

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, JULY 24, 2019, AT 9:00 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
6<sup>TH</sup> AND AVE E  
ALPINE, TEXAS**

**FILED**  
At 10:15 o'clock A M  
Date 7-19-2019

**AGENDA**

**BERTA RIOS-MARTINEZ**  
County Clerk, Brewster County, TX  
By Esther U. Alvarado Deputy

- 1. Invocation, Pledge of Allegiance**
- 2. Minutes / additions / corrections / approval**
- 3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments**
- 4. Recognitions & Announcements**
- 5. Treasurer’s Office**
  - A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

<b>Combined Statement of Revenues &amp; Expenses</b>	<b>Payroll Reports</b>
<b>Check Register</b>	<b>Receipt File Listings</b>
<b>Personnel/Overtime Reports</b>	<b>Cash Reports</b>
<b>Other Financial Report as Requested by Commissioners</b>	<b>Grants Reports</b>
  - B. Other general administrative & procedural matters related to Treasurer’s Office / Discussion and appropriate action for work of Treasurer’s Office to go forward**
- 6. US Department of the Interior / PILT Funds / Matters related to the allocation of County funds for 2019**
  - A. Receipt of Payment in Lieu of Taxes (PILT) by County / County Judge and Treasurer**
    - 1. Request to allocate 2019 PILT funds for payments to San Vicente I.S.D. (10%) and Terlingua C.S.D. (5%)**
    - 2. Approve County Treasurer’s recommendation to create new account in Texas Class for the County’s portion of the 2019 PILT Funds / Discussion and appropriate action**
- 7. Jail Infrastructure Fund / Approve recommendation from County Treasurer to**

**transfer funds received for the Hail Damage Insurance Claim estimate of damages for the Jail Roof in to Texas Class under the Jail Infrastructure Fund / Discussion and appropriate action**

**8. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

**B. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

**9. Officials' Monthly Reports**

**10. Road & Bridge Department / Community Facilities**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

**11. Texas Association of Counties / Mark Zollitsch, County Wellness Consultant / Presentation on the 2019-2020 Brewster County Wellness Incentive Program / Discussion and appropriate action**

**12. Elections Administrator / Proposed Elections Judges & Alternates for the September 1, 2019 to August 31, 2020 Elections / Discussion and appropriate action**

**13. Brewster County Sheriff's Office / Review and approve Proposal by Total Office Solution of West Texas for Xerox – AltaLink C8045 Color MFP 45/45 ppm printer / Discussion and appropriate action**

**14. 2020 Census / Presentation by Roque A. Aguon, Jr., Partnership Specialist, Dallas Regional Census Center/Field Division/Denver Region, U.S. Census Bureau**

**15. US 67 Corridor Master Plan Updates / Presentation by Chris Weber, Alpine Area**

**Engineer, Texas Department of Transportation, and Ramon Carrasco & Vicky Carrasco (Kleinman Consultants, with TxDot US 67 Study Team)**

**16. Community Facilities Report**

**A. General Report**

**B. Discussion and appropriate action for general work of Community Facilities to go forward**

**17. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

**B. Discussion and appropriate action for work of Emergency Management Department to go forward**

**18. Approval for the Brewster County Auditor to go out for Bids for repair work for Gazebo, Annex Building & Road & Bridge Building / Discussion and appropriate action**

**19. Gibson Ruddock Patterson LLC (GRP) / Approve Engagement Letter for the Audit of the year ended September 30, 2019 for Brewster County / Discussion and appropriate action**

**20. County Judge / Update on FORMA Presentation given on July 10, 2019 / Discussion and appropriate action**

**21. 2020 Budget Workshop / Discussion concerning all aspects of County revenues/expenditures and upcoming financial needs for all county departments and other entities funded by the County / Scheduling issues related to adoption of Budget and setting Tax Rate**

**A. 2020 Budget Policies and Pay Grade Scale for County Employees / Discussion and appropriate action**

**B. Review of Employee Salaries / Discussion and appropriate action**

**C. Review of preliminary budget and revenue projections / Discussion and appropriate action**

**22. Schedule next Special Commissioners Court Meeting on July 29, 2019 at 9:00 A.M. & Schedule next Commissioners Court Regular Meeting on August 7, 2019, at 9:00 A.M.**

**23. Adjourn**

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BERTA RIOS-MARTINEZ  
County Clerk, Brewster County, TX  
By Cather U. Alvarado Deputy