

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, MAY 1, 2019, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Commissioner Ortega called the meeting to order at 9:03 a.m., the following Elected Officials were present: Judge Cano was absent.**

<b>Betse Esparza</b>	<b>Commissioner Pct. 1</b>
<b>Sara Allen Colando</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Julie Morton</b>	<b>County Treasurer</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation, Pledge of Allegiance**

Invocation and Pledge were led by Commissioner Ortega.

**2. Minutes / additions / corrections / approval**

Commissioner Pallanez moved to approve Minutes for April 10, 2019 with changes noted.

Commissioner Esparza seconded the motion; motion passed unanimously.

Commissioner Esparza moved to approve Minutes for April 17, 2019. Commissioner Colando seconded the motion; motion passed unanimously.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**

No public comment.

**4. Recognitions & Announcements**

No action.

**5. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses  
Check Register  
Personnel/Overtime Reports  
Other Financial Report as Requested**

**Payroll Reports  
Receipt File Listings  
Cash Reports  
Grants Reports**

by Commissioners

Treasurer Morton said she will present the monthly reports at the meeting on May 15, 2019.

**B. Approve Payroll for pay period April 15, 2019 – April 28, 2019 / Discussion and appropriate action**

Treasurer Morton presented the payroll for pay period April 15 – 28, 2019. Commissioner Esparza moved to approve payroll for pay period April 15-28, 2019. Commissioner Pallanez seconded the motion; motion passed unanimously.

**C. Accept \$400.00 donation from AEP for the Rio Grande Council of Governments Luncheon that took place on April 12, 2019 / Discussion and appropriate action**

Treasurer Morton said Judge Cano solicited AEP to provide donations for the cost of the luncheon. Commissioner Esparza moved to accept the donation from AEP for reimbursement for a luncheon that took place on April 12, 2019. Commissioner Pallanez seconded the motion; motion passed unanimously.

**D. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

**6. Depository Services for Brewster County and the Terlingua Common School District**

**A. Discuss and consider entering into negotiations contingent upon a contract extension of 2 year as outlined in the current agreement / Discussion and appropriate action**

Treasurer Morton discussed entering into negotiations contingent upon a contract extension of 2 years as outlined in the current agreement. Commissioner Esparza moved to extend a two year contract with West Texas National Bank with changes being noted from \$4 million to \$6.5 million. Commissioner Pallanez seconded the motion; motion passed unanimously.

**B. Appoint County Treasurer to negotiate terms of extension with authorized representative for West Texas National Bank / Discussion and appropriate action**

No action.

**7. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Esparza moved to approve general bills including walk-ins from True Value. Commissioner Colando seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane.

**B. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

Treva Watson, County Auditor, presented the Quarterly Investment Report for the period of January – March 2019 for consideration and approval of the Brewster County Commissioners Court. Commissioner Esparza moved to approve the Quarterly Investment Report. Commissioner Pallanez seconded the motion; motion passed unanimously.

**8. Officials' Monthly Reports**

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Commissioner Esparza read the Officials' Monthly Reports into record. Commissioner Pallanez moved to approve Officials' Summary Reports for March 2<sup>nd</sup> Report 2019. Commissioner Colando seconded the motion; motion passed unanimously.

**9. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Causey gave an update on the Road & Bridge Department.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

No action.

**10. Community Facilities Report**

**A. General Report**

Commissioner Ortega gave a brief report on the Community Facilities.

**B. Discussion and appropriate action for general work of Community Facilities to go Forward**

No action.

**11. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Stephanie Elmore gave an update on the Emergency Management Department. She requested to renew the burn ban for 45 more days. Commissioner Esparza moved to renew the burn ban for 45 more days. Commissioner Colando seconded the motion; motion passed unanimously.

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

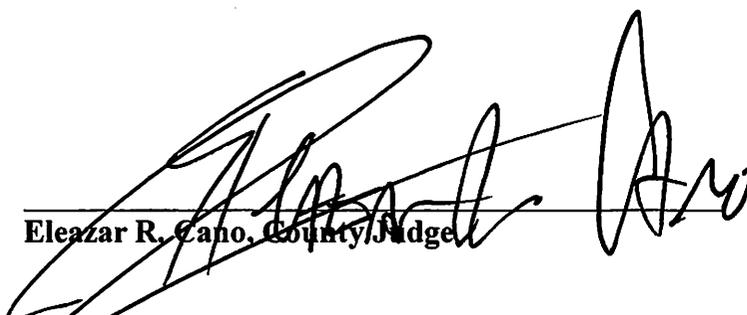
No action.

**12. Schedule next Commissioners Court Special Meeting on May 3, 2019, at 11:00 A.M. (GRP Audit) & Regular Meeting on May 15, 2019 at 9:00 A.M.**

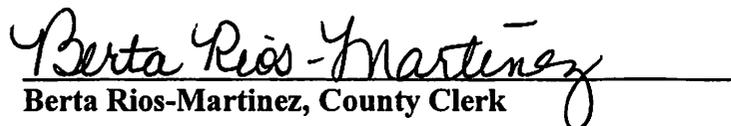
Commissioner Ortega said there is a Special Meeting on Friday, May 3, 2019, at 11:00 a.m. for GRP Audit and a Regular Meeting on May 15, 2019 at 9:00 a.m.

**13. Adjourn**

Commissioner Pallanez moved to adjourn. Commissioner Esparza seconded the motion; motion passed unanimously.

  
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Eleazar R. Cano, County Judge

ATTEST:

  
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Berta Rios-Martinez, County Clerk