12. Schedule next Commissioners Court Meeting on May 1, 2019, at 9:00 A.M.**

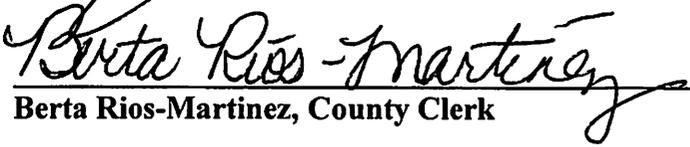
Judge Cano said the next Commissioners Court Meeting will be May 1, 2019, at 9:00 a.m.

**13. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.

  
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Eleazar R. Cane, County Judge

ATTEST:

  
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Berta Rios-Martinez, County Clerk