

PUBLIC NOTICE

**REGULAR MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
WEDNESDAY, MARCH 11, 2020 AT 9:30 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
ALPINE, TEXAS**

Commissioner Ortega called the meeting to order at 9:30 a.m., the following Elected Officials were present: Judge Cano was absent.

Betse Esparza	Commissioner Pct. 1
Sara Allen Colando	Commissioner Pct. 2
Ruben Ortega	Commissioner Pct. 3
Mike "Coach" Pallanez	Commissioner Pct. 4
Julie Morton	County Treasurer
Berta Rios-Martinez	County Clerk

1. Invocation and Pledge of Allegiance

Invocation and Pledge were led by Commissioner Ortega.

2. Minutes / additions / corrections / approval

Commissioner Pallanez moved to approve Minutes for February 26, 2020 as presented. Commissioner Colando seconded the motion; motion passed unanimously.

3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments

No public comment.

4. Recognitions & Announcements

Commissioner Colando announced there will be a special presentation with the Big Bend Regional Hospital District on Thursday, March 12, 2020 at 9:30 a.m. at the Red Pattillo Community Center. She said the representatives from the district will provide a detailed presentation on the Presidio & Brewster County Indigent Healthcare Program. Commissioner Colando said below the federal poverty line may be eligible for help with residents living at or medical care and expenses. If you or someone you know may qualify please come to the meeting to learn more about the program.

5. Brewster County Tourism Council

A. General Update / Discussion and appropriate action

Robert Alvarez, Brewster County Tourism, gave an update on the Brewster County Tourism Council. He also announced that the contract with Brewster County will be revised and will present it on a later date for approval. Mr. Alvarez requested to add another board seat. Mr. Ivey also gave a brief update on the Tourism Council. Mr. Alvarez said he would like to have a townhall meeting on May 3-9, 2020, in case some of the local people have questions.

B. Vacancy on Tourism Council Board / Discussion and appropriate action

1. Executive Session Pursuant to Section § 551.074, Government Code, VTCA, to discuss the appointment, employment, evaluation, reassignment, duties, compensation, or dismissal of a public officer or employee

Court went into Executive Session at 10:02 a.m.
Court reconvened in Open Session at 10:09 a.m.

2. Discussion and appropriate action resulting from Execution Session, to fill vacancy on Tourism Council Board

Commissioner Colando moved to appoint Louis Carpenter to fill Dove Brown's unexpired term as well as to reappoint Linda Walker, Barbara Trammel, Wendy Little, Marsha Roberts and Mimi Webb Miller to the board. Commissioner Esparza seconded the motion; motion passed unanimously.

6. Road & Bridge Department

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads; road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

Superintendent Causey gave a brief update on the Road & Bridge Department.

B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward

No action.

7. Community Facilities Report**A. General Report**

Commissioner Ortega gave a brief update on the Community Facilities on behalf of Johnny Valencia.

B. Discussion and appropriate action for general work of Community Facilities to go Forward

No action.

8. Treasurer's Office**A. Financial Reports / Updates, discussion, review and appropriate action concerning the following:**

**Combined Statement of Revenues & Expenses
Check Register
Personnel/Overtime Reports
Other Financial Reports as Requested
by Commissioners**

**Payroll Reports
Receipt File Listings
Cash Reports
Grants Reports**

Treasurer Morton presented the December Monthly Reports. Commissioner Esparza moved to approve the reports as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. She also presented the 2019 4th Quarterly Investment Reports for October, November and December. Commissioner Pallanez moved to approve the Investment Report. Commissioner Esparza seconded the motion; motion passed unanimously.

B. Other general administrative & procedural matters related to Treasurer's Office / Discussion and appropriate action for work of Treasurer's Office to go forward

No action.

9. Officials' Monthly Reports

Berta Rios-Martinez, County Clerk, presented the Officials' Monthly Reports. Commissioner Pallanez read the Officials' Monthly Reports into record. Commissioner Esparza moved to approve as read. Commissioner Colando seconded the motion; motion passed unanimously.

10. Brewster County Auditor**A. General Bills / Discussion and appropriate action**

Paty Saenz presented the General Bills. Commissioner Esparza moved to approve the bills as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. Commissioner Ortega abstained from Pinnacle Propane.

B. Financial Reports / Updates, discussion, review and appropriate action concerning the following:

**Budget Amendments
Other Financial Reports as Requested
by Commissioners**

Line Item Transfers

Patty Roach, County Auditor, presented a budget amendment of \$125,940.00. Commissioner Esparza moved to approve the budget amendment as presented. Commissioner Pallanez seconded the motion; motion passed unanimously. She also requested approval for a line item transfer. Commissioner Esparza moved to approve the line item transfer for RCI. Commissioner Colando seconded the motion; motion passed unanimously.

C. Other general administrative and procedural matters related to Auditor's Office / Discussion and appropriate action for work of Auditor's Office to go forward

No action.

11. Emergency Management Department

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security & FEMA Grants / Discussion and appropriate action

Stephanie Elmore gave a brief update on the Emergency Management Department.

B. Discussion and appropriate action for work of Emergency Management Department to go forward

No action.

12. Brewster County Security / Update on Courthouse Front Doors & Emergency Locking Mechanisms/ Discussion and appropriate action

Joe Dominguez, Brewster County Courthouse Security Officer, gave an update on the courthouse doors & emergency locking mechanisms. John Greeson gave a brief presentation on the doors & emergency locking mechanisms. Commissioner Esparza moved to table item #12 for more information until we get confirmation on how the money is going to be spent. Commissioner Colando seconded the motion; motion passed unanimously.

13. Criminal Justice Information System (CJIS) Reporting

A. Update

Commissioner Colando moved to table item #13 until the next meeting. Commissioner Pallanez seconded the motion; motion passed unanimously.

B. Discussion and appropriate action

No action.

14. State-Mandated Cybersecurity Course / Approve enrolling County Employees to the Texas Association of Counties (TAC) free course / Discussion and appropriate action

Joe Dominguez, Brewster County Security Officer, requested approval to enroll county employees to the Texas Association of Counties free course on Cybersecurity. Armando Rivera with TAC gave a presentation on the State-Mandated Cybersecurity Course. Commissioner Esparza moved to approve enrollment for county employees to the State-Mandated Cybersecurity Course. Commissioner Colando seconded the motion; motion passed unanimously.

15. Brewster County Sheriff's Office / Jail / Review and approve Proposal by Total Office Solution of West Texas for Xerox-AltaLink C3085 Color MFP 35/35 ppm Printer for Brewster County Jail / Discussion and appropriate action

Ryan Skelton, Chief Deputy, presented and requested approval on a Proposal by Total Office Solutions of West Texas for Xerox-AltaLink C3085 Color MFP 35/35 ppm printer for Brewster County Jail. Commissioner Esparza moved to approve the Xerox printer for Brewster County Jail. Commissioner Pallanez seconded the motion; motion passed unanimously.

16. Far West Texas Water / Approve the FY2020 Administrative Cost Share for the Far West Texas Planning Group

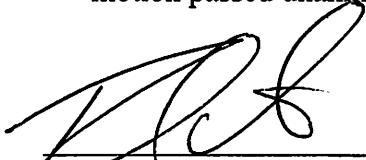
Commissioner Esparza moved to approve the FY2020 Administrative Cost Share for the Far West Texas Planning Group. Commissioner Colando seconded the motion; motion passed unanimously.

17. Schedule next Regular Commissioners Court Meeting on March 25, 2020 at 9:30 A.M.

Commissioner Ortega said the next Regular Commissioners Court Meeting will be March 25, 2020 at 9:30 a.m

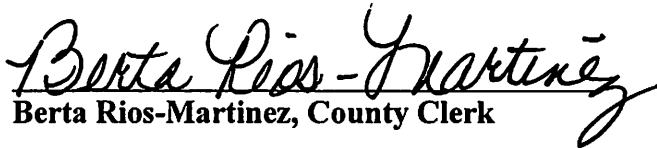
18. Adjourn

Commissioner Esparza moved to adjourn. Commissioner Colando seconded the motion; motion passed unanimously. Meeting adjourned at 11:21 a.m.



Ruben Ortega, Commissioner Pct. 3

ATTEST:



Berta Rios-Martinez, County Clerk