

PUBLIC NOTICE

REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, SEPTEMBER 4, 2019, 9:00 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
6TH & AVE E
ALPINE, TEXAS

FILED
At 10:50 o'clock A M
Date 8/30/19

AGENDA

To Discuss and Take Action as Appropriate

BERTA RIOS-MARTINEZ
County Clerk, Brewster County, TX
By María R. Quintana Deputy

**2ND PUBLIC HEARING REGARDING
TAX RATE AND RELATED MATTERS**

1. Public Hearing regarding the Proposed 2019 Tax Rate

Maintenance & Operation	0.358883
<u>Interest & Sinking</u>	<u>0.029714</u>
Total Rate Proposed	0.388597

- a. Opportunity for Public Comment
- b. Discussion among Members of Commissioners Court and Commissioners Court and Public

2. Announce date and time to set Tax Rate (September 18, 2019, at 9:00 A.M.)

3. Adjourn

NOTE: This budget will raise more revenue from property taxes than last year's budget by \$619,023.18, (8.0%), and of that amount, \$30,613.54, is tax revenue to be raised from new property added to the tax roll this year.

Any member of the Public may attend and comment at this Hearing. For more detail concerning the County's Proposed 2018 Expenditures, the County's 2019 Budget is on file in the Brewster County Clerk's Office.

REGULAR MEETING AGENDA

- 1. Invocation, Pledge of Allegiance
- 2. Minutes / additions / corrections / approval

3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

4. Recognitions & Announcements

5. Discuss the ambiguity in the Subdivision Regulations Type I and Type II Subdivisions / Discussion and appropriate action

6. Treasurer’s Office

A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

Combined Statement of Revenues & Expenses	Payroll Reports
Check Register	Receipt File Listings
Personnel/Overtime Reports	Cash Reports
Other Financial Report as Requested by Commissioners	Grants Reports

B. Discuss and consider proposal from RCI for a records update and processing for the County’s Record Retention Plan, tabled on 8-21-2019 / Discussion and appropriate action

C. Approve Special Funds Budget (012-091) / Discussion and appropriate action

D. Other general administrative & procedural matters related to Treasurer’s Office / Discussion and appropriate action for work of Treasurer’s Office to go forward

7. Brewster County Auditor

A. General Bills / Discussion and appropriate action

B. Update Purchasing Policy Procedure from 2016 / Discussion and appropriate action

C. Other general administrative and procedural matters related to Auditor’s Office / Discussion and appropriate action for work of Auditor’s Office to go forward

8. Officials’ Monthly Reports

9. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent’s Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories

& future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward

10. Community Facilities Report

A. General Report

B. Discussion and appropriate action for general work of Community Facilities to go forward

11. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

B. Discussion and appropriate action for work of Emergency Management Department to go forward

12. Elections Administrator

A. Discussion on giving election workers a pay increase / Discussion and appropriate action

B. Approve Notice and Order for Special Election / Constitutional Amendment for November 5, 2019 / Discussion and appropriate action

- 13. North Double Diamond Fire Hydrant Easement Agreement / Discussion and appropriate action**
 - A. Review signed agreement between North Double Diamond Property owners and Brewster County / Discussion and appropriate action**
 - B. Discuss survey cost of four locations in North Double Diamond for fire hydrants / Discussion and appropriate action**
 - C. Sign proposed agreements / Discussion and appropriate action**
- 14. Appointment of Board of Directors of the Brewster County Emergency Services District #1 / Discussion and appropriate action to fill vacancy on Board of Directors**
 - A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee**

Reconvene on Open Session
 - B. Discussion and appropriate action resulting from Executive Session**
- 15. Open & Read Bids for Roof Replacement and Repair on three (3) buildings located in Brewster County / Discussion and appropriate action to award bids**
- 16. Schedule next Regular Commissioners Court Meeting on September 18, 2019 (Adopt the Tax Rate)**
- 17. Adjourn**