

**PUBLIC NOTICE**

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT  
WEDNESDAY, FEBRUARY 26, 2020 AT 9:30 A.M.  
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM  
ALPINE, TEXAS**

**Judge Cano called the meeting to order at 9:30 a.m., the following Elected Officials were present: Commissioner Esparza was absent.**

<b>Eleazar R. Cano</b>	<b>County Judge</b>
<b>Sara Allen Colando</b>	<b>Commissioner Pct. 2</b>
<b>Ruben Ortega</b>	<b>Commissioner Pct. 3</b>
<b>Mike "Coach" Pallanez</b>	<b>Commissioner Pct. 4</b>
<b>Berta Rios-Martinez</b>	<b>County Clerk</b>

**1. Invocation and Pledge of Allegiance**

Invocation and Pledge were led by Judge Cano.

**3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comment**

Victor Uvalle Jr., Business Management Consultant with Texas Association of Counties, gave a presentation on Risk Control Services.

**2. Minutes / additions / corrections / approval**

Commissioner Ortega moved to approve Minutes for February 12, 2020 as presented. Commissioner Pallanez seconded the motion; motion passed unanimously.

**4. Recognitions & Announcements**

Judge Cano announced there will be a memorial service for Mr. Brooks, Commissioner Esparza's dad, at the Kokernot Field on March 1, 2020 at 4:00 pm. He also announced that Julie Morton, County Treasurer, will be out today due to her not feeling well.

**5. Brewster County Central Appraisal District / Personnel Matters / County Affiliated Appointed Boards / Expired terms, vacancies, and pending vacancies / Discussion and appropriate action concerning filling expired terms and vacancies (Central Appraisal District Board)**

**A. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties compensation, or dismissal of a public officer or**

employee

Court went into Executive Session at 9:39 a.m.  
Court Reconvened in Open Session at 9:55 a.m.

**B. Discussion and appropriate action resulting from Executive Session, to fill vacancy on Central Appraisal District Board**

Commissioner Ortega moved to appoint Mr. William "Mo" Morrow to the Central Appraisal District Board. Commissioner Pallanez seconded the motion; motion passed unanimously.

**6. Road & Bridge Department**

**A. Road & Bridge Superintendent's Report**

**General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads**

Superintendent Causey gave an update on the Road & Bridge Department.

**B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward**

No action.

**7. Community Facilities Report**

**A. General Report**

Commissioner Ortega presented a ledger from Pat Martin on the history of the Community Center in Marathon. Commissioner Ortega read the history into record. Judge Cano gave a brief update on the community facilities on behalf of Johnny Valencia.

**B. Discussion and appropriate action for general work of Community Facilities to go forward**

No action.

**8. Treasurer's Office**

**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

- |  |                              |
|--|------------------------------|
| <b>Combined Statement of Revenues &amp; Expenses</b>         | <b>Payroll Reports</b>       |
| <b>Check Register</b>  | <b>Receipt File Listings</b> |
| <b>Personnel/Overtime Reports</b>                            | <b>Cash Reports</b>          |
| <b>Other Financial Reports as Requested by Commissioners</b> | <b>Grants Reports</b>        |

No action.

**B. Records Management Policy / Approve Records Management Policy and designate the Assistant Treasurer as Countywide RMO / Discussion and appropriate action**

Commissioner Colando moved to approve the order as presented by Julie Morton, County Treasurer, and designate Maria Adams as the Countywide RMO. Commissioner Ortega seconded the motion; motion passed unanimously.

**C. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward**

No action.

**9. Officials' Monthly Reports**

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Commissioner Colando read the Officials' Monthly Reports into record. Commissioner Ortega moved to approve as read. Commissioner Pallanez seconded the motion; motion passed unanimously.

**10. Brewster County Auditor**

**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Ortega moved to approve bills as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane.

**B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

- |                          |                            |
|--------------------------|----------------------------|
| <b>Budget Amendments</b> | <b>Line Item Transfers</b> |
|--------------------------|----------------------------|

**Other Financial Reports as Requested  
by Commissioners**

Patty Roach, County Auditor, presented a line item transfer for her office. She said she would like to transfer \$1,000 from her computer/maintenance update account into her equipment account to cover the cost for some new desks in the office. Commissioner Ortega moved to approve the line item transfer requested by Patty Roach. Commissioner Pallanez seconded the motion; motion passed unanimously. Mrs. Roach also stated she sent out all the 1099's to all the vendors and has also been assisting Treasurer Morton with some bank reconciliation issues.

**C. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward**

No action.

**11. Emergency Management Department**

**A. General Report including:**

**Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action**

Stephanie Elmore gave an update on the Emergency Management Department.

**B. Request to renew Countywide Burn Ban / Discussion and appropriate action**

Stephanie Elmore requested to renew the Countywide Burn Ban. Commissioner Ortega moved to renew the countywide burn ban for 45 days. Commissioner Pallanez seconded the motion; motion passed unanimously.

**C. Discussion and appropriate action for work of Emergency Management Department to go forward**

No action.

**12. Office of the Governor, Public Safety Office / Homeland Security Grants Division**

**A. Approval of FY 20-21 Homeland Security Grant Program Application and**

**Resolution / FY20 Multi-Jurisdictional Interoperability Communications  
# 4057901 / Discussion and appropriate action**

Ryan Skelton, Chief Deputy, requested approval of FY 20-21 Homeland Security Grant Program Application and Resolution. Commissioner Ortega moved to approve the application for FY 20-21 Homeland Security Grant Program and the Resolution FY 20-21 Multi-Jurisdictional Interoperability Communications # 4057901. Commissioner Colando seconded the motion; motion passed unanimously. Judge Cano read the Resolution into record.

**13. Hal Flanders Recycling Center / Discussion on Amendment of Interlocal Agreement with City of Alpine for cost sharing of operations and maintenance for the Recycling Center / Discussion and appropriate action**

Judge Cano and Commissioners discussed the Amendment of Interlocal Agreement with City of Alpine for cost sharing of operations and maintenance for the Recycling Center. Commissioner Ortega moved to amend the current Interlocal Agreement Hal Flanders Recycling Center with the City of Alpine. Commissioner Colando seconded the motion; motion passed unanimously.

**14. Schedule next Regular Commissioners Court Meeting on March 11, 2020 at 9:30 A.M.**

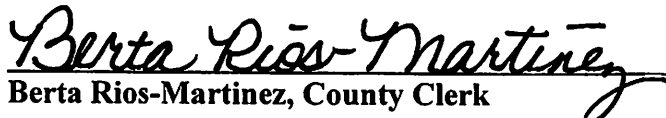
Judge Cano announced the next Regular Commissioners Court Meeting will be March 11, 2020.

**15. Adjourn**

Commissioner Ortega moved to adjourn. Commissioner Pallanez seconded the motion; motion passed unanimously. Meeting was adjourned at 11:21 a.m.

  
Eleazar R. Cano, County Judge

ATTEST:

  
Berta Rios-Martinez, County Clerk