

PUBLIC NOTICE

**MEETING OF THE BREWSTER COUNTY COMMISSIONERS COURT
TUESDAY, JUNE 28, 2022, AT 9:30 A.M.
BREWSTER COUNTY COURTHOUSE, COMMISSIONERS COURTROOM
201 W AVE E
ALPINE, TEXAS**

Members of the public who are not able to participate in person, are encouraged to watch the meetings live online, at www.brewstercountytexas.com or [Brewster County, Texas \(County's Facebook page\)](#). Members of the public are also encouraged to participate in public comment by calling telephone number 432-538-2028. This temporary suspension will leave important Open Meetings Act (Section 551.043, Texas Government Code) protections in place.

AGENDA

- 1. Invocation, Pledge of Allegiance**
- 2. Minutes / additions / corrections / approval**
- 3. Public Comment – Comments are limited to 5 minutes per person. Pursuant to the Texas Open Meetings Act, the Court is limited in its ability to respond to comments.**
- 4. Recognitions & Announcements**
- 5. Emergency Management Department**

A. General Report including:

Recent emergency responses; emergency planning update; recent work with cooperating emergency responders: (ESD #1, all VFD's and EMS); update on needs, programs, training, recent work with other governmental entities; equipment for emergency response and updates regarding needs, maintenance, repairs, replacement and additions; burn bans, prohibiting fireworks, emergency management issues related to public and private insurance coverage, personnel issues related to emergency response, matters related to pending & future Homeland Security, FEMA Grant & updates on Coronavirus (COVID-19) / Discussion and appropriate action

6. Road & Bridge Department / Community Facilities

A. Road & Bridge Superintendent's Report

General updates on maintenance and repairs for all county roads;

road materials including, fuel, supplies including usage & inventories & future needs; equipment including heavy equipment, (maintenance repairs, future needs, replacement and additions), pickups, trailers and other light vehicles and accessories, and small equipment, (usage, future needs), equipment rentals; facilities (yards in Alpine, Marathon and S. County) and community facilities (assistance with maintenance and other related issues); assistance to other governmental entities and emergency responders; personnel issues, (vacancies, new hires, performance and safety); permits for boring or trenching for utilities across County Roads

B. Discussion and appropriate action for general work of Road & Bridge Department & Community Facilities to go forward

7. Community Facilities Report

A. General Report

8. Treasurer's Office

A. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:

**Combined Statement of Revenues & Expenses
Check Register
Personnel/ Overtime Reports
Other Financial Report as Requested
by Commissioners**

**Payroll Reports
Receipt File Listings
Cash Reports
Grant Reports**

B. Other general administrative and procedural matters related to Treasurer's Office/ Discussion and appropriate action for work of Treasurer's Office to go forward

9. Pitney Bowes Contract Renewal for upgrade of mailer equipment. Contract will save the county \$100 per month/ Discussion and appropriate action

10. Brewster County Auditor

A. General Bills / Discussion and appropriate action

B. Financial Reports / Updates, discussion, review, and appropriate action concerning the following:

**Budget Amendments Line Item Transfers
Other Financial Reports as Requested by Commissioners**

- C. Other general administrative and procedural matters related to Auditor's Office/
Discussion and appropriate action for work of Auditor's Office to go forward**
- 11. Order of Disbursement of Routine Office Expenses/ Discussion and appropriate action**
- 12. 2020 Audit**
 - A. Discussion with appropriate action to approve a discretionary exemption from bidding for audit services**
 - B. Discussion with appropriate action to approve the 2020 audit engagement letter With Gibson, Ruddock, Patterson, LLC.**
- 13. Texas A&M AgriLife Extension Agent/ May Report**
- 14. Brewster County Tourism**
 - A. Report from Robert Alvarez, Executive Director:
General update, travel shows, marketing, finances, visitation status, project Reports, personnel issues, (vacancies, new hires, and performance)**
 - B. Discussion and appropriate action for general work, contracts, and agreements for Brewster County Tourism to go forward**
- 15. Resolution of the Commissioner's Court of Brewster County in Support of Wilderness Undeveloped Areas of Big Bend National Park / Discussion and appropriate action**
- 16. FY 23 Budget Workshop / Discussion concerning all aspects of County revenues / expenditures and upcoming financial needs for all county departments and other entities funded by the County / Scheduling issues related to adoption of Budget and setting Tax Rate**
 - A. Review FY 23 Budget and Tax Rate Planning Calendar / Discussion and appropriate action**
 - B. Presentations by Elected Officials and Department Heads concerning expenditures within their department for the FY 23 Budget / Discussion only**
- 17. American Rescue Plan Act (ARPA) budget of \$1,787,575.00 to assist in funding the Marathon Water Supply and Sewer Project (\$750,000.00), Broadband Expansion Project (\$105,800.00) and North Brewster County Emergency Response Center Construction Project (\$306,094.00) / Discussion and appropriate action**
- 18. Presentation by outside counsel Big Bend Law, to audit and collect unpaid HOT taxes due to Brewster County / Discussion and appropriate action**

19. Total Office Solutions of West Texas Lease Agreement/ Discussion and appropriate action

20. Officials' Monthly Reports

21. Schedule next Commissioners Court Meeting on July 12, 2022 at 9:30 A.M.

22. Adjourn

At 3:32 FILED o'clock P.M.
Date June 24, 2022

Sarah Vasquez

SARAH VASQUEZ

County Clerk, Brewster County, TX

By _____ Deputy